

COUNTY OF GREENE  
TOWN OF NEW BALTIMORE  
TOWN BOARD WORK MEETING  
MONDAY, OCTOBER 26, 2009- PAGE 1

DRAFT

Supervisor Louis called the meeting to order at 8:15 pm and, as the Pledge of Allegiance had been said, the purpose of the meeting was to set the agenda for the Regular Meeting to be held on November 9, 2009. Also attending: Councilwoman McKeon, Councilmen Norris and Byas, Town Clerk Brooks, and 4 members of the public. Absent: Highway Superintendent Jordan and Tax Collector Stuart.

At a previous Regular Town Board Meeting, the Town Board authorized \$12,000 for the purchase of a used stainless steel **sander**; it was purchased for \$5,600 last week. Councilman Byas asked what had been purchased most recently and for what price. Using the Budget, Supervisor noted expenditures of \$7,200 in 2008. Rich Guthrie asked if this purchase was made at NYS Thruway auction; answer: yes. Supervisor circulated a memorandum with regard to the **Workplace Violence Prevention policy** to all employees regarding naming **Alan Van Wormer** as designated employee; most have come back without objection, so the Board will move ahead with adoption of Workplace Violence Prevention Policy. Supervisor has provided training templates to Councilmen Norris and Byas; the NYS Department of Labor template may be streamlined as there is no requirement for a written program. Also, Supervisor provided a document with all guidelines and synopsis. Supervisor will prepare an Employee Risk Assessment Questionnaire in the next couple of weeks, training may follow by the end of 2009.

Supervisor distributed a document from the Planning Board; the Gertzberg dental office is up for Site Plan Review and the action is subject to SEQR (State Environmental Quality Review). Because of the number of approvals required, Planning Board will do coordinated review and is asking, as a courtesy, to take Lead Agency.

The **Greene County Emergency Medical Systems contract** for 2010-2011 has been reviewed and, with no changes, Supervisor will draft a resolution for its adoption. Finally, the Board will act on the 2010 Budget for the Town of New Baltimore.

Councilman Norris asked to correct a caption in the latest Newsletter that should have read **Recorded Emergency Information Line**, instead of *Emergency Notification System*. Supervisor recommended including in the recording: "in the event of an emergency, hang up and dial 911."

With no more from the Board, Councilman Byas moved to adjourn, seconded by Councilwoman McKeon. The meeting was adjourned at 8:25 pm.

Respectfully,

Janet A. Brooks  
Town Clerk