

**COUNTY OF GREENE
TOWN OF NEW BALTIMORE
2009 ORGANIZATIONAL MEETING
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Supervisor Louis called the meeting to order at 6:45 p.m. Also attending: Councilwoman McKeon, Councilmen Byas, Norris and Kuenster, Highway Superintendent Jordan, Town Clerk Brooks, Tax Collector Stuart and 7 members of the public.

Supervisor Louis thanked all for coming, and stated that a series of resolutions would begin the new year. Supervisor Louis read.

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**RESOLUTION #1
FIDELITY BONDS**

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BE IT RESOLVED, that the Town of New Baltimore approve and file in the Office of the Greene County Clerk and the Town Clerk of the Town of New Baltimore the following official bonds:

Tax Collector \$350,000

Supervisor, \$700,000
Deputy Supervisor

Other Officials,
Including Town Clerk,
Deputy Town Clerks, \$ 5,000
Town Justices, Justice
Clerk, Deputy Justice
Clerk, Highway
Superintendent

Councilwoman McKeon moved, seconded by Councilman Kuenster.

**Adopted Ayes- 5 McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0**

**RESOLUTION #2
PLANNING BOARD APPOINTMENTS**

RESOLVED, that Kenneth Kuder is hereby re-appointed to the Town Planning Board for a three year term expiring on December 31, 2011, and

BE IT FURTHER RESOLVED, that Alta Turner is hereby re-appointed to the Town Planning Board for a three year term expiring on December 31, 2011 and

BE IT FURTHER RESOLVED, that John Murray is hereby re-appointed to the Town Planning Board for a three-year term expiring on December 31, 2011.

Councilwoman McKeon moved, seconded by Supervisor Louis.

**Adopted Ayes- 5 McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0**

**RESOLUTION #3
ZONING BOARD OF APPEALS APPOINTMENT**

RESOLVED, that Anthony Rago is hereby re-appointed to the Town Zoning Board of Appeals for a five-year term expiring on December 31, 2013.

Councilwoman McKeon moved, seconded by Councilman Norris.

**Adopted Ayes- 5 McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0**

**RESOLUTION #4
GENERAL APPOINTMENTS**

RESOLVED, that the following appointments be made for the year 2009, except where otherwise indicated, effective on January 1, 2009:

Deputy Superintendent of Highways:	Alan Van Wormer
Deputy Town Clerk:	Claudia Kuder
Deputy Town Clerk:	Marjorie Loux
Justice Clerk:	Lynn Taylor
Deputy Justice Clerk:	Sheri Jourdin

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Deputy Justice Clerk (Part Time):	Kathleen Connor
Assessor's Clerk:	Julie Fisk (probationary through 6/15/09)
Supervisor's Confidential Secretary:	Diane Louis
Planning Board Clerk:	Marjorie Loux
Zoning Board Clerk:	Marjorie Loux
Building Department Clerk:	Marjorie Loux
Deputy Tax Collector:	Janet Brooks
Chair, Planning Board	Lee Davis
Chair, Zoning Board of Appeals:	Meave Tooher
Assessor's Data Collector:	Donald Daoust
Sr. Building Inspector/	
Code Enforcement Officer:	John Cashin
Building Inspector/	
Code Enforcement Officer:	Christian Larsen
Animal Control Officer:	Joseph Tanner
Town Historian:	Clesson Bush
Registrar of Vital Statistics:	Janet Brooks
Records Management Officer:	Janet Brooks
Parks Director:	Amy Decker
Emergency Management Officer:	Alan Van Wormer

Councilman Kuenster moved, seconded by Councilwoman McKeon.

Adopted **Ayes- 5** **McKeon, Kuenster, Louis, Norris, Byas**
 Nays- 0

**RESOLUTION #5
WASTEWATER TREATMENT PLANT OPERATIONS STAFF
APPOINTMENTS**

BE IT RESOLVED, that James Polverelli is hereby appointed to the position of Chief Wastewater Treatment Plant Operator (Part-Time) for the year 2009, with responsibilities including, but not limited to: overseeing, maintaining and operating the Town of New Baltimore's wastewater treatment plant and associated facilities on a day to day basis, to ensure that the condition of the Town's Permits and all other applicable law and regulations are complied with and met. Mr. Polverelli shall be paid an annual rate of salary of \$18,900, payable weekly. The Town Board reserves the right to terminate Mr. Polverelli's services at any time for failure to satisfy these obligations. In addition to this salary, he shall accrue one paid sick day per month, and shall accrue ten paid vacation days annually, provided that notice in writing be given to the Supervisor when leave has been taken. Sick leave which is unused as of December 31, 2009 may be carried over to the following year exclusively for use as sick leave in the following year. Vacation leave may not be accrued beyond December 31, 2009, and

BE IT FURTHER RESOLVED, that Louis Betke is hereby appointed to the position of Part Time Wastewater Treatment Plant Operator, to work under the supervision of the Chief Wastewater Treatment Plant Operator, at a salary rate of \$13.00 per hour, and

BE IT FURTHER RESOLVED, that Kenneth Cymbalisty is hereby appointed to the position of Part Time Wastewater Treatment Plant Operator, to work under the supervision of the Chief Wastewater Treatment Plant Operator, at a salary rate of \$12.50 per hour, and

BE IT FURTHER RESOLVED, that Harriet Miller is hereby appointed to the position of Part Time Laborer, to work under the supervision of the Chief Wastewater Treatment Plant Operator, at an hourly rate of \$10.38.

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Councilman Norris moved, seconded by Councilman Byas.

Adopted **Ayes- 5** **McKeon, Kuenster, Louis, Norris, Byas**
 Nays- 0

**RESOLUTION #6
2009 SALARIES FOR APPOINTEES AND ELECTED OFFICERS**

RESOLVED, that the following salaries and contractual services payments be fixed for the year 2009:

Supervisor	\$ 8,975 annual salary, payable quarterly
Councilpersons (4)	\$ 4,100 annual salary, payable quarterly
Justices (2)	\$10,610 annual salary, payable quarterly
Town Clerk	\$27,456 annual salary, payable weekly
Sole Assessor (Part-Time)	\$19,760 annual salary, payable weekly
Assessor's Data Collector	\$10.00 per hour, payable weekly
Tax Collector	\$ 6,430 annual salary, payable weekly
Superintendent of Highways	\$50,440 annual salary, payable weekly
Deputy Town Clerk	\$ 11.89 per hour, payable weekly
Justice Clerk	\$30,256 annual salary, payable weekly
Deputy Justice Clerk	\$24,030 annual salary, payable weekly
Deputy Justice Clerk (part-time)	\$11.44 per hour, payable weekly
Assessor's Clerk	\$10.50 per hour, payable weekly
Supervisor's Confidential Secy.	No Salary
Planning Board Members (5)	\$ 750 annual salary, payable quarterly
Planning Board Chair	\$ 2,300 annual salary, payable quarterly
Planning Board Vice Chair	\$ 850 annual salary, payable quarterly
Planning Board Clerk	\$ 11.89 per hour, payable weekly
Zoning Board of Appeals (4)	\$ 300 annual salary, payable quarterly
Zoning Board of Appeals Chair	\$ 700 annual salary, payable quarterly
Zoning Board Clerk	\$ 11.89 per hour, payable weekly
Sr. Building Inspector/ Code Enforcement Officer	\$ 16.64 per hour, payable weekly
Building Inspector/ Code Enforcement Officer	\$ 15.08 per hour, payable weekly
Building Department Clerk	\$ 11.89 per hour, payable weekly
Animal Control Officer	\$ 3,850 annual salary, payable monthly
Board of Assessment Review (4)	\$ 200 annually + \$50 per mtg. over 2 mtg.
Board of Assessment Review Chair	\$ 250 annually + \$50 per mtg. over 2 mtg.
Parks Director Program	\$ 475 per week during Summer Parks
Historian	\$ 1,520 annual salary, payable quarterly
Emergency Management Officer	No Salary

Councilman Kuenster moved, seconded by Councilwoman McKeon.

Adopted **Ayes- 5** **McKeon, Kuenster, Louis, Norris, Byas**
 Nays- 0

**RESOLUTION #7
APPOINTMENT OF ATTORNEY FOR THE TOWN**

RESOLVED, that the position of Town Attorney is hereby abolished until midnight, December 31, 2009, and

BE IT FURTHER RESOLVED, that David J. Wukitsch is hereby retained as attorney for the Town of New Baltimore for the year 2009 at the annual rate of \$14,214, payable quarterly, to provide such legal services as the Town Board deems necessary pursuant to

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his proposal which is annexed hereto and is fully incorporated herein. The Supervisor is hereby empowered to accept said proposal.

Councilman Kuenster moved, seconded by Councilwoman McKeon.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #8
PROVISION OF BOOKKEEPING/ACCOUNTING/PAYROLL SERVICES**

RESOLVED, that Brian P. Fitzgerald, CPA, is hereby appointed to provide Bookkeeping/Accounting/Payroll Services for the Town of New Baltimore for the period January 1, 2009, to December 31, 2009, at a rate of \$825.00 per month.

Supervisor Louis moved, seconded by Councilman Norris.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #9
ESTABLISHMENT OF WORK WEEK FOR TOWN HIGHWAY DEPARTMENT**

RESOLVED, that the work week for the Town Highway Department for the year 2009 shall be 40 hours, and that overtime be paid for hours worked by full time employees over 8 hours per day or 40 hours per week.

Councilwoman McKeon moved, seconded by Councilman Kuenster.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #10
ESTABLISHMENT OF WAGE SCALE FOR TOWN HIGHWAY DEPARTMENT**

RESOLVED, that the wages for the Town Highway Department employees for the year 2009 will be as follows:

Working Foreman:	\$17.77 per hour
Heavy Motor Equipment Operator:	\$16.55 per hour
Laborer:	\$13.00 per hour
Part-Time Laborer:	\$11.50 per hour

Overtime shall be paid at 1 ½ times the regular rate of pay.

Councilman Norris moved, seconded by Councilwoman McKeon.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #11
APPOINTMENT OF PART-TIME EMPLOYEES FOR TOWN HIGHWAY
DEPARTMENT**

RESOLVED, that the Town Superintendent of Highways be empowered to employ the following individuals as part time laborers to assist the Town Highway Department for snow removal and other projects where their assistance is deemed necessary by the Superintendent of Highways:

Hugh Sterritt
Scott Benway

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Jack Wallace
Francis McCarty

Councilwoman McKeon moved, seconded by Councilman Kuenster.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #12
APPOINTMENT OF EMPLOYEES TO OPERATE RECYCLING CENTER
AND PERFORM BUILDINGS AND GROUNDS MAINTENANCE**

RESOLVED, that Spencer Sebert is hereby appointed to operate the Town's Recycling Center located at the Town Highway Garage at a salary of \$11.08 per hour, and

BE IT FURTHER RESOLVED, that the Town is hereby authorized to pay a rate of \$20 per snow event for temporary services related to snow shoveling at the Town Hall, and

BE IT FURTHER RESOLVED, that Jennifer Kuder is hereby appointed to provide cleaning and maintenance services at the Town Hall at an hourly rate of \$11.39 per hour, and

BE IT FURTHER RESOLVED, that Spencer Sebert and Santo Costanza are hereby appointed to provide parks, buildings and grounds maintenance for the Town at a salary of \$11.08 per hour.

Councilwoman McKeon moved, seconded by Councilman Norris. Councilman Byas asked about the snow removal, answer: whoever is gotten to perform the work will be paid at that rate.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #13
MILEAGE REIMBURSEMENT RATE**

RESOLVED, that mileage reimbursement for the use of private vehicles for the year 2009 will be at the rate of 55 cents per mile.

Councilwoman McKeon moved, seconded by Councilman Kuenster.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #14
2009 PAID HOLIDAYS**

RESOLVED, that the following days shall be paid holidays for full time employees for the year 2009:

New Year's Day	January 1st
Martin Luther King Jr. Birthday	January 19th
Presidents' Day	February 16th
Memorial Day	May 25th
Independence Day	July 3rd
Labor Day	September 7th
Columbus Day	October 12th
Election Day	November 3rd
Veteran's Day	November 11 th

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Thanksgiving Day
Christmas Day
Floating Holiday

November 26th
December 25th
As Previously Arranged

Councilwoman McKeon moved, seconded by Councilman Norris.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #15
LEAVE TIME FOR JUSTICE CLERK**

RESOLVED, that the Justice Clerk shall be entitled to a total of twenty days of vacation and ten days of sick leave for the year 2009. Sick leave which is unused as of December 31, 2009 may be carried over to the following year exclusively for use as sick leave in the following year. Vacation leave which is unused as of December 31, 2009 may not be accrued beyond December 31, 2009. Notice of all leave taken pursuant to these provisions shall be provided in writing to the Town Supervisor for record keeping purposes, and

BE IT FURTHER RESOLVED, that the Deputy Justice Clerk shall be entitled to a total of ten days of vacation and ten days of sick leave for the year 2009. Sick leave which is unused as of December 31, 2009 may be carried over to the following year exclusively for use as sick leave in the following year. Vacation leave which is unused as of December 31, 2009 may not be accrued beyond December 31, 2009. Notice of all leave taken pursuant to these provisions shall be provided in writing to the Town Supervisor for record keeping purposes.

Councilwoman McKeon moved, seconded by Councilman Norris.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #16
LEAVE TIME FOR PART TIME CLERICAL STAFF**

RESOLVED, that the Leave Time Policy for Part Time Clerical Staff, adopted by the Town Board by its Resolution of August, 2005, shall remain in effect for the year 2009. Councilman McKeon moved, seconded by Councilman Kuenster.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #17
SCHEDULE OF MEETINGS**

RESOLVED, that the regular monthly meetings of the Town Board of the Town of New Baltimore shall be scheduled to begin at 7:30 pm in the Town Hall Meeting Room on the following dates:

January 5, 2009	May 11, 2009	September 14, 2009
February 9, 2009	June 8, 2009	October 12, 2009
March 9, 2009	July 13, 2009	November 9, 2009
April 13, 2009	August 10, 2009	December 14, 2009

AND BE IT FURTHER RESOLVED, that the monthly Town Board work meeting shall be scheduled to begin at 7:30 pm in the Town Hall Meeting Room on the following dates:

January 26, 2009	June 22, 2009	October 26, 2009
February 23, 2009	July 27, 2009	November 23, 2009

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March 23, 2009
April 27, 2009

August 24, 2009
September 28, 2009

December 28, 2009

AND BE IT FURTHER RESOLVED, that pursuant to Section 103 of the Public Officers Law, these Town Board meetings shall be open to the general public. Nothing herein shall preclude the Town Board from conducting official business at its monthly work meeting where it is deemed to be necessary to do in the interest of expediency and where the public interest will be served,

AND BE IT FURTHER RESOLVED, that the regular monthly meeting of the Planning Board of the Town of New Baltimore shall be scheduled to begin at 7:30 pm in the Town Hall Meeting Room on the following dates:

January 8, 2009
February 12, 2009
March 12, 2009
April 9, 2009

May 14, 2009
June 11, 2009
July 9, 2009
August 13, 2009

September 10, 2009
October 8, 2009
November 12, 2009
December 10, 2009

AND BE IT FURTHER RESOLVED, that the Planning Board work meeting, if held, shall be scheduled to begin at 7:30 pm in the Town Hall Meeting Room on the fourth Thursday of each month,

AND BE IT FURTHER RESOLVED, that pursuant to Section 103 of the Public Officers Law, these Planning Board meetings shall be open to the general public,

AND BE IT FURTHER RESOLVED, that the regular monthly meeting of the Zoning Board of Appeals of the Town of New Baltimore shall be scheduled to begin at 7:30 pm in the Town Hall Meeting Room on the following dates:

January 7, 2009
February 4, 2009
March 4, 2009
April 1, 2009

May 6, 2009
June 3, 2009
July 1, 2009
August 5, 2009

September 2, 2009
October 7, 2009
November 4, 2009
December 2, 2009

AND BE IT FURTHER RESOLVED, that pursuant to Section 103 of the Public Officers Law, these Zoning Board of Appeals meetings shall be open to the general public,

AND BE IT FURTHER RESOLVED, that the Justice Court of the Town of New Baltimore shall be held weekly on Tuesdays. Court sessions will start at 4:00 PM and be held in the Town Hall Meeting Room.

Councilman Kuenster moved, seconded by Councilwoman McKeon. Councilman Norris asked about the Town Board May Work meeting, answer: it coincides with Memorial Day. Councilwoman McKeon asked what would happen if an occurrence prevented a meeting from being held; answer: it would be noticed as best as possible at the time of decision.

Adopted **Ayes- 5** **McKeon, Kuenster, Louis, Norris, Byas**
 Nays- 0

**RESOLUTION #18
OFFICIAL TOWN NEWSPAPER**

RESOLVED, that the Greenville Press is hereby designated as the official newspaper of the Town of New Baltimore for the year 2009.

Councilwoman McKeon moved, seconded by Supervisor Louis.

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Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #19
RENTAL OF POST OFFICE BOX**

RESOLVED, that the Town of New Baltimore shall rent a post office box in the New Baltimore Post Office.

Councilwoman McKeon moved, seconded by Councilman Kuenster. Tax Collector Stuart asked why a post office box is not kept in Hannacroix; answer: we have a rural route address in Hannacroix and the Town Court has a post office box.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #20
PETTY CASH FUNDS**

RESOLVED, that the following petty cash funds be established for the year 2009:

Town Clerk	\$300.00
Justice Clerk	\$400.00
Highway Superintendent	\$200.00
Parks Director	\$500.00
Recycling Center Operator	\$ 50.00
Tax Collector	\$ 60.00
Assessor's Clerk	\$ 50.00

Councilwoman McKeon moved, seconded by Councilman Norris.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #21
DESIGNATION OF DEPOSITORIES**

RESOLVED, that the following banks be designated as depositories of funds for the following officials:

Greene County Commercial Bank:	Supervisor Town Clerk Tax Collector
National Bank of Coxsackie:	Supervisor Town Clerk Tax Collector

In addition to the depositories named above, the Supervisor shall be empowered to invest Town funds in accordance with the Investment Policy for the Town of New Baltimore.

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Councilwoman McKeon moved, seconded by Councilman Norris. Tax Collector Stuart offered that she does not have an account at Greene County Commercial Bank; answer: if a change were desired in the future, a special action of the Board would not be necessary.

Adopted **Ayes- 5 McKeon, Kuenster, Louis, Norris, Byas**
 Nays- 0

**RESOLUTION #22
REVIEW OF TOWN INVESTMENT POLICY**

RESOLVED, that pursuant to the provisions of the General Municipal Law of the State of New York, the Town Board hereby adopts the attached Investment Policy as of January 1, 2009.

Councilwoman McKeon moved, seconded by Councilman Kuenster.
Adopted **Ayes- 5 McKeon, Kuenster, Louis, Norris, Byas**
 Nays- 0

INVESTMENT POLICY FOR THE TOWN OF NEW BALTIMORE

This investment policy applies to all moneys and other financial resources available for investment on its own behalf.

The primary objectives of the Town of New Baltimore's investment activities are, in priority order:

- to conform with all applicable federal, state and other legal requirements;
- to adequately safeguard principal;
- to provide sufficient liquidity to meet all operating requirements; and
- to obtain a reasonable rate of return.

The Supervisor shall be responsible for the administration of the investment program.

The Supervisor shall act responsibly as custodian of the public trust and shall avoid any transaction that might impair public confidence in the Town of New Baltimore. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

It is the policy of the Town of New Baltimore to diversify its deposits and investments by financial institution, by investment instrument and by maturity scheduling wherever diversification is practical and practicable

It is the policy of the Town of New Baltimore for all funds coming into the Town to be deposited or invested within 10 days of receipt.

The banks and trust companies authorized for the deposit of moneys up to the maximum amount are:

Depository Name	Maximum Amount
Greene County Commercial Bank	\$2,000,000
Key Bank	\$2,000,000
M&T Bank	\$2,000,000
National Bank of Coxsackie	\$2,000,000
Trustco Bank	\$2,000,000

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All deposits of the Town of New Baltimore, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act, shall be secured:

By a pledge of "eligible securities" as defined by General Municipal Law Section 10;

By an eligible "irrevocable letter of credit" as defined by General Municipal Law Section 10;

By an eligible surety bond as defined by General Municipal Law Section 10.

Eligible securities used for collateralizing deposits shall be held by the depository named by the Town Board subject to security and custodial agreements, all in accord with the applicable provisions of General Municipal Law Section 10.

The Town Board authorizes the Supervisor to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

Special time deposit accounts

Certificates of Deposit

Obligations of the United States of America

Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America; and

Obligations of the State of New York

All investment obligations shall be payable or redeemable at the option of the Town within such times as the proceeds for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Town within 2 years of the date of purchase.

The Supervisor shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits as to the amount of investments which can be made with each financial institution or dealer. The Supervisor is responsible for evaluating the financial position and maintaining a listing of proposed depositories and custodians. Such listing shall be evaluated at least annually.

Revised: JANUARY 5, 2009

**RESOLUTION #23
REVIEW OF TOWN PROCUREMENT POLICY**

RESOLVED, that pursuant to the provisions of Section 104-b of the General Municipal Law of the State of New York, the Town Board has reviewed its Procurement Policy adopted in 1992, as last amended in 1992, and finds that the Procurement Policy should remain in force and effect.

Councilwoman McKeon moved, seconded by Supervisor Louis.

Adopted Ayes- 5 McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #24
ATTENDANCE AT MEETINGS, CONFERENCES; TRAVEL ADVANCE**

RESOLVED, that upon prior approval of the Town Board of the Town of New Baltimore, officials of the Town be empowered to attend schools, seminars, association meetings, etc., that are deemed necessary to better enable them to perform their official

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duties. Reasonable lodging expenses shall be paid by the Town should the attendance require an overnight stay. Should the attendance require an overnight stay of more than one night, the official may request a travel advance to defray the cost of meals and incidental expenses. The amount of the travel advance shall not exceed the standard per diem reimbursement rate for federal employees. If the official receives the maximum advance, the Town of New Baltimore shall be reimbursed by said official for the difference between the amount advanced, and the actual expenses incurred for which receipts are to be furnished by said official.

Councilman Kuenster moved, seconded by Councilwoman McKeon.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #25
AUTHORIZATION OF PENALTIES FOR LATE PAYMENTS ON WATER
BILLS**

RESOLVED, that the Town of New Baltimore is hereby authorized to charge a penalty of 5% for payments received after the due date stated by the Town of New Baltimore on bills issued by the Town to residents of the New Baltimore Water District #2, and shall be further authorized to compound said penalty quarterly until paid or relieved.

Councilman Norris moved, seconded by Councilwoman McKeon. Councilman Byas asked what that would figure out to if an individual were one year behind; answer: Supervisor believed 5% quarterly.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #26
AUTHORIZATION OF SERVICE CHARGES FOR RETURNED CHECKS**

RESOLVED, that pursuant to the provisions of Section 85 of the General Municipal Law of the State of New York, a service charge of \$20 shall be levied for any checks tendered for the payment of taxes or other charges which are subsequently returned by a bank for insufficient funds or other reason.

Councilwoman McKeon moved, seconded by Councilman Kuenster.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #27
FILING OF SUPERVISOR'S REPORT FOR YEAR ENDING
DECEMBER 31, 2008**

RESOLVED, that pursuant to subdivision 10-A of Section 29 of the Town Law of the State of New York, the Supervisor shall submit to the Town Clerk within sixty days after the close of the 2008 fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law of the State of New York, providing, however, that if the time for the filing of the annual report has been extended for a period of sixty days by the State Comptroller, then the time for submitting a copy of the report to the Town Clerk shall also be extended. Said report shall be submitted in lieu of the report required by Subdivision 10 of Section 29 of the Town Law of the State of New York.

Councilwoman McKeon moved, seconded by Councilman Norris.

Adopted **Ayes- 5** McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

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**RESOLUTION #28
COMMITTEE APPOINTMENTS**

RESOLVED, that the Town Board does hereby establish the following Town Board Committees and appointments to said committees for the year 2009:

Highway	Chair: David Louis Member: Chris Norris
Buildings & Grounds/ Recycling	Chair: Art Byas Member: Kevin Kuenster
Building Inspector/ Code Enforcement	Chair: Chris Norris Member: Art Byas
Insurance:	Chair: Chris Norris Member: David Louis
Wastewater Treatment	Chair: David Louis Member: Art Byas
Zoning and Planning:	Chair: Arlene McKeon Member: David Louis
Assessment:	Chair: Kevin Kuenster Member: David Louis
Promotion & Economic Development:	Chair: Chris Norris Member: Kevin Kuenster
Grants:	Chair: Kevin Kuenster Member: Arlene McKeon
Fire, EMS & Law Enforcement:	Chair: Chris Norris Member: David Louis
Newsletter:	Chair: Kevin Kuenster Member: Arlene McKeon
Animal Control:	Chair: Art Byas Member: Arlene McKeon
Parks:	Chair: Arlene McKeon Member: Kevin Kuenster
Personnel:	Chair: David Louis Member: Arlene McKeon
Technology/Website	Chair: Arlene McKeon Member: Chris Norris
Liaison to Town Courts:	Arlene McKeon
Liaison to New Baltimore Agriculture Committee:	Kevin Kuenster

Councilwoman McKeon moved, seconded by Councilman Kuenster.

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Adopted Ayes- 5 McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #29
APPOINTMENT OF DEPUTY TOWN SUPERVISOR**

RESOLVED, that Arlene McKeon is hereby appointed Deputy Town Supervisor of the Town of New Baltimore for the period ending December 31, 2009 and shall act in place of the Supervisor in the event that the Supervisor becomes incapacitated or is otherwise unavailable.

Councilman Kuenster moved, seconded by Councilman Norris.

Adopted Ayes- 5 McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #30
APPOINTMENT OF VOTING REPRESENTATIVE
TO ASSOCIATION OF TOWNS ANNUAL MEETING**

RESOLVED, that David Louis is hereby designated as the representative of the Town of New Baltimore to attend the Annual Meeting of the Association of Towns of the State of New York and is hereby authorized to cast the vote of the Town of New Baltimore at the Annual Business Session of the Association of Towns of the State of New York to be held on February 18, 2009, and

BE IT FURTHER RESOLVED, that in his absence, Arlene McKeon is hereby designated as the alternate to cast said vote on behalf of the Town of New Baltimore.

Councilman Kuenster moved, seconded by Councilman Norris.

Adopted Ayes- 5 McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #31
APPOINTMENT OF VOTING REPRESENTATIVE
TO BOARD OF DIRECTORS, GREENE COUNTY
EMERGENCY MEDICAL SYSTEMS INC.**

RESOLVED, that Councilman Christopher Norris is hereby designated as the representative of the Town of New Baltimore to the Board of Directors of Greene County Emergency Medical Systems, Inc. for the year ending December 31, 2009.

Supervisor Louis moved, seconded by Councilwoman McKeon.

Adopted Ayes- 5 McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

**RESOLUTION #32
AUTHORIZATION FOR ADVANCE PAYMENTS**

RESOLVED, that in accordance with the provisions of Section 118 of the Town Law, the Supervisor is hereby authorized to make payments in advance of the monthly audit of claims by the Town Board for recurring charges such as utility bills, postage, health insurance, telephone and fuel charges.

Councilwoman McKeon moved, seconded by Councilman Kuenster.

Adopted Ayes- 5 McKeon, Kuenster, Louis, Norris, Byas
 Nays- 0

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With no more from the Town Board or the public, Councilwoman McKeon moved to adjourn, seconded by Councilman Norris.

**Motion Carried Ayes-5 McKeon, Kuenster, Louis, Norris, Byas
 Nays-0**

The meeting was adjourned at 7:28 p.m.

Respectfully,

Janet A. Brooks
Town Clerk