

DRAFT

**COUNTY OF GREENE
TOWN OF NEW BALTIMORE
WORK MEETING
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OPENING OF MEETING

Supervisor O'Rourke called the meeting to order at 7:30 pm and the Pledge of Allegiance was said. Also attending: Councilwomen Benway and Finke, Councilman Meredith and Highway Superintendent Jordan, Deputy Town Clerk Loux and 13 members of the public who signed the attendance sheet. Absent: Councilman Norris, Town Clerk Brooks (ill).

PRESENTATION- Coxsackie-Athens Central School District

Supervisor welcomed Superintendent of Schools Randy Squier and Assistant Superintendent for Business Leslie Copleston.

Superintendent Squier thanked the Town Board for permitting them to come and said the budget process was begun with less revenue than last year, mandated double-digit contributions to retirement system, about \$1.3million "in the hole". A small state increase did not offset the federal aid lost. Priority-setting meetings were held with employees, and an entry survey, to help school board establish priorities before beginning budget process and facing an approximate \$2 million budget gap over next five years; school board adopted a \$25.9 million budget, 3.44% increase, and tax levy increase of .99%; allowable tax cap for district is 4.68%. Program changes include foreign language (phase out French, investigating distance learning with Chinese and American Sign), more science/technology-staff, adding biotech, more counseling services, new First Responder course and EMT, cutting materials and supplies, cutting clerical and custodial and teaching assistants, one teacher retirement not being replaced. [Presentation is on file.] Class sizes are maintained for elementary below 20 and middle/high school classes in low 20's. Athletic and special education directors will be shared with Catskill. Tech support will be shared with New Lebanon, Columbia County. Investigating sharing business functions with other school districts. Predicting a more regional approach in 5-10 years, certain schools offering programs and available to other schools in region. Summer school is shared with Catskill, split the cost instead of both schools offering. College summer courses will be available in various high schools, an overall expansion of offerings, programs improving in spite of budget, and revisions happening now. Superintendent Squier reviewed the school board seats up for election. If budget went down, an additional \$450,000 would have to be cut. Tier 6 was state-created for public employees; most district employees are Tier 4.

Available on website www.coxsackie-athens.org

Ellie Alfeld, regarding the EMT coursework, asked whether they aware of college credit and asked why district is working with other schools in Columbia County/New Lebanon where Ravena is closer? Are there cuts to sports; answer: no. Is there summer school for grade school in addition to middle and high school; answer: paid by state money, money spent at the K-3 level helps children reach grade levels, students from outside district pay for summer school. Someone asked number of homeschooled children; answer: 24 families and 57 children are homeschooled, adding there are 161 Town of New Baltimore children, and 50 attend private schools.

Supervisor thanked Superintendent Squier coming this evening and also for hosting a 2011 meeting toward shared services and hopes it may continue.

Councilman Meredith asked what new technologies are being added; answer: interactive white boards, Apple, finance with BOCES, and next fall 1/3 of students will have access to tablets, next school year for parents there will be an easier-access online grade book with attendance, assignments, and comments.

MONTHLY REPORTS

Highway Superintendent Jordan reports for March 27-April 23: Picked up furniture from Holcim Cement for Town Hall;

[Supervisor commented, if anyone has not seen the changes to Clerk's Office, Town Supervisor's office, or Building Inspector/Code Enforcement office, we have desks, filing

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cabinets, chairs, tables, all looks very nice and very appreciative to Highway Crew who made a couple of trips for the Town for the free furniture]

Installed 100'x15" culvert on School Hill Road; Hauled crusher run from Peckham Materials to garage; Cleared beaver dam from culvert pipe on West Deans Mill Road; Picked up fallen-down fence at Recycle Center; Graded dirt roads; Swept shoulders and intersections with rental sweeper; Spread crusher run on Staco Road and graded; Cut tree on Carhart Road; Repaired oil leak on 96 International 10 wheeler; Changed oil and filter on 96 and 85 International dump trucks; Cleaned ditch on Flatbush Road; Picked up a chair and 2 tires dumped on School Hill Road; Installed 32"x24" culvert pipe on Sunset Hill Road; Repaired PTO shaft on flail mower for parks; Mowed and weedeat Districts 1/Joseph Wyche and 2/Cecil Hallock Parks; Hauled sand to District 2/Cecil C Hallock Park for ballfield; Total to date for parks mowing \$544.69; Sanded and painted file cabinet for town supervisor's office; Mowed and weedeat cemeteries; Patched holes with winter mix; Took plows and wings off trucks; Mowed and weedeat around town garage; Started to dig out School Hill Road and backfill with millings; Greased all trucks, loader, and backhoe; Spread Item 4 over loose stone on Staco Road and graded; Started to install new fence at Recycle Center with Spencer; Replaced brake slack adjusters on 89 International dump; Replaced defective switch on one chain saw. Supervisor thanked Superintendent Jordan who, after receipt of complaint, took a second look at Staco Road and applied different gravel.

The only resolution tonight is the Highway 284 agreement. In order to get lower pricing the paving must be the week of May 7; Supervisor gave Board members copies of the quotes from Peckham and Carver; Peckham is the lowest price and we're using that for the 284 agreement.

AGREEMENT FOR THE EXPENDITURE
OF HIGHWAY MONEYS

AGREEMENT between the Town Superintendent of the Town of New Baltimore, Greene County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$150,000 shall be set aside to be expended for primary work and general repairs upon sixteen (16) miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On the road commencing at New Baltimore Road and leading a distance of 5,690 feet, there shall be expended not over the sum of \$78,328.

Type: 6	Width of traveled surface: 21 feet
Thickness: 1 ½ inch	Sub-base: Oil and stone

(b) On the road commencing at Washington Avenue and leading a distance of 1,566 feet, there shall be expended not over the sum of \$21,888.00.

Type: 6	Width of traveled surface: 21 feet
Thickness: 1 ½ inch	Sub-base: Oil and stone

(c) On the road commencing at High Bridge Road and leading a distance of 2,150 feet, there shall be expended not over the sum of \$22,572.

Type: 6	Width of traveled surface: 12 feet
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Thickness: 2 inches

Sub-base: Blacktop

(d) On the road commencing at Carhart Road and leading a distance of 700 feet, there shall be expended not over the sum of \$8,892.00.

Type: 6

Width of traveled surface: 14 feet

Thickness: 2 inches

Sub-base: Milling

Executed in duplicate this 23rd day of April, 2012.

_____ Supervisor	_____ Councilman
_____ Councilman	_____ Councilman
_____ Councilman	_____ Councilman
_____ Councilman	_____ Councilman
_____ County Superintendent of Highways	_____ Town Superintendent

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. *COPIES DO NOT HAVE TO BE FILED IN ALBANY.*

The total paving cost is \$131,680, all being paid out of the 2012 Highway budget, with General \$281,680; \$20,000 expended to date for culverts, leaving \$40,000 in Repair line for other needs that may arise for Road Repair. Councilwoman Finke asked if these were state contract prices; answer: yes. She reads the Peckham quote as \$1 less, but Carver is requesting less product than Peckham, so Carver quote is less than Peckham by \$1500; Superintendent Jordan said they are different in tonnage, Peckham has been coming right out, Carver had been off. Councilwoman Finke contacted a couple other highway superintendents who like Carver, too; Superintendent Jordan does also. Last year Peckham was used for stone and oil; Highway Superintendent Jordan had to work it twice. Councilwoman Finke said \$1700 less. Carver does not provide stone and oil; is hauling from Cobleskill and Altamont, and thus a wait for trucks to come; Peckham trucks from Catskill. Councilwoman Finke asked how many quotes are needed; Supervisor reminded that with state contract there are no multiple quote requirements although Superintendent Jordan gets multiple quotes to find lowest price at the time. Councilwoman Finke asked how there could be a 78 ton difference? Superintendent Jordan said the companies calculate it and quote is faxed to Town Hall, Supervisor said Peckham came in less last year- by the time it was applied and saw a savings, Superintendent Jordan said there was a one week wait because another town was in the queue. Supervisor asked Superintendent his comfort level with Peckham, he reminded her of the trucks' routes. Councilwoman Finke said the other highway superintendent she spoke with said they were comparable companies and has used both, she doesn't want to disparage someone, comparison is not 'apples to apples', one is less product and a \$1,500 difference. Councilwoman Benway said Peckham charges by the actual use, not the quote, saving thousands of dollars. Supervisor asked if Carver practices the same; Superintendent said he paid just the amount that was quoted.

RESOLUTION
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RESOLUTION TO APPROVE HIGHWAY 284 AGREEMENT

RESOLVED, that the Town Board of the Town of New Baltimore does hereby approve the attached Highway 284 Agreement dated April 23, 2012.

Supervisor moved and was seconded by Councilwoman Benway. Councilwoman Finke recused herself; she has family on one of the roads. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

ROLL CALL VOTE: BENWAY-AYE FINKE-Abstain MEREDITH-AYE
NORRIS-Absent O'RORKE-AYE

Adopted

The Agreement was signed by the Board. Supervisor asked about the fencing at the Recycling Center; Superintendent Jordan said most of it is in. No word yet on the trucks ordered.

Supervisor asked to discuss the FEMA payment and the Hudson River Interpretive Trail that the Town owns, across from Hannacroix Preserve, with contract with New Baltimore Conservancy to maintain. The structures are the observation deck and the milk-jug bridge; damaged in storm Irene, Emergency Management Officer VanWormer put in a FEMA claim through the Town of New Baltimore: \$1750 for temporary repairs completed and proposed \$30,000 (with possible \$3,000 contingency work) permanent repairs to the bridge, which has been stabilized for pedestrians but not vehicles, reported John Cannon. Based on quickly the money arrived for the Highway, Supervisor felt federal part could arrive soon. Supervisor asked Board to consider that these are really Town projects, handle under Procurement Policy, \$1750 has been expended to one contractor although no invoice, and comfortable that all money will arrive. The next is over \$30,000 for engineering services. Originally done by McLaren Engineering Group, they will return to do this project; professional services are not required to be bid under the Procurement Policy; John Cannon expects 245 donated hours from the correspondence. If it were to go out to bid it would probably come in higher. Supervisor asked the Board for any concerns. Councilwoman Benway thought it very generous of the engineering firm to donate time; the bridge is one of their 'claims to fame'. Councilwoman Finke asked if Board approval was needed to file the claims; answer: no, the Board has never had approval on FEMA submissions. The Town will proceed under Procurement Policy, invoicing and vouchering. John Cannon asked if the federal money was here, would a voucher be paid; Supervisor believed per the Board that as long as the 75% federal money is here, and we would wait til the rest of the money arrived, that would be fine. Supervisor asked John Cannon if they need a signed contract; Certificates of Insurance with additional insured would be needed from McLaren. Resolution may be done at the Regular meeting; please comment to Supervisor before then.

County Legislator was not present.

Town Clerk Brooks reports for March: site plan review 1 \$100.00; building permits 4 \$320.50; CO search 1 \$15.00; conservation fees \$.28; dogs 20 \$150.00; certified copies 10 \$100.00; photocopies 15 \$21.45; recycling fees \$2.00; remitted to NYS Ag and Markets for spay/neuter \$30.00; to NYSDEC \$4.72, total to Town Supervisor \$709.23. Councilwoman Benway reported wonderful office transformation with furniture, desks, filing cabinets and chairs, thanks to Judy Hoag for the heads-up, thanks to Highway Department for everything they did, Councilman Norris did wonderful job with computers and printers that now all work, State Telephone did great job making sure extensions are where they need to be, everyone has now a new desk, filing cabinet or chair, and asked whether she was forgetting anything, and encouraged attendees to look around.

For Buildings & Grounds, Spencer Sebert reports: changed air filter for records vault, took down shelving and wall pockets in town clerk's office, and reinstalled shelving and pockets in new location. For Recycling Center, Mr. Sebert reports 1 water heater, 2 dishwashers, 1 microwave, 5 tires; total of \$36.50; 23 60 gallon bags of plastic, 9 55 gallon drums of cans, 68 bundles of magazines, 56 bundles of newspaper, 12 bags of shredded paper, and 27 bundles of cardboard,

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1.5 ton of metal. Also 4 tires were picked up by Highway crew; 24 tires were removed from Center by Highway crew.

Building Inspector/Code Enforcement Officer Blaisdell summarizes activities for March: Building Inspections: 13; Building Permits Issued: 2; Building Permits Renewed: 1; Certificates of Compliance Issued: 1; Commercial Site Fire Inspections: 2; Compliance Orders: 7; New Building Permit Applications Received: 4; Outside Boiler/Woodstoves, etc. Permits Issued: 1; Residential Fire Inspection, Pellet Stove: 1; Zoning Violation Investigations: 2; Application Fees for March: \$320.50; Total Fees for Year to Date: \$1,769.50. My field activity was down quite a bit; I spent most time working on the new Code Enforcement office in the basement.

Insurance Chair O'Rorke and Councilwoman Benway received the quote for the AgFest, same as last year, in limits, coverage and premium. Proposal to the Board and resolution will be on May agenda; aircraft liability coverage is outstanding, hope to have for May, without it the Board will have to tackle how to handle that exposure. Councilwoman Benway suggests waivers with Van Ettens holding no liability for anything done with, by or to any planes flying in; they should have their own insurance; no waiver, no landing [laughter]. Councilwoman Benway believes the agent is searching due to the large cost of the insurance coverage for this exposure; also do not want taxpayers to be responsible for this.

Wastewater Treatment Chair O'Rorke reported for Chief Operator Polverelli that the month had been quiet; the bids have come in for the engineering services. Councilman Norris and Supervisor will review together in next few weeks and provide Board with summary. Supervisor reminds the public hearing for proposed Local Law 1 of 2012 authorizing the Town Board to provide for late penalties for payments to Sewer District 2 and Water Districts 2 and 3 at the May Regular Meeting, 7:30pm.

Planning Board Chair Kathleen Rundberg reports Planning Board met on April 12 with the following business transacted: Continued Site Plan discussion with William Brandt with regard to his proposed assisted living facility; Discussion to be continued at May meeting; Received Minor Subdivision Application for two-lot minor subdivision of the Lands of Blanche Konsul on Pine Grove Road. Required Public Hearing is scheduled for 7:30 pm, May 10. Planning Board minutes from this time forward will be electronically transmitted to Board members. In anticipation of more projects coming before the Planning Board in the coming months, the Town Code requirement for all applications and required accompanying material for commercial development in the Town to be in the hands of the Planning Board ten days prior to the meeting will be strictly enforced. For the present time, this requirement will not be imposed for subdivisions. Supervisor asked if there were many last minute applicants; last week only one copy was given and it slows the meeting. Advance notice of materials, explained Chair Rundberg, makes for efficient meetings.

Zoning Board of Appeals Chair Meave Tooher reports Zoning Board of Appeals did not meet in April since there were no applications to come before the Board.

Assessor Bennett reports for *DATA COLLECTION*: Tracy Boomhower completed the data collection and assessed value changes have been made to the affected parcels; *VALUATION TENTATIVE ROLL SCHEDULE 2012*: The data files were submitted for the tentative tax roll on the 16th of April; Gordon will be available for informal meetings with the tentative roll on the following days; These dates will be published in the newspaper: May 1 and 8 from 9am-1pm and May 4 from 5-9pm; BOAR training class will be held May 3 at Col-Greene CC from 6-9pm; Ken Rebusmen and Ron Hofaker are required to attend; Grievance Day will be May 22; BOAR will meet 3-5pm and 6-8pm. Supervisor received call from Town of Cocksackie Supervisor Betke who is interested in a meeting with the IDA on Friday morning 9am.

Economic Development Committee Supervisor announced the Business Appreciation Breakfast on June 20, 8am, at Yanni's Cuchina. Also, notice was received that Great Wolf's Water Park

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project financing is being held up due to stock bid up considerably; appears Apollo will win, shareholders to vote third week of May, and IDA will give extension to MAR for the project.

Grants Councilwoman Finke had no report.

Fire, EMS & Law Enforcement Councilwoman Finke reported attending the Greene County Emergency Management meeting last week for Councilman Norris who was out of town. A medic has been recuperating following February 12 accident, a May 6 pancake benefit for her and her husband is scheduled in Windham. The damaged vehicle was scheduled for replacement in 2012; it was totaled, and there is full replacement coverage for the new Tahoe at \$35,000. Most of new equipment is in and will be installed when vehicle is in. SEMO information for Irene has been submitted for reimbursement: \$11,000 overtime is expected to be fully reimbursed. Medication shortages continue to be an issue after 6 months. President Mark Evans emailed annual report to Greene County Legislature; call volumes, personal appearances and presentations. Town of New Baltimore had 5 EMS calls in March and 16 year-to-date. Councilwoman Finke toured the building facilities and talked to staff; dispatchers gave advice to those traveling.

Town Emergency Management Officer Van Wormer reports: Received the blue FEMA folder for the Hudson River Interpretative Trail permanent repairs that have been approved in the amount of \$30,183.00; will hold this folder until work is completed, I will need the work completion date; only pending item is the Hillcrest Road project worksheet amendment (\$2500) for the H&H study and will follow-up; a phone conversation with Attorney Michael Biscone regarding Bristol Manor assisted living facility because an evacuation plan is being put together which I will review and will be asking fire chiefs to review prior to giving my approval, hoping this will be completed in the very near future.

Technology/Website Councilman Meredith reports he will be working with a graphic designer at no cost to the town.

Newsletter Councilwoman Finke reports the deadline for next issue is approaching, will include AgFest information and will get soon.

Animal Control Officer Tanner reports Greene County Public Health free rabies vaccine clinic went very well, 120 total dogs and cats. Supervisor and Councilwoman Benway met with ACO Tanner regarding problems with cell phone messaging and voicemail, should be all corrected. Councilwoman Benway is looking at intermunicipal agreement with Town of Greenville to see if it is doable; they have only Dog Control Officer, anything other than dog would have to be dealt with elsewhere. Supervisor said discussion has begun toward performing a dog census, knowing not all dogs in Town are licensed, incidents of bites by unlicensed, gathering quotes on mandatory postcards; if an incident arises later, fine or penalty. Ellie Alfeld remembers a fine, Kathy Rundberg remembers 15 fines/month, if not licensed by a certain date, and ½ were given appearance tickets (30 to 45 dogs due for renewal per month).

Parks Councilman Meredith believed Summer Recreation program is July 9-August 10, tentative and not finalized. An assistant director is needed; Leah Leonard determined not to work with the program this year. The Cocksackie Owlz have been using the park and getting it ready. Silver Lake will not have water again this year. Councilwoman Benway commented 1) there is no written cancellation policy and 2) some people leave cash for deposit and do not come in for it; and 3-4 cash deposits sit from past year. Councilman Meredith suggests donation to Summer Recreation. Supervisor explained it is not money that the Town Clerk can deposit, is held in a box, in a self-addressed envelope, just logged in to rental reservations. If Town deposited them, Supervisor's account, they would be then paid to renter by voucher in next month. Deputy Town Clerk Jordan explained that checks are requested, make effort to get checks, money orders. Supervisor suggests adding 'no cash' to application for park rental. For cancellation, pre-and

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post-inspections still are expenses, cancellation with 2 weeks notice is easy to cancel inspections; some cancels are very short notice due to weather. For some renters, Highway moves picnic tables and incurs additional cost. Supervisor asked parks committee to mull over and then alter park permit. Councilman Meredith asked if renter gets deposit back; Deputy Town Clerk Jordan explained that the post-event inspection (garbage, breakage, etc.) determines the return of deposit. If all the rental cost is refunded on cancellation, the date has been unavailable and cannot be filled with alternate.

Personnel Supervisor O'Rorke reminded that employees in the retirement system who have new terms of office must submit retirement hours. A letter will be sent to them and a resolution at the May Regular.

Agriculture Committee Supervisor believes next meeting is May 10, 6 pm at the Kriel Farm.

Seniors Ellie Alfeld reported Core Committee will meet April 25, 1:30pm, at town hall, all are welcome. June 13 seniors' picnic could be conflict following a June 10 picnic; group is considering change to June 20, the final decision at meeting.

Memorial Committee Councilwoman Benway had no report, working on next month.

Ag Fest Committee Kathy Rundberg reported meeting April 3: assignments doled out, solicit businesses and donations, sheriffs on Sunday with dog, new Civil War re-enactment band, Uncle Billy's Balladeers, and next meeting is May 1 at Pauline Van Etten's. Confirmation received for Michelle Ford falconry and Dean Davis reptiles, Spiderweb Farm with horse and buggy or wagon, and a community potluck dinner on Saturday, after 5pm, \$2 fee to cover paper products and beverage. Peaceful Country will be the evening entertainment. Supervisor asked who was in charge of weather?[laughter]

Town Courts Councilwoman Benway reported accounts balanced, happy with bank choice, and all is going well. Supervisor met with Clerk Palmateer regarding the absence in the Code of local law whereby fines, penalties, and fees assessed in Town Court due to Town law that are not paid, the Town has ability to relevy them on Town tax bill.

Historian Hilscher reports for March: Sold two copies of Heritage Book and have been contacted by the Mormon Church in Salt Lake City for a copy. Happy to sell any copies I can, every few sales I turn the money over to Bob Hallock with the understanding there is a bank account into which proceeds go. This account will then subsidize the printing of more books in the future when copies run low.

Town-wide Yard Sale will be held on Saturday, September 15, co-chaired by Councilwoman Finke and Tax Collector Taylor.

Greene County Household Hazardous Waste Day is confirmed for Saturday, June 23 at Athens Highway Garage off US Route 9W.

ADJOURNMENT

With no more before the Town Board, **Supervisor moved to adjourn the Town Board meeting and was seconded by Councilwoman Finke.** No discussion. The adoption of the foregoing Motion was duly put to a vote, and upon roll call, the vote was as follows:

Motion Carried **BENWAY-AYE** **FINKE-AYE** **MEREDITH-AYE**
 NORRIS-Absent **O'RORKE-AYE**

The meeting was adjourned at 8:45 p.m.
Respectfully,

Janet A. Brooks
Town Clerk