

**COUNTY OF GREENE
TOWN OF NEW BALTIMORE
WORK MEETING
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WORK MEETING

Supervisor called to order the rescheduled Work Meeting at 8:04 pm, followed by Pledge of Allegiance. Attending: Councilwoman Benway, Councilman Norris, Highway Superintendent Jordan, Town Clerk Brooks, Steve Grimm/NY Rural Water, and Liz Tedford/independent consultant and formerly of NY Rural Water, and 2 members of the public who signed the attendance sheet. Absent: Councilwoman Finke, Councilman Meredith. Supervisor asked that all present turn off their cell phones and Blackberrys as static has been experienced with the digital recorders in use.

MONTHLY REPORTS

Highway Superintendent Jordan reports for *April*: Repaired brakes on 89 International; Installed posts for fence at recycle center; Installed battery maintainer on tractor; dug out School Hill Road and backfilled with millings; Repaired hydraulic leak on Ford backhoe; Cleaned beaver dams from culvert pipe on West Deans Mill Road; Mowed and weedeat parks; Replaced front wheel seals on 93 International; Helped Spencer with new Recycling fence; Mixed sand and salt for next year and put in shed; Washed and greased loader; Picked up orange bags along roads from Townwide roadside clean-up; Installed loose stone signs on Independence Lane, and School Hill Road; Cut fallen tree on Haas Hill Road; Repaired air leaks on 96 International; NYS inspections on 96 and 85 International trucks and equipment trailer; Patched dirt roads with crusher run; Mowed and weedeat cemeteries; Picked up dump body from T&T for new truck; Mowed and weedeat around Town garage; Stone and oiled Independence Lane and School Hill Road; Replaced water pump on roller; Took new 2012 pickup to Ziebart for rustproofing; Mowed along roads. New pickup truck is good.

Reporting for *May*: Mowed and weed eat parks; Mowed along roads; Patched dirt roads with crusher run; Mounted roof light on 2012 pickup; Grader patched Deans Mill Road with blacktop; Moved picnic tables to Van Etten's for AgFest; Took truck to Van Etten's for AgFest garbage; Replaced stop sign (Roberts Hill Road and CR54) that was knocked down in an accident (if can determine offender, Town can bill the insurance company, obtain accident report from the Greene County Sheriff or NYS Police, provide Councilwoman Benway with the bill and she will continue process); Picked up and returned picnic tables to park in good shape; Put up notice signs for paving on New Baltimore Road; Removed sander from 93 International for sand blasting; Repaired hydraulic valve on 85 Oshkosh; Picked up borrowed compressor from Greene County Highway Dept. for sand blasting- no agreement, less than \$1,000; Mon, June 11 paved Carhart Road and started on New Baltimore Road; Tues, June 12 paved Highbridge Road; Wed, June 13 finished paving New Baltimore Road; Fixed driveway entrances on New Baltimore Road and Highbridge Road; Removed 2 broken picnic tables from Cornell Park; Greased mower tractor; Mon, June 18 took delivery of new 2013 4x4 truck; Cleaned ditch on Schoolhouse Lane and Roberts Hill Road; Repaired dump box on 91 International. Lawn mower/laborer/parks inspector Roger Wilson is working out well.

Previously the Town Board discussed old highway barn to the east of Town Hall. The roof is leaking, location is not practical separated from Highway Garage. Two rollers, stone box, leaf blower, parks mower trailer, Ford tractor, flail mower, York rake, and lime spreader are stored out of the weather; there is no electric, not convenient, property around the barn belongs to the neighbor. Prior code enforcement officer assessed improvements needed to stabilize the building: materials price of \$4,700 was gotten from GNH to buy trusses, purlings, and 6" x 6's; also, \$3,700 for two sides tin roof as the possible project would be applied, 48'W 40'L, to existing pole barn; labor provided by highway crew during down time between now and winter. Councilman Norris said we made it bigger/longer for same amount of money; the alternative is this barn that needs repair, demolition, and tipping fees. Committee approached neighbors, whose property line comes to stone wall, and they are interested in a land swap with the Town; the Town could acquire additional 1.75-2acres for future parking spots on Town Court/Tuesday nights and if Town wanted to add on it would be additional property to consider. Supervisor thought swap or purchase of land is allowable under guidelines of Executive Session, to discuss.

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Executive Session Regarding Real Estate Transaction

Supervisor moved to adjourn to executive session for the purpose of discussing land acquisition, Councilwoman Benway seconded.

Motion Carried Ayes- 3

Nays-0

Absent-2

The Town Board went into executive session at 8:22 pm; executive session began at 8:22 p.m.

Motion to close executive session was made by Supervisor and was seconded by Councilwoman Benway.

Motion Carried Ayes- 3

Nays-0

Absent-2

Executive session was closed at 8:33 p.m.

Supervisor O'Rorke moved to re-open the Town Board Work Meeting, seconded by Councilman Norris.

Motion Carried Ayes- 3

Nays-0

Absent-2

The Work Meeting resumed at 8:34 p.m.

Supervisor reports that the Board has been provided with May expenditures and revenues: 80% of revenue in; 36% of expenditures are in. For Highway: 94% of revenue in; 30% of expenditures. Supervisor allocated Bond Counsel for truck purchase under Attorney; that does belong in Machinery line as a cost of purchase. Supervisor reminds it is time to think about 2013 budget; by July 23 meeting she will have 6 month figures to the department heads and she asks for return by August 27 Work Meeting. Last July the Town Board held a long-term planning meeting; Supervisor feels, given 2% Property Tax Cap that we look long-term and asks for thoughts not just 2013; long-term planning discussion could be part of July Work Meeting or a Special Meeting. Councilman Norris suggests Special Meeting at 6:30pm on the night of the July Work Meeting.

County Legislator is not present.

Town Clerk Brooks reports for April building permits 4 \$405.00; certificate of occupancy searches 1 \$15.00; conservation fees \$4.70; dog licenses 31 \$244.00 includes 2 replacement tags; park rentals 2 \$50.00; minor subdivision 1 \$60.00; certified copies 6 \$60.00; photocopies 13 \$3.25; recycling fees 2 \$44.50; to NYS Agriculture and Markets for spay/neuter program \$49.00, to NYSDEC \$82.30; and to Town Supervisor \$886.45. For May: building permits 10 \$6,392.20; septic system replacement 1 \$40.00; certificate of occupancy search 1 \$15.00; conservation fees \$17.87; dog licenses 17 \$125.00 includes 1 replacement tag; marriage license 1 \$17.50; to NYS Agriculture and Markets for spay/neuter program \$19.00, to NYS Department of Health for Marriages \$22.50; to NYSDEC \$414.13; and to Town Supervisor \$6,729.32. Completed days of work on 2 retirement searches for NYS and Local Retirement System; prepared, assembled, packed and delivered the records scan project for 2011, which was received and paid in June vouchers \$170.00. In correspondence with Historian Hilscher, we've identified a box of photo binders in the vault, 3 cartons of the New Baltimore Atlas, 2 cartons tagged for historian assessment-wastewater treatment plant and sewer- and for which original records are logged in for Sewer District 1. Regarding the newsletter misprint of the Town Hall office hours of the Town Clerk, since it has caused confusion in the office and on the phone, I will place an ad in the Town's official paper to correct. Regarding Central Hudson, we authorized turning on and off the power at Saw Mill Road for the AgFest and have put in requests for streetlights to be

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replaced. For Buildings and Grounds, we kept committee members informed of repairs and observations during the difficulties with the A/C for offices and vault. Supervisor O'Rorke thanked the Town Clerk's office for the assistance on the building and air conditioning problems, and the performance of retirement searches done, even individuals who may have been summer recreation counselors, who are approaching retirement and seeking to buy back service from the retirement system. Town Clerk Brooks thanked the prior Board for their support in making the records project happen, the current Board for their support to maintain it, and her deputies for assistance, specifically Deputy Jordan for the time and knowledge in finding items.

Buildings & Grounds/Recycling (Chair Norris/Member Meredith) Spencer Sebert reports for April: 4 tires; total of \$8.00; 18 60 gallon bags of plastic, 8 55 gallon drums of cans, 32 bundles of magazines, 56 bundles of newspaper, 7 bags of shredded paper, and 29 bundles of cardboard. Also 2 tires were picked up by Highway crew. For May: 1 washer; 5 tires; total of \$10.00; 26 60 gallon bags of plastic, 10 55 gallon drums of cans, 45 bundles of magazines, 80 bundles of newspaper, 14 bags of shredded paper, and 27 bundles of cardboard. Also 5 tires were picked up in Roadside Cleanup and 2 tires brought in by Highway crew. For Town Hall maintenance, Spencer reports: repaired siding to keep out squirrel, changed water filter, clean rear building gutter, hung wall pockets in hallway and town clerk's office, painted bathrooms, repaired ladies' room faucet, cut back roses along handicap walkway, replaced exit light bulbs. Councilman Norris asked Spencer Sebert to paint/seal the porous interior of the vault, part of problem's solution, and the door is not sealed correctly. Town Clerk Brooks clarified the term 'whole new unit' could be a Fujitsu wallhanging dehumidifier/AC unit inside the vault, freeing up real estate in the back basement room on the right.

Building Inspector/Code Enforcement (Chair Norris/Member Benway) Officer Blaisdell reports for April: Building Inspections 18; Building Permits Issued 4; Building Permits Renewed 2; Certificates of Compliance Issued 5; Certificates of Occupancy Issued 5; Junk Vehicle Complaints 2; Manufactured (Mobile) Home Permits Issued 1; New Building Permit Applications Received 6; Code Violation Investigations 2; Application Fees for April \$320.50; Total Fees for Year to Date \$1,769.50. He reports for May: Accusatory Statements 1; Building Inspections 17; Building Permits Issued 3; Building Permits Renewed 0; Certificates of Compliance Issued 2; Commercial Site Fire Inspections 4; Compliance Orders 3; Demolition Permit Applications Received 1; Demolition Permits Issued 1; General Complaints 8; Junk Vehicle Complaints 1; New Building Permit Applications Received 4; Pool Permit Applications Received 4; Pool Permits Issued 3; Septic Replacement Applications Received 1; Septic Replacement Permits Issued 1; Stop Work Orders Issued 1; Code Violation Investigations: 2; Application Fees for May \$6,507.20; Total Fees for Year to Date \$8,681.70.

Insurance Supervisor received June 4 Greene County letter; the Town is part of the self-insured Workers' Compensation program. The County has previously purchased extra insurance from Third Party Administrator (TPA) with whom they contracted. County went out for a bid for TPA and risk management services. The Town received notification to sign Workers' Compensation Board paperwork to join PERMA, meaning that the County self-insured group is going into another self insured group. Supervisor and Councilwoman Benway have voiced their concerns over the timeliness of the process, heard loud and clear at the county. There will be a meeting for towns and villages in the near future, they should have been more forthcoming, but it had to be there today or coverage would cease. Councilwoman Benway said another option would cost \$30,000 more, but not enough time and notice, lots of confusion, and this is the career of both she and Supervisor. Town insurance company recommended stay where we are and may do Reservation of Rights until December 31, 2012; so, we have coverage and have paid into the fund for the year. Supervisor has Greene County plan, back to 1982, and will report back. PERMA is a trust and provides the TPA work and risk management services, previously the County used Safety National. Insurance committee will report with any further information about Workers' Compensation and there are options to look at for January 1, 2013.

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Wastewater Treatment was covered earlier in the Special Meeting.

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Planning Board Chair Rundberg reports: Planning Board met on April 12, with the following business transacted: Continued Site Plan discussion with William Brandt with regard to his proposed assisted living facility. Discussion to be continued at May meeting; Received Minor Subdivision Application for two-lot minor subdivision of the Lands of Blanche Konsul on Pine Grove Road. Required Public Hearing is scheduled for 7:30pm, May 10; All Planning Board minutes from this time forward will be electronically transmitted to Board members; In anticipation of more projects coming before the Planning Board in the coming months, the Town Code requirement for all applications and required accompanying material for commercial developments in the Town to be in the hands of the Planning Board ten days prior to the meeting will be strictly enforced. For the present time, this requirement will not be imposed for subdivisions.

On May 10 the following business was transacted: Public Hearing was held on the Blanche Konsul Minor Subdivision Application. In the Regular Monthly Meeting that followed : Approved the Konsul Minor Subdivision; Began Pre-Site Plan discussion with Janet Angelis, President of the New Baltimore Conservancy, regarding lands Scenic Hudson is purchasing in the Town of New Baltimore to be used for recreational purposes and managed by the New Baltimore Conservancy.

On June 14 the following business was transacted: Continued pre-Site Plan discussion with New Baltimore Conservancy's Bob Knighton with regard to Scenic Hudson land purchase; Received Minor Subdivision Application from Town resident wishing to subdivide a parcel of less than two acres; Board denied the application and is referring resident to Zoning Board of Appeals; Reviewed the draft of a application that can be used by applicants for either a Site Plan or a Special Use Permit or both eliminating the need to submit two separate applications; With several minor changes, the application met with the Planning Board's approval and will be put into use effective immediately; A brief discussion, to be continued in July, was held regarding sign regulations for signs constructed on property bordering the Thruway.

Supervisor asked if copy of application was sent to Attorney Wukitsch for review.

NOTE: Town Board's July agenda will include New Baltimore Conservancy/Scenic Hudson and Armstrong Farm.

Zoning Board of Appeals Chair Tooher reports: Zoning Board of Appeals did not meet on June 6 since there were no applications to come before the Board.

Assessment (Chair Meredith/Member O'Rorke) Assessor Bennett reports for *May*: May 1, 4 and 8, Gordon was available to meet with property owners regarding the Tentative Roll. On May 3, Ellie Alfeld, Ron-Hofaker and Ken Rebusmen attended evening BOAR instruction at Columbia-Greene Community College; this year the class was required for Ron and Ken. Grievance Day was held on May 22 at the Town Hall from the hours of 3-5 and 6-8 p.m. Three individuals pleaded their case in person. Five stipulation agreements were approved by the BOAR. A total of 15 applications were reviewed and decisions made regarding assessments. Notice of Determination letters were mailed to all individuals within a week. For *June's* Final Roll: the data files for the Final Tax Roll were uploaded on June 14; we should be receiving the printed copies by the end of the month.

Supervisor asked if anything should be discussed regarding the pending lawsuits; Attorney Wukitsch said, regarding the Best Western and Holiday Inn, to complete audit by a third party, independent auditor. Supervisor reached out to the Bonadeo group, and to the auditor used by the county, and hope to have quote by July 9 Regular Meeting. An audit could provide leverage; professional services are not required to be out to bid.

Economic Development Committee Chair Norris reported no May or June committee meeting. The Business Appreciation Breakfast was held yesterday at Yanni's Cucina, very good turnout, 42-43 'beat the heat', feedback is already very positive, wonderful food, many business people spoke, and Brian and Kathy Donovan spoke regarding the money they have spent in improvement.

Grants had no report.

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Fire, EMS & Law Enforcement Chair Norris reports Greene County EMS did not meet in May, at June 19 meeting discussed: replacing Medic 9 which was totaled, River Valley Radio in service very shortly, coverage of Mountain Jam festival (at rate of \$45/hr, yielded \$2,700). 2013 budget work has been begun; Town of New Baltimore had 7 EMS calls in March and 5 in May; 16 year-to-date. Greene County Sheriff's Deputy Rob Scott reports for Jan 1- Mar 31: calls for service 95; uniform traffic tickets 48; arrests 5; Cocksackie Reservoir checks 108. Supervisor commented the old quarry swimming hole on Old State Road has issues; Attorney Wukitsch spoke with owner Tal Rappleyea who is very concerned and doesn't feel law enforcement is doing enough, risk of injury, and arrests should be made regarding seriousness of trespassing. Highway Superintendent Jordan added that 1 officer is facing more numbers than local kids, young people are coming from Albany, Schenectady, Troy, and what can the Town do. In addition to parking on Old State Road, folks are now parking on US Route 9W and in church parking lot, Petropaoli storage, and at Capital Filter. Can have towed, Highway Superintendent has full authority regarding the roads, and hasn't mowed the road shoulders. Attorney Wukitsch reminded that we are concerned with the Town road. Supervisor asked what the town could and should do- where is our liability if a rescue truck cannot get through, reducing traffic to one lane. Town Clerk understands from the deputies that many are not coming off the roads but rather from the other direction on foot or ATVs. Supervisor asked about the Facebook page Town Emergency Management Officer Alan Van Wormer has posted with the emergency alert, with a photo of Greene County Emergency building, Volunteer Drive, Cairo. Without deterring the energy and enthusiasm of Alan, the Town doesn't have a policy about Facebook; Attorney Wukitsch said a social media policy is needed. Supervisor acknowledges heart in the right place and asks committee to consider this and talk in committee. Councilwoman Benway noted that she received a message from Greene County CODE RED; a recent program gotten under a Homeland Security-type grant to perform massive numbers of calls to inform enrollees of large emergency warning; landlines are in the program, and cell phones must be enrolled.

Technology/Website Councilwoman Benway thanked Intelligent Technology Solutions for resolving a problem; she could not reach committee and appreciated his speed helping us out.

Newsletter (Chair Finke/Member Meredith) were not present.

Animal Control Officer Joe Tanner reports traveling 472 miles in the last 2 months, 23 dog complaints, 10 cat complaints, 2 livestock complaints, 3 bites, wrote up 3 complaints, appeared in court 3 times and 1 complaint is still pending in court, and 1 meeting with NYS Ag and Markets {Janet Collier}.

Parks Supervisor reviewed the 2012 budget for summer recreation

ACCT	<u>budget for 2011</u>	<u>actual for 2011</u>	<u>budget for 2012</u>
EXPENDITURES			
A7020.1 Rec Director	\$1,900	\$1,900	1,900
A7310.1 Staff	5,930	4,474	1,500
A7310.4 Contractual \$	1,500	1,338	0
REVENUES			
County Grant	500	1,177	
State Grant	1,250	1,600	

Last year Greene County had a bonus from fewer kids in fewer programs; with a difference year over year of \$4,312 and no revenues budgeted. Hoping Councilman Meredith can get the grants, he's been trying to learn whether \$1250 is available, and Supervisor noted that the county grant

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Campbell has yielded \$1,602 from AgFest fundraiser and donations; application in the works for New Baltimore Conservancy grant, and wants to approach local businesses; Councilwoman Benway will help deliver Toni's letter to supportive businesses. Parks committee and Rec Director must determine how to expend what they have. Hoping donations come in from local businesses, the worst case scenario is that \$1,500 could be expended from Contingency.

RESOLUTION
JUNE 21, 2012

RESOLUTION APPOINTING SUMMER RECREATION PROGRAM STAFF

BE IT RESOLVED that the following counselors are hereby appointed to the Summer Recreation Program for a period of four weeks, from July 9, 2012 through August 3, 2012:

<u>Name</u>	<u>Position</u>	<u>Weekly Salary</u>
<i>Returning from 2011:</i>		
Leah Leonard	Asst. Director	\$312.50
Kelsey Lenney	Counselor	130.00
Melanie Maurer	Counselor	130.00
<i>New for 2012:</i>		
Damian Nopper	Counselor	130.00
Rebecca Herrington	Counselor	130.00
Brittany Duran	Counselor	130.00

Supervisor moved, seconded by Councilwoman Benway. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

**ROLL CALL VOTE: BENWAY-AYE FINKE-Absent MEREDITH-Absent
NORRIS-AYE O'RORKE-AYE**

Personnel Chair O'Rorke had no further report past the Summer Recreation staffing.

Agriculture Committee Councilman Norris reported healthy gourmet Flegel burger May barbeque at Kriel farm, guest speaker was NYS Ag and Markets' Ron Rausch who discussed anaerobic digesters, a process whereby cow manure is put in a digester to produce methane and carbon dioxide. A dinner is scheduled for July 12.

Seniors Councilman Norris reported the Seniors' picnic was held Wed, June 20 at Cecil Hallock/District 2 Park, with 35-40 attendees and lots of good food including burgers, hot dogs, and salads.

Memorial Committee Chair Benway reports two members are still serving, anyone who is interested please contact her; she hopes to schedule a meeting before the next Work Meeting. A scan of the committee's history was completed by the town clerk.

Ag Fest Committee (Finke) was not present.

Town Courts Liaison Benway reports all going well and all accounts are balanced. Town Clerk reports no court next week as another federal primary is held, polls open 12noon-9pm.

*Highway added that the ad for the surplus equipment (2) is in the newspaper.

Historian Hilscher reports *April*: I have been in contact with the Schodack town historian regarding the historical connection between our towns. A number of Schodack residents played in the New Baltimore Cornet Band prior to WWI. I try to keep in touch with my fellow

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municipal historians, especially those from neighboring towns. He reports for May: Collected oral history from Bessie Lounsbury Curtis, who, as a young woman, operated a dairy farm with her mother on Dugway Lane while her father was away on military base construction; Had conversations with Bill Killon, who is making a documentary on Verplanck Colvin, the Adirondack explorer and surveyor; Colvin is buried in the Coeymans Cemetery and is related to the Colvins of 19th century New Baltimore; He left his estate to a friend who is buried in Chestnut Lawn Cemetery; Assisted a realtor with information on an historic house in town; Wrote a review of Clesson Bush's book for the town newsletter; Did some filing of records at Town Hall.

Spoke with Maureen Harvey of Vermont-is researching Eugene and Lottie Bronck who lived in New Baltimore in 1875- With Art Byas, spent several hours cleaning up and removing debris from the hay press at the Vanderzee Farm on New Baltimore/Coeymans border. The hay press is from 1873, 17' 10" tall, appears to be operable and must be rescued from a barn which is beginning to decline. Once hay export to New York City was a major source of revenue for local farmers. I know of one other extant press on a New Baltimore farm; Reviewed the draft management agreement between New Baltimore Conservancy and Scenic Hudson and provided the Conservancy with commentary on some remaining issues. Scenic Hudson is the purchaser of the former Armstrong farm on the east side of Route 61, and the Conservancy is the proposed caretaker of the site. The site includes four historic barns.

Greene County Household Hazardous Waste Day is Saturday, June 23, 8 am-12 noon at Greene County Highway's Garage off US Route 9W in Athens.

ADJOURNMENT

With no further business to come before the Board, Supervisor **moved to adjourn**, **Councilwoman Benway seconded**. No discussion. The adoption of the foregoing Motion was duly put to a vote, and upon roll call, the vote was as follows:

BENWAY-AYE

FINKE-Absent
NORRIS-AYE

MEREDITH-Absent
O'RORKE-AYE

Motion Carried

The meeting was adjourned at 9:26 pm.

Respectfully,
Janet A. Brooks
Town Clerk