

**COUNTY OF GREENE
TOWN OF NEW BALTIMORE
TOWN BOARD REGULAR & WORK MEETING
JULY 22, 2013 - page 1**

DRAFT

OPENING OF MEETING

Deputy Supervisor/Councilman Norris called the meeting to order at 7:02 pm and the Pledge of Allegiance was said. Also attending: Councilwoman Benway, Councilman Meredith, Town Clerk Brooks, and 10 members of the public who signed the attendance sheet. Absent: Supervisor O'Rorke (out of town for business), Councilwoman Finke, Highway Superintendent Jordan.

MINUTES FOR APPROVAL

Regarding the approval of Minutes of **June 10, 2013 Public Hearing for Sewer District No.1** submitted by the Town Clerk, Deputy Supervisor Norris moved and was seconded by Councilwoman Benway. The adoption of the foregoing Motion was duly put to a vote, and the vote was as follows:

BENWAY-AYE FINKE-Absent MEREDITH-AYE
NORRIS-AYE O'RORKE-Absent
Motion Carried

Regarding the approval of Minutes of **June 10, 2013 Regular Meeting** submitted by the Town Clerk, Deputy Supervisor moved and was seconded by Councilman Benway. The adoption of the foregoing Motion was duly put to a vote, and the vote was as follows:

BENWAY-AYE FINKE-Absent MEREDITH-AYE
NORRIS-AYE O'RORKE-Absent
Motion Carried

Regarding the approval of Minutes of **June 24, 2013 Work Meeting** submitted by the Town Clerk, Nick Dellasanti said a comment was made in that meeting by Ellie Alfeld about the senior picnic that Mr. Byas received additional money to what he laid out, he showed what was laid out and what was disbursed, and did not know if it was in the minutes. Deputy Supervisor asked if the minutes were incorrect; he answered yes, wanted to show the Board what Mr. Byas had laid out and the check Mr. Byas received in reimbursement. Councilwoman Benway confirmed that the minutes reflect what was said in the meeting. Clerk Brooks said these comments were appropriate for Public Comment and not for the Board's action on the meeting minutes. Deputy Supervisor recalled the minutes were correct, what was spoken and recorded, suggested to speak at the Public Comment period and, with that, Deputy Supervisor Norris moved to adopt the minutes and was seconded by Councilwoman Benway. The adoption of the foregoing Motion was duly put to a vote, and the vote was as follows:

BENWAY-AYE FINKE-Absent MEREDITH-AYE
NORRIS-AYE O'RORKE-Absent
Motion Carried

Regarding the approval of Minutes of **July 5, 2013 Special Meeting** submitted by the Town Clerk, Councilwoman Benway asked to correct "*adjourned 9:26 am, not pm,*" and Deputy Supervisor added the Catskill Daily Mail is known as Daily Mail, purchased by Columbia Media Corp, and Deputy Supervisor moved and was seconded by Councilman Meredith. The adoption of the foregoing Motion was duly put to a vote, and the vote was as follows:

BENWAY-AYE FINKE-Absent MEREDITH-AYE
NORRIS-AYE O'RORKE-Absent
Motion Carried

PUBLIC COMMENT

Nick Dellasanti, Coxsackie- said that the minutes of June 24, 2013 it was stated Art Byas had received additional monies for the picnic, he has a check from Fran Melick for the exact amount he had laid out, would like the minutes to reflect that he did not receive any additional compensation.

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Georgette Furey, New Baltimore- concerned about recent regulations, and non-regulations about dogs. There was a leash law passed, a law to pick up after your dog, but suddenly a sign appeared at NB's Cornell Park, the only public access to river to let her dog cool off), NO DOGS ALLOWED. She believes this has been done without Town Board and public comment, believes illegal, hostile toward dogs, and is very concerned. During fishing season, many who use this park leave garbage, she occasionally picks up and yet she cannot bring dog down to river? She believes Highway mowing crew is upset by dog feces; asks for enforcement of law to pick up feces; also mowing is done at great speed, spoken to town supervisor.

Russ Sykes, New Baltimore- has 2 ½ year old flatcoat retriever who loves to swim; is offended by signage, done without proper input; fish carcasses and bones from March to mid-May, gazebo is wrapped in plastic, doesn't understand how governing board can allow employees to put up sign; one sign in park says \$250 for not picking up after dog; how do you allow an employee to take action; he and his dog will go to park; Board needs public input. Having recently paid license during dog census, as revenue to town, he expects a referendum on this or sign removed.

Deputy Supervisor Norris answered that Highway Superintendent Jordan is an elected official, not an employee of Town.

Roger Cook, New Baltimore- was safety engineer for AT&T for several years; these employees, not OSHA or NYSDOT, do not wear hard hat or vest, or place road sign when working. He looks to county and state, and it is a two-way street for safety practices.

Roel Van Der Vossen, New Baltimore- against the signage, heard one opinion that the reason for signage was that easier to control if no one is in the park with a dog. With that, why not close the street instead of posting a speed limit, and favors enforcing ordinance in effect.

Rich Guthrie, New Baltimore- very sorry this issue came to light this way, vast majority are upstanding citizens, and very unfortunate that it takes action of a few to bring things to this point. Stands with his neighbors, urges reconsidering this action banning dogs; it is not the dogs. The actions of a couple of caretakers need to be looked at; violations happen easily, hard to catch, hard to bring action. Dogs are well-taken care of and should not be penalized. One alternative is to establish a dog park, very good and healthy social opportunity and for community as a whole, as in Athens, Delmar and Albany. Very unfortunate and understands where the feces would be objectionable to employees, should not be subjected to bad behavior.

Russ Sykes- appreciates comments, likes Athens dog park, but this issue is the river, that's what makes the difference.

Georgette Furey believes that compromise is great, perhaps certain hours where dogs were allowed to swim.

Barbara Heinzen- new to the Town, lives opposite Hannacroix Creek Preserve, and as an accident of geography, has been drawn into dispute over recent rezoning for Port of Coeymans. Having acquired the land along west side of 144, persuaded Town of Coeymans to rezone industrial, and there are hopes for precast cement business to go in there. There is a very heavy building materials business, noticing growth, a lot of traffic through Town, very large industrial vehicles travelling SR144, asks how they make sharp turn at church, and schoolhouse owner reports his wall comes down regularly. On June 3, 2013 TCI/New York applying for Town of Coeymans planning board permit for a recycling facility; this is the same company that brought large explosion to Ghent. She wanted to alert Town that this development is damaging hamlet of Coeymans, and is affecting our town; New Baltimore should be pressing hard for review of traffic implications; Town of Coeymans is so enthusiastic; waving this through without environmental assessment or department of transportation review and assuming this will be good for Coeymans. She asks Town to apply for traffic study, there is money available, Albany County Planning Board has urged, and she believes Town of New Baltimore's town board has as good a case as Coeymans, principally for SR144 with the historic district in the hamlet, quality of life will be badly degraded if there is heavy industrial development. (She provided handout.) Rich Guthrie clarified his dog park suggestion was not either or; we can have both, but doesn't believe schedule of limited hours is necessary; please keep access open, but go after the offenders who brought enforcement upon themselves.

Deputy Supervisor Norris commented that it has been a long process; Councilwoman Benway added that Town cannot afford to have police sit in the park and watch; those of you residents are doing the right thing picking up after your dogs, it is not fair, but unless we know who it is, we

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cannot go after them, and one bad apple spoils it. Deputy Supervisor Norris said having heard all of this the Board will act; he will speak with Superintendent Jordan. Deputy Supervisor Norris added a request to all those attending to shut down their electronic devices as they interfere with recording equipment, and added this is a combination meeting; Work and Regular, and thus the Public Comment.

CORRESPONDENCE:

From Greene County Legislature- notice of resolution of chargebacks of assessment rolls/materials; Town of New Baltimore's chargeback is \$399.93.
From Public Employer Risk Management Association (PERMA)- notice of payroll audit for 2012/13. This is the entity that provides Greene County with its Workers' Compensation coverage.
From Greene County Legislature- notice of September 6 deadline to nominate for annual *Ellen Rettus* awards; in memory/honor of Ellen Rettus served on Greene County Planning Board for many years.
From NYS Department of Public Service- letter regarding energy highway task force, fact sheet.
From NYS Department of Transportation- regarding CSX Transportation petition for second mainline, the findings of judge at hearing held at 3809 CR51, Hannacroix, NY. They are moving forward with made proposal to make 144 into a concrete pad with sidewalks on both sides.
From Greene County Legislature- notice of resolution approving college chargebacks for which the Town of New Baltimore's share is 40% or \$149.26.
From Dig Safely New York- notice of unpaid accounts payment terms; accounts unpaid 120 days will be charged 1.5% interest added to original invoice.
From MAPP- Greene County Public Health- Councilman Norris asked Clerk Brooks if she was familiar; she answered that Karla Flegel has been attending the meetings, the report should be available on Greene County Public Health website, this is a county-wide endeavor involving all the different disciplines and agencies, collaborative effort, their task is to target money where the largest perceived problems and issues are. Clerk Brooks asked whether it might appear on the website, under News Items on the right, added Councilwoman Benway. They have met monthly for years to bring forward issues.

OLD BUSINESS:

None

NEW BUSINESS:

Resolution Appointing Summer Rec Counselor

Councilwoman Benway said one counselor had a conflict with the program; program needed to replace him.

**RESOLUTION
JULY 22, 2013**

**RESOLUTION APPOINTING 2013 SUMMER RECREATION PROGRAM
COUNSELOR**

WHEREAS Patrick Ostoyich who was appointed at the June 24, 2013, Town Board Meeting as a 2013 Summer Recreation Program Counselor is unable to fill the position;

NOW, THEREFORE, BE IT RESOLVED that Zebediah Girvin be appointed as a 2013 Summer Recreation Program Counselor.

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Councilwoman Benway moved and was seconded by Deputy Supervisor Norris. Rich Guthrie asked whether director and assistant director are trained and given emergency procedures for child release in such institutions; hearing yes, the adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

**ROLL CALL VOTE: BENWAY-AYE FINKE-Absent MEREDITH-AYE
NORRIS-AYE O'RORKE-Absent
Adopted.**

Revised Employee Health Insurance Plan

Regarding the resolution to approve revised employee health plan, Deputy Supervisor Norris reviewed that the Board has been working on this; he has proposed increasing employee contribution from 20% to 25%, just received this revision from attorney, and proposes tabling to next meeting. Also, upon retirement, the Town would only pick up a "window" of 5 years of health care if they retire at 60, then Medicare begins at age 65; Supervisor made revision to dental, and with that Deputy Supervisor Norris moved to **TABLE to August Regular Meeting, and was seconded by Councilwoman Benway** who was on vacation last week.

**BENWAY-AYE FINKE-Absent MEREDITH-AYE
NORRIS-AYE O'RORKE-Absent**

Motion Carried

Member of the public asked whether that change was for new employees; Deputy Supervisor Norris responded yes, effective May, 2013. There was no dental care per se, previously.

Background Check Policy

Deputy Supervisor Norris reviewed that Town Board has a draft policy introduced by Supervisor and Supervisor has all appropriate information and, with that, **he moved to TABLE to August Regular Meeting, and was seconded by Councilwoman Benway.**

**BENWAY-AYE FINKE-Absent MEREDITH-AYE
NORRIS-AYE O'RORKE-Absent**

Motion Carried

Standard Work Day & Reporting Resolution

Deputy Supervisor Norris reminded that at previous meeting, all had to turn in paperwork and hours for reporting to the state, a copy was cut off; the Board now has that information.

**RESOLUTION
JULY 22, 2013**

STANDARD WORK DAY AND REPORTING RESOLUTION

BE IT RESOLVED that the Town of New Baltimore hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

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Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials							
Town Justice	Joseph Farrell			6	01/01/12-12/31/15	N	10.29

Said resolution is an addition to that which was adopted by the Town Board of the Town of New Baltimore on June 24, 2013.

Councilwoman Benway moved and was seconded by Councilman Meredith. Clerk Brooks reminded that there will be one more additional resolution in the fall. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

**ROLL CALL VOTE: BENWAY-AYE FINKE-Absent MEREDITH-AYE
NORRIS-AYE O'RORKE-Absent**

Adopted

Resolution Approving Revised 284 Agreement (2nd Revision)

Deputy Supervisor Norris believed revision was Medway-Earlington Road from County Route 26 to Cocksackie Town line, a distance of approximately 2 miles.

**AGREEMENT FOR THE EXPENDITURE
OF HIGHWAY MONIES**

AGREEMENT between the Town Superintendent of the Town of New Baltimore, Greene County, New York, and the undersigned members of the Town Board. Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS.** The sum of \$200,000 shall be set aside to be expended for primary work and general repairs upon 30 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. **PERMANENT IMPROVEMENTS.** The following sums shall be set aside to be expended for the permanent improvement of Town highways:
 - A. On Mirror Lake Road, a distance of 700 feet, there shall be expended not over the sum of \$3,273.22.

Type: Stone and oil. Width of traveled surface: 12 feet
Thickness: One-inch Sub-base: Stone & oil

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B. On Haas Hill Road, a distance of 1,900 feet, there shall be expended not over the sum of \$14,458.72.

Type: Stone and oil. Width of traveled surface: 20 feet
Thickness: One-inch Sub-base: Stone & oil

C. On Medway-Earlton Road, from Route 26 to Cossackie Town Line, a distance of approximately 2 miles.

Type: Type 6 Blacktop with 10% wrap
Thickness: Two-inch Width: 21 feet wide

Executed in duplicate this 22nd day of July, 2013

Supervisor

Councilman

Councilman

Councilman

Councilman

Councilman

Councilman

Councilman

County Superintendent of Highways

Town Superintendent of Highways

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. *COPIES DO NOT HAVE TO BE FILED IN ALBANY.*

Original: 5/13/2013

1st Revision: 6/10/2013

2nd Revision: 7/22/2013

RESOLUTION

JULY 22, 2013

**RESOLUTION APPROVING 284 AGREEMENT FOR EXPENDITURE OF HIGHWAY
MONIES (Second Revision)**

RESOLVED, that the attached 284 Agreement for Expenditure of Highway Monies bearing revision date of July 22, 2013, is hereby approved.

Deputy Supervisor Norris moved and was seconded by Councilwoman Benway. No discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

**ROLL CALL VOTE: BENWAY-AYE FINKE-Absent MEREDITH-AYE
NORRIS-AYE O'RORKE-Absent**

Adopted

New York Rural Water Association

Deputy Supervisor Norris introduced a letter, sent to the Town by Steve Grimm of New York Rural Water, in support of keeping state budget items intact, objecting to taking away certain items regarding water and sewer, asking to be sent to certain legislators, Commissioner of NYS Department of Environmental Conservation, and NYS Governor's office.

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MOTION
JULY 22, 2013

Deputy Supervisor Norris moved that the Town Board of the Town of New Baltimore send a certified copy of the attached letter, seconded by Councilman Meredith. Deputy Supervisor Norris summarized that it opposes budget changes mid-year. Rich Guthrie asked whether the Town receives any money from this organization; Deputy Supervisor Norris said if it affects Rural Water, Steve Grimm has been a huge asset to the Town, if this affects Rural Water, it will probably affect the Town; they were cut a few years ago, Liz Tedford was let go, and the Town hired her freelance for the beginning work on the Sewer District No. 1 plant. This letter seems basic and clear. The adoption of the foregoing Motion was duly put to a vote, and the vote was as follows:

BENWAY-AYE FINKE-Absent MEREDITH-AYE
NORRIS-AYE O'RORKE-Absent
Motion Carried

Resolution to Pay Audited Claims

Deputy Supervisor Norris asked if all had looked over the claims and signed for audit.

RESOLUTION
JULY 22, 2013

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review and,

WHEREAS the Town Board has audited claims 2013 07/01-65, it is

RESOLVED the Supervisor is hereby authorized to pay claims 2013 07/01-65.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until August 26, 2013.

Deputy Supervisor Norris moved and was seconded by Councilwoman Benway. He asked whether there were three signatures on all the claims, Councilman Meredith said yes. No further discussion. The adoption of the foregoing Resolution was duly put to a vote, and upon roll call, the vote was as follows:

ROLL CALL VOTE: BENWAY-AYE FINKE-Absent MEREDITH-AYE
NORRIS-AYE O'RORKE-Absent
Adopted

Town Clerk's Laptop Computer

The town clerk's Dell laptop is very slow; Town's IT company has evaluated it and reported they can update it for \$300. It was purchased used from E-bay 5 years ago for about \$340. A proposed \$339 Dell Inspiron replacement has 4GB, good consumer reviews, Windows 7; under Procurement Policy the clerk may purchase up to \$1,000. Clerk Brooks thanked the Board for reviewing specifications. With the old Dell available, she proposes using it for ocr searches without tying up the machine on her desk.

MONTHLY REPORTS

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Supervisor O'Rorke reports: **Summer rec** donations/fundraising from businesses and private individuals total is \$2,640; chicken barbeque did very well, this shows public support for the program. With the planning board chair, I met with Northeastern Expansion Development that has a contract to purchase the Shiloh property on Madison Avenue West for location of a veterans' housing, rehab and work site. The meeting addressed infrastructure, zoning, and building permits. A preliminary letter has been sent to the corporation outlining items that will need to be addressed; if they feel it will meet their needs, I will request they come and present to the Town Board; no purchase yet. (Councilman Meredith asked where this was; Deputy Supervisor Norris explained from the hamlet of New Baltimore, a large piece of property that has been used by a Christian community for many years and been for sale for couple of years. Clerk Brooks clarified no purchase yet; Deputy Supervisor Norris answered correct.) **WD2:** Village of Cocksackie mayor notified that one of four hydrants in WD2 is not working and needs replacement, hydrant and labor estimated at \$3000; unless the Board feels otherwise, I will ask mayor to go forward with repairs. Town of New Baltimore is under contract with the Village to provide any necessary repairs and bill the Town for labor and materials; this adds to the water main at end of 2012 results in a district deficit of \$4000. Over next couple of meetings, the Town Board will decide how to make up deficit, might schedule a Special Meeting to discuss this item as in the past. Town Board has had these discussions for some increase to residents, an operation and maintenance (o&m) charge may be assessed to the residents of district that can be applied to labor and operation and maintenance, but the Town must be paid back by the special district within a year; must have working hydrants and is a safety issue. (Councilman Meredith asked if it was the hydrant in front of Van Gaasbeck; Deputy Supervisor Norris was not certain.) Thanks to Town Clerk Brooks for preparing the newsletters inserted in Sewer District 1 and Water District 2 billings; they were highlights from Town Board meetings; we would like to continue this practice to keep residents informed of issues facing important infrastructure needs of those districts. Deputy Supervisor Norris said the newsletter informed those residents of upcoming changes proposed to infrastructure over the last two years, voted on by Town Board, (**SD1:** First stage of scope of work is the pump station; latest update is that the originally-chosen replacement pumps would take too long to arrive; Plan B: by purchasing 3, have one on the shelf, experience no loss of pump power to the plant or system; then replace or repair and put back on the shelf. Deputy Supervisor Norris wasn't sure if the Board had looked over the newsletters to these districts; very informative; gave his thanks.) **Public safety:** Supervisor has had discussions with Greene County Sheriff's Office, District Attorney, and Highway Superintendent Jordan regarding increase in illegal parking, trespassing, and swimming at the privately-owned old quarry off Old State Road, noted by signage NO PARKING, illegal parking is restricting traffic and access to fire hydrants on Old State Road, and is extensively marked for NO TRESPASSING. Cars have been towed; Sheriff's deputies will continue to ticket cars; Supervisor has been working with property owner; Highway Superintendent has been onsite many times for safety issue. Councilwoman Benway visited and couldn't pass on the road with her pickup; trespassers are not locals and come from a distance.

County Legislator was not present.

Town Clerk Brooks reports for June: building permits 13 \$1118.75; garage permits 1 \$115.20; CO searches 2 \$30.00; conservation fees 5 \$13.50; dogs 31 \$203.00; marriage licenses 1 \$17.50; beer permits 1 \$20.00; excavation fees culvert under driveway 1 \$35.00; park permits 1 \$25.00; certified copies 1 \$10.00; photocopies 22 \$5.50; to NYS Ag and Markets for spay/neuter program \$35.00; to NYS Dept of Health for marriages \$22.50; to NYSDEC for sporting licenses \$230.50; to Town Supervisor \$1593.45, total state, county and local revenues \$1881.45. Waiting for animal control officer, made one more round of phone call follow-up to incomplete dog license applicants- successful with 2; Discontinued AgFest electricity service; Scheduled Dist 2/Hallock Park phone service connection for summer rec; Worked with summer rec director and assistant director pulling vouchers from previous seasons for contact information and cost, assembled personnel paperwork with bookkeeper approval, dropped participant registration forms at post offices, collected personnel forms and set up files; transmitted info to bookkeeper for first payroll- today; thanks to Councilwoman Benway for her help with summer rec; Worked with Town employees answering questions regarding annual Comptroller's retirement report and

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direct deposit authorization, deadline today; Worked with supervisor and NYRWA Steve Grimm, wrote WD2 and SD1 news to include in invoice billing, with thanks to Tax Collector Jordan for her patience; Prepared a second abstract of claims in the month of June; Continued to cull records; Attended 4hr June 19 NYS Archives class in Catskill for Records Policies and Procedures and have begun work on our manual, doing research on Town Board's 1989 adoption of the MU-1; Worked with Supervisor comparing Code contents with local law binder, and working toward next Code revision; Drafted response to Comptroller's office regarding Standard Work Day and Reporting in the past.

Tax Collector Jordan reports: Sewer District 1 payments are accepted with 6% penalty for February billing until close of business on August 15 or postmarked that day. After August 15, there will be a 2% per month penalty added to that bill. Sewer District 1 August billing was mailed and I am receiving payments. Property taxes are accepted with 1% per month penalty through close of business July 31 or postmarked that day. All property/County taxes go to Greene County Treasurer on August 1, 2013. I will not accept any Property/County taxes after July 31 close of business (postmarked that day is accepted). Water District 2 payments are accepted with a 12% penalty for February billing until close of business on August 8 or postmarked that day. Water District 2 August billing is mailed and I am receiving August payments. There are still many calls requesting information on amount of taxes by realty companies, banks and property owners who have not yet paid their property taxes. I have received a letter requesting tax information from the Greene County Treasurer Office; I am getting everything ready to send down to Greene County for the Property/County taxes; I have an appointment set for Aug 8 to go over all tax information. I then will be accepting only Sewer 1 and Water 2 payments until October 31.

Highway Superintendent Jordan reports June 24-July 15: Installed 80' of 12" culvert on Scheller Park Road; Repaired blown out spark plug hole on 2002 Ford pickup; Mowed grass and weeds along roads; Installed 40' of 18" culvert pipe on High Mount Road; Repaired washout on Honey Hollow Road; Mowed and weed eat Town Hall and all parks several times; Repaired washout on Jennings Road that was becoming a safety issue; Picked up 2013 International from Ben Funk, all recall work is completed; Replaced stolen yield sign at Hillcrest Road and South Ridge Road; Cut large hanging limb on Saw Mill Road; Patched dirt roads with crusher run; Removed bike rack at District 2/Cecil C Hallock park, someone ran into it and broke in pieces; Installed more NO PARKING signs on Old State Road; Put sand on Valley View Drive for bleeding oil; Grader Patched Deans Mill Road with Blacktop; Started to grader patch High Rock Road with blacktop; Cut hanging limbs along roads; Replaced STOP sign at Haas Hill Road and Lime Kiln Road.

Buildings & Grounds/Recycling Operator Sebert reports 3 tires \$6.00; *free to residents*: 60 gallon bags of plastics 18; 55gal drums of cans 8; bundles of magazines 27; bags of newspaper 50; bags of shredded paper 7; boxes of cardboard 17; metal 1.75 ton; total for month \$6.00.

Building Inspector/Code Enforcement Officer Blaisdell reports: Building Inspections 19; Building Permits Issued 8; Building Permits Renewed 2; Commercial Site Fire Inspections 1; Demolition Permit Applications Received ; Demolition Permits Issued 2; General Complaints 3; Junk Vehicle Complaints 2; Temporary Travel Trailer Parking Permit Issued 1; New Building Permit Applications Received 7; Pool Permit Applications Received 3; Pool Permits Issued 2; Code Violation Investigations 2; Zoning Violation Investigations 1; Application Fees for June \$1,233.95; Total Fees for Year to Date \$6,637.35.

Insurance Chair O'Rourke reports receipt and preliminary work on a PERMA audit request, was not informed at the time of switch that an audit would be possible in which case Town records would have been prepared. Now must go over old items and prepare additional reports that are not needed for any other purpose; very time-consuming, she is appreciative of the Town Clerk's time on this project. Clerk added that it may involve up to 12 months of the work of the prior bookkeeper.

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Wastewater Treatment Chair O'Rorke reports Delaware Engineering anticipates final design going to NYSDEC this week, anticipates approval around September 1, and, once approved, release RFP, with a construction start date in October.

Planning Board Chair Rundberg reports Planning Board met on July 11 with following business transacted: Continued discussion with property owner's authorized representative regarding required process to correct a two-lot non-conforming subdivision and procedure for further two-lot subdivision of the one parcel after non-conforming status is corrected.

County Planning Board – John Cashin reports no meeting last month.

Zoning Board of Appeals Chair Tooher reports: Zoning Board of Appeals met on July 10; Public Hearing was held on the Robert Peters and Briana Breault Area Variance Application regarding property located on Stahl Road; Hearing commenced and recessed until August 7 due to notification deficiency; Additionally, testimony at the hearing raised questions regarding setbacks from boundaries on the property and restrictions on the use of the property; All parties advised any evidence regarding these issues should be presented at the August 7 continuation of the Public Hearing.

Assessment Chair Norris confirms receipt of new lawsuit, Gordon Bennett will be handling. Assessor reports for *July: Final Roll 2013*: Final Roll has been completed; totals are as follows:

	<u>2013</u>	<u>2012</u>
Total Assessed Value	\$243,864,766	\$244,263,604
Town Taxable Value	\$211,769,109	\$213,190,485
Number of Parcels	2,077	2,073
Wholly Exempt Parcels	78	73
Equalization Rate	74%	75.5%

Economic Development Committee Chair Norris reports no meeting this month.

Grants Supervisor met with marina owners and Conservancy regarding release of Comprehensive Funding Application grants; two categories: one thru DOT, no motorized vehicles on our trails; NYS DOS money is only available thru municipal governments; also checking whether it would be worthwhile to partner with Coeymans and Cocksackie, and at this point for hiking and paddle trails.

Fire, EMS & Law Enforcement Chair Norris reports Greene County EMS did not meet last week. For the Greene County Sheriff's Office New Baltimore Satellite Station: *note the following statistics from within the Town of New Baltimore for the period: Mar 1 to June 30.

CALLS FOR SERVICE	119
UNIFORM TRAFFIC TICKETS	26
ARRESTS	3
COXSACKIE RESERVOIR CHECKS	116

Technology/Website Chair Benway spoke to ITS, who advised that either May or March of 2014 Microsoft will no longer support Windows XP; Town computers may have issue with Windows 7, they are working up a list of what equipment will or will not do; security patches and updates will no longer arrive automatically; any vulnerabilities will not be addressed. If needed next year, Town Board needs to know at budget time.

Newsletter Chair Finke was not present.

Animal Control Chair Meredith had no report.

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Parks Member Benway thanked the Daily Mail for a great article, summer rec is going very well, 17-20 kids on first day, Councilman Norris stopped on Thursday; director reported they had heat contingency to go to firehouse, more kids with each day. Town Clerk reported a resident had difficulty finding on website; click on *PARKS* on top toolbar, Councilwoman Benway put a note on the home page to assist families navigating the website; this is 2nd week of four weeks.

Personnel Chair O'Rorke reports waiting for several employees to return direct deposit authorization forms; follow-up to annual retirement reports as well. Draft Background Check Policy was distributed at last Board meeting; Supervisor seeks feedback. Clerk Brooks confirmed a follow-up memo was inserted in last week's paychecks deadline close of business this day; also any corrections to the NYSLRS reports.

Agriculture Committee Chair Norris reports no meeting.

Seniors Ellie Alfeld was not present.

Memorial Committee Chair Benway reports no meeting.

Deputy Supervisor Norris received a phone call and clarifies: at last meeting, discussion ensued regarding a veterans' memorial, a citizen donated funds to put memorial at Medway-Grapeville Firehouse on CR51, the Town has nothing to do with that, they are their own special district. Deputy Supervisor Norris has suggested to Supervisor a memorial idea similar to Coxsackie or Coeymans, cement block or stone, naming all past members of military, located at 3809 or Cornell Park (where a US flag flies). In the community there was an idea to move the Medway memorial; it will not be moved; this will be new.

Councilwoman Benway stated that the person who donated the Medway memorial originally had phoned the Town, unsure whether he wanted it at 3809 or at Medway-Grapeville; she was contacted by a Medway-Grapeville fire commissioner and was told he decided to put it at Medway-Grapeville Firehouse; there was confusion between he and fire commissioner; he still wanted it at 3809. To confirm, Medway-Grapeville Fire owns that memorial.

Supervisor and Deputy Supervisor are looking for committee for this veterans' memorial endeavor. Clerk Brooks noted this item is reviewed on page 7, Paragraphs 3-5 of the June 24, 2013 Town Board Work meeting minutes, adopted this night by the Town Board.

Ag Fest Committee Liaison Finke was not present.

Town Courts Liaison Benway reports 240 transactions in May, total receipts \$22,937.50 and total to Town of \$10,025.00.

Historian Hilscher reports: continued to work on acquiring the Vanderzee hay press for the Greene County Historical Society. Shipping hay to New York City was an important source of income for local farmers. In correspondence to the Greene County Historical Society in June, I related: there were 130,000 horses in Manhattan in 1900 that ate 411,374 tons of hay. Local farmers with hay presses were Blaisdell in Coeymans, and in New Baltimore, Wolfe (Dietz), Lisk (Hallock) and Baldwin (Carhart) in addition to Vanderzee.

Town Clerk Brooks summarized correspondence from a resident from whom the Town Board will be accepting a donation; secure space and cabinetry was a concern and will be discussed further; Historian will be looking to the Town Board to accept this donation. Councilman Norris offered that the old aluminum siding on Town Hall needs replacement, consider stairs (discussed last 5 years to resolve a safety issue) outside the east wall and, if we go forward with process, maybe put extension onto Town Hall with a little museum space. There is money in Buildings Fund. Conversation has begun and engineer may need to come in and look at feasibility. Clerk Brooks clarified no previous Board action on this idea and no plan is in place yet; Deputy Supervisor Norris confirmed.

PUBLIC COMMENT-(in error, this was not reported under comment period)

**COUNTY OF GREENE
TOWN OF NEW BALTIMORE
TOWN BOARD REGULAR & WORK MEETING
JULY 22, 2013 - page 12**

DRAFT

Jane Albertson, New Baltimore- regarding a serious federal budget cut from dialysis, an increased expense to folks on Medicare; a cut in help at dialysis care; asking the public to write letters to representatives; this may be a path one of us will need one day. She is very grateful her husband is doing so well on dialysis.

ADJOURNMENT

With no further business to come before the Board, **Deputy Supervisor Norris moved for adjournment, seconded by Councilwoman Benway.** No discussion. The adoption of the foregoing Motion was duly put to a vote, and upon roll call, the vote was as follows:

BENWAY-AYE FINKE-Absent MEREDITH-AYE

NORRIS-AYE O'RORKE-Absent

Motion Carried

The meeting was adjourned at 8:24 pm.

Respectfully,

Janet A. Brooks
Town Clerk