

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
REGULAR TOWN BOARD MEETING**

**OCTOBER 12, 2015
AGENDA**

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Approval of Minutes

- September 28, 2015 Town Board Work Meeting

Public Comment Period

Correspondence

- Medway-Grapeville and New Baltimore Fire District Budgets

New Business

- Presentation and Discussion of 2016 Tentative Budget
- Motion to Set Budget Workshop Meeting on October 26, 2015 at 6 PM
- Resolution to Approve Emergency Repair of 1985 Oshkosh
- Resolution to Approve Emergency Purchase of Road Salt, Treated Salt & Emergency Standby Road Salt by the Highway Superintendent
- Resolution to Authorize Highway Superintendent to Purchase Road Salt, Treated Salt & Emergency Standby Road Salt by State Contract No.PC66658 from September 1, 2015-August 31, 2016, Award 22955
- Resolution to Authorize Attendance of Assessor at the New York State Assessors Association Seminar
- Resolution to Appoint Steve Mantor as Backup Code Enforcement Officer/Data Collector on an On-Call Basis
- Resolution to Authorize the Supervisor to Sign an Intermunicipal Agreement with the Medway-Grapeville Fire District for Snowplowing
- Resolution Authorizing Court Grant Application Submission

Upcoming Meetings

- October 22, 2015 Friends of New Baltimore Recreation Committee at 7 PM
- October 24, 2015 Narcan Training and the Meds 9 AM-12 PM Cornell Hook and Ladder Fire Company
- October 26, 2015 Town Board Work Meeting
- October 28, 2015 Comprehensive Plan Committee at 7 PM
- November 4, 2015 Seniors Committee at 10 AM
- November 4, 2015 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- November 9, 2015 Public Hearing on the 2016 Budget
- November 9, 2015 Town Board Regular Meeting at 7 PM
- November 12, 2015 Planning Board Meeting at 7 PM

Public Comment Period/Community Events

Audit of Claims

Adjournment

****** Agenda Subject to Change******

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Draft 10/14/15
Approved 10/26/15

OPENING OF REGULAR MEETING

Supervisor Dellisanti opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also Attending Deputy Supervisor Ruso, Councilman Norris, Councilwoman VanEtten, Tal Rappleyea, Esq, Town Clerk Finke, and 3 members of the public who signed the attendance sheet.

Absent: Councilwoman Benway, Tax Collector Jordan, and Highway Superintendent Jordan

APPROVAL OF MINUTES

A Motion to approve the September 28, 2015 Town Board Work Minutes submitted by Town Clerk Finke was made by Supervisor Dellisanti seconded by Councilman Ruso. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT:

PUBLIC COMMENT PERIOD

None

CORRESPONDENCE

Supervisor Dellisanti reported Medway-Grapeville and New Baltimore Fire Districts turned in their budgets. Their Public Hearings are both on the same date, October 20, 2015, at their Meeting Room in their Firehouse both at 7PM.

Ellie Alfeld questioned could I ask what day of the week, is there another meeting with the Town on that day?

Councilwoman VanEtten replied it's a Tuesday.

Councilman Ruso reported it doesn't appear as such according to the schedule here.

Supervisor Dellisanti advised no, we don't have anything on the 20th.

Pat Linger confirmed that date is set by State law.

Councilman Ruso indicated it's Court night usually. We don't usually schedule anything Court night here.

Supervisor Dellisanti announced also under Correspondence, I want to add that I have been negotiating with Senator Amedore for a grant for handicapped-accessible playground equipment and I got a call last Wednesday night that it's been approved for \$50,000 for District 2 Park for handicapped-accessible playground equipment. I just got the forms on Friday. Shelly and I will be working on that this week. Game Time is giving us hopefully a matching funds kind of program and we should be able to get this installed for the Summer Recreation Program for 2016. I'm very happy about that and I'll let you know when all the paperwork is finalized and we'll have a resolution to that effect as well.

NEW BUSINESS

Supervisor Dellisanti pointed out the Tentative Budget we handed out two weeks ago; there have been no major changes to that. Has anyone had enough time to take a look at it? Do you have anything you want to bring up, Jeff?

Councilman Ruso reported I know that there are more numbers coming in that affect the budget such as some Ambulance figures, Fire Department figures, ancillary to the Town operations so I think we put the last one in just a couple days ago.

Supervisor Dellisanti confirmed yes, one of the Fire Departments.

Councilman Ruso observed yes, Medway, we got their numbers in. A lot of it is estimates as everyone knows; we worked with Bonnie on this and that's what a budget is.

Councilman Norris said speaking of Bonnie, did you see her last email?

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Councilman Ruso replied no, I didn't by the way.

Supervisor Dellisanti answered yes, about the revenues and expenses for the Summer Youth Program.

Councilman Norris stated she makes some changes in there, suggested a couple of changes in there, also suggested using the fund balance.

Councilman Ruso indicated she said there was \$11,000 left over from last year.

Supervisor Dellisanti clarified \$11,500, so I'd rather use that first.

Councilman Ruso reported that was from a few weeks back she told me about that.

Councilman Norris asked left over, what do you mean?

Councilman Ruso explained it was a residual from 2014 that we didn't... The amount of taxes that we could have gone in 2015, we didn't go and that money can be rolled over into 2016.

Councilman Norris said I believe you're talking about the tax cap calculations. This had to do with the actual budget, the Tentative Budget and she...

Supervisor Dellisanti thought she made some good suggestions. I agree.

Councilwoman VanEtten agreed yes she did because the minimum wage is going up to \$9 an hour.

Supervisor Dellisanti advised I think that once we get the rest of the numbers in for the October 26 meeting, we'll look at all the formulas at that point and make that decision at the Workshop. With that, I'd like to make a Motion to set the Budget Workshop Meeting for October 26, 2015 at 6 PM, seconded by Councilwoman VanEtten.

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

Councilman Norris continued another question, the Tentative Budget, was that put on the website?

Town Clerk Finke thought it was sent to Lisa. I don't know if she put it on.

Supervisor Dellisanti reported actually I didn't look at the website today.

Councilwoman VanEtten noted I didn't look at it today either.

Supervisor Dellisanti suggested I will double-check tomorrow; if it's not, we will put it on.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 143-2015

OCTOBER 12, 2015

RESOLUTION TO APPROVE EMERGENCY REPAIR OF 1985 OSHKOSH

WHEREAS, the Town Board of the Town of New Baltimore adopted a Procurement Policy on January 1, 2015 concerning the procurement of goods and services.

WHEREAS, Highway Superintendent Denis Jordan needed to replace the broken hydraulic valve for this vehicle and only one vendor in Wisconsin was located.

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WHEREAS, due to the emergency condition of this repair and according to procurement Policy 6 b, Section 103 (4) of the General Municipal Law, this service had to be performed immediately and an alternative proposal might threaten the life, health, safety or welfare of the residents.

BR IT RESOLVED, that the Town Board of the Town of New Baltimore approve said emergency purchase from Mooradian Hydraulic & Equipment Co., Inc., Invoice Nos. 116694, Purchase Order No. H-2015-186, Town Voucher No. 2015-10-37 for \$1,697.55.

Motion by Supervisor Dellisanti seconded by Councilman Ruso

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 144-2015
OCTOBER 12, 2015**

**RESOLUTION TO APPROVE EMERGENCY PURCHASES OF ROAD SALT,
TREATED SALT & EMERGENCY STANDBY ROAD SALT BY THE HIGHWAY
SUPERINTENDENT**

WHEREAS, the Town Board of the Town of New Baltimore adopted a Procurement Policy on January 1, 2015 concerning the procurement of goods and services.

WHEREAS, Highway Superintendent Denis Jordan ordered Bulk Ice Control Salt on September 28, 2015 from American Rock Salt Company LLC.

WHEREAS, due to the emergency condition of this purchase and according to procurement Policy 6 b, Section 103 (4) of the General Municipal Law, this service had to be performed immediately and an alternative proposal might threaten the life, health, safety or welfare of the residents.

BR IT RESOLVED, that the Town Board of the Town of New Baltimore approve said emergency purchase from American Rock Salt Company LLC, Invoice Nos. 0459340 and 0459341, Purchase Order No. H-2015-179, Town Voucher No. 2015-10-30 for \$10,055.74.

Motion by Supervisor Dellisanti seconded by Councilman Norris

Councilman Ruso questioned on the Invoice on the top it points out that there's a New York State award contract for this company and it gives the reference number PC66658. Wouldn't that preclude this from having to be an Emergency-type Purchase?

Supervisor Dellisanti pointed out it would but we didn't have that State Bid number prior to the purchase of this salt. You will see that coming up next.

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

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TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 145-2015
OCTOBER 12, 2015**

**RESOLUTION TO AUTHORIZE THE HIGHWAY SUPERINTENDENT
TO PURCHASE ROAD SALT, TREATED SALT & EMERGENCY STANDBY
ROAD SALT BY STATE CONTRACT NO. PC66658, AWARD 22955
UNTIL AUGUST 31, 2016**

RESOLVED the Town Board hereby authorizes the Highway Superintendent to purchase Road Salt, Treated Salt & Emergency Standby Road Salt by State Contract No. PC66658, Award 22955 for \$68.08 per ton up to 1,000 tons until August 31, 2016. The Highway Superintendent will inform the Town Board of cumulative expenditures and unused balance for this product.

Motion by Supervisor Dellisanti seconded by Councilwoman VanEtten

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 146-2015
OCTOBER 12, 2015**

**RESOLUTION TO AUTHORIZE ATTENDANCE OF THE ASSESSOR
AT THE NEW YORK STATE ASSESSORS ASSOCIATION SEMINAR**

RESOLVED, that the Town Board does hereby authorize Assessor Gordon Bennett to attend the New York State Assessor's Association Technical Conference to be held in Ellenville, New York from October 4-7, 2015. Expenses are approved for one-fourth of the registration, lodging, meals, and mileage and would be shared between the four other Towns who share the Assessor. Said conference offers continuing education credits for annual Certification.

Motion by Supervisor Dellisanti seconded by Councilman Norris

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 147-2015
OCTOBER 12, 2015**

**RESOLUTION TO APPOINT STEVE MANTOR AS BACKUP
CODE ENFORCEMENT OFFICER/DATA COLLECTOR ON AN ON-CALL BASIS**

RESOLVED that Steve Mantor is hereby appointed as an on-call Code Enforcement Officer/Data Collector at a rate of \$13.00 per hour.

Motion by Supervisor Dellisanti seconded by Councilwoman VanEtten

Councilman Norris asked why \$13 an hour?

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Supervisor Dellisanti responded I think Gordon Pebler makes \$13.72 right now. We didn't want to give him the same amount of money as our regular Code Enforcement Officer. Gordon, from what I can tell you, is doing very well after his operation. He actually came into the office the other day. You can see he's going to need some time to get back on his feet. We do have Ed Pebler from the Town of Coxsackie. We have an Intermunicipal Agreement you did back in 2010. Ed's on vacation this week so we thought, based on what's going on... I have to tell you all the Code Enforcement Officers in this area are dropping like flies. The one from Coeymans is in bad shape. Ed Pebler has turned in his resignation; he's not going to be around much longer. The gentleman from the Village of Coxsackie, his wife is very sick; he took a leave of absence. There aren't many people left in the area. This gentleman, Shelly found him, has all the certificates that he needs, very qualified. He's going to meet with Marjorie tomorrow.

Ellie Alfeld questioned when was he last certified?

Councilwoman VanEtten replied he just got his certification, he's certified. He's been keeping it up.

Ellie Alfeld continued for both positions?

Supervisor Dellisanti noted he does 24 hours a year for certifications. He seems to have everything he needs, but I just wanted to have somebody in back-up besides Ed Pebler to cover Gordon.

Councilwoman VanEtten explained just in case somebody gets the flu, somebody goes away, something happens. It's on an on-call basis so we aren't losing anything.

Councilman Ruso inquired when does Ed leave Coxsackie, Village or Town?

Councilwoman VanEtten answered Town, at the end of the year.

Supervisor Dellisanti responded Town, I think it's December 31. So we're in good shape, this is an on-call emergency situation.

Ellie Alfeld continued I'm sorry to say that, I think you're going to need to look further only because if the son is leaving who's to say the father won't follow?

Councilwoman VanEtten suggested that's why we wanted to hire someone as a backup too. We don't know Gordon's plans, but even if he goes away, goes on vacation, we need somebody.

Ellie Alfeld said I realize that, but he's older.

Councilwoman VanEtten advised he is, but that's up to him.

Supervisor Dellisanti indicated he said he wants to come back, so we'd like to have him back.

Councilwoman VanEtten reiterated that's completely up to him.

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS

ABSTAIN:

ABSENT: Benway

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Approved 10/26/15**

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 148-2015
OCTOBER 12, 2015**

**RESOLUTION TO AUTHORIZE THE SUPERVISOR TO SIGN AN
INTERMUNICIPAL AGREEMENT WITH THE
MEDWAY-GRAPEVILLE FIRE DISTRICT FOR SNOWPLOWING**

WHEREAS, pursuant to General Obligations Law §119-0 and the interest of the taxpayers of the Town of New Baltimore and the Medway-Grapeville Fire District to share resources and the Fire District will provide in-kind services to the residents of the Town;

WHEREAS, the Medway-Grapeville Fire District has submitted their budget and there is no funding in their 2016 budget for said services;

BE IT RESOLVED, that the Town Supervisor is hereby authorized to sign an Intermunicipal Agreement with the Medway-Grapeville Fire District for snowplowing until December 31, 2015.

Motion by Supervisor Dellisanti seconded by Councilwoman VanEtten

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN

ABSENT: Benway

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 149-2015
OCTOBER 13, 2014**

RESOLUTION AUTHORIZING COURT GRANT APPLICATION SUBMISSION

WHEREAS the New Baltimore Justice Court wishes to submit a grant application seeking funding for modernization in the Town of New Baltimore Justice Court and

WHEREAS authorization is needed from the Town of New Baltimore Town Board for grant application preparation and submission.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of New Baltimore hereby grants authorization for the Justice Court to complete and submit the required grant application.

Motion by Supervisor Dellisanti seconded by Councilman Norris

Supervisor Dellisanti explained you can see on the following page is what the Court is looking to put in -- New Locks for Court Offices, Windows for Meeting/Courtroom, Security Cameras for Courtroom/Offices/Front Door, File Cabinets and Book Shelf, Defibrillator for the Courtroom.

Councilman Norris noted I've been trying to get a defibrillator for quite awhile, trying to get the Boy Scouts to raise money for one like they did in Greenville, but it never happened.

Supervisor Dellisanti observed I had asked Assemblyman Pete Lopez to put in his budget for a defibrillator as well, but we haven't heard back on that application.

Councilman Norris said the price has come down quite a bit.

Supervisor Dellisanti agreed yes, \$1,600. I got a quote from one of the security firms for that.

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Councilman Ruso asked do you know where they got these quotes from, Nick?

Supervisor Dellisanti answered I do not.

Councilman Ruso maintained this is a request for a grant, I know that's the stage we're at, but upon actual securing of a vendor, don't we have to have for these prices, don't we have to have bids, Tal?

Tal Rappleyea, Esq. responded yes, once the time comes, if we get the grant then we can do the bids.

Councilman Ruso suggested the locks won't be of issue because it's such a small amount, but the windows and security cameras, file cabinets.

Tal Rappleyea, Esq. advised just have to follow the Procurement Policy.

Supervisor Dellisanti reported Justice Farrell will take care of that.

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

Court Grant Requests 2016

New Locks for Court Offices.....	\$ 175.00
Windows for Meeting/Courtroom.....	\$9,269.00
Security Cameras for Courtroom/Offices/Front Door.....	\$2,984.00
File Cabinets and Book Shelf.....	\$1,000.00
Defibrillator.....	\$1,600.00

UPCOMING MEETINGS

- October 22, 2015 Friends of New Baltimore Recreation Committee at 7 PM
- October 24, 2015 Narcan Training and Shed the Meds 9 AM-12 PM Cornell Hook & Ladder Fire Company
- October 26, 2015 Town Board Work Meeting
- October 28, 2015 Comprehensive Plan Committee at 7 PM
- November 4, 2015 Seniors Committee at 10 AM
- November 4, 2015 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- November 9, 2015 Public Hearing on the 2016 Budget
- November 9, 2015 Town Board Regular Meeting at 7 PM
- November 12, 2015 Planning Board Meeting at 7 PM

PUBLIC COMMENT PERIOD/COMMUNITY EVENTS

Ellie Alfeld began a couple of things I'd like to run through with you. First of all you referred to \$11,000 in the Park Program that your accountant was making you aware of. I think I heard you say \$11,000.

Councilman Norris asked tonight?

Ellie Alfeld answered rollover.

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Councilwoman VanEtten corrected no, that's the whole tax cap, it has nothing to do with the Park.

Councilman Ruso observed that's the whole tax cap.

Ellie Alfeld stated I'm trying to clarify here; that's what I'm looking for. What I'm asking you and I believe somebody mentioned the word rollover from 14 to 15 or what have you to 16.

Councilwoman VanEtten noted 15 to 16.

Ellie Alfeld said you did start out at 14. The question I'm asking you is, is it not true that any funds left in these programs is supposed to be put back into the General Fund? That's my first question. That was my understanding that when there is money on a line item that when there's leftovers, they go to the...

Supervisor Dellisanti indicated this \$11,000 is not a line item from the Parks Department, the Parks budget. That's not where that money came from.

Ellie Alfeld said that's what I'm trying to find out, was there money left over in that line?

Supervisor Dellisanti asked in which line?

Councilwoman VanEtten mentioned the Parks Program.

Ellie Alfeld answered for Parks.

Councilwoman VanEtten corrected no, we had to do fundraisers to pay for the Parks Program.

Ellie Alfeld continued I'm trying to make sure that I understand where this is going.

Supervisor Dellisanti suggested we have to raise more money for the Parks Program.

Ellie Alfeld began the second thing, was the Tentative Budget handed out since you don't have the full numbers, according to Jeff saying you're still getting updated.

Councilman Ruso responded we've had updated numbers. Yes, the Tentative Budget was handed out.

Ellie Alfeld asked at one of the Board meetings?

Supervisor Dellisanti reported two weeks ago.

Town Clerk Finke confirmed I said that in my report last week.

Ellie Alfeld continued the last question I'll have for you is money. I think you said \$50,000 from George Amedore, the Park Program was looking for I believe \$27,000 for the handicapped piece of equipment?

Supervisor Dellisanti observed in that area, yes.

Ellie Alfeld replied I know that's what you said.

Councilwoman VanEtten clarified it was \$30 something actually, but go ahead.

Ellie Alfeld asked what happens to the remainder? He gave it to you for equipment, what are you going to be using it for?

Councilwoman VanEtten indicated it is going to be used for handicapped equipment. Since we got the \$50,000 we are going to upgrade that equipment.

Ellie Alfeld said thank you, that's what I'm trying to lead up to.

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Councilwoman VanEtten maintained it's got to be used for handicapped play equipment, that's what the money is earmarked for.

Ellie Alfeld continued I know, that's why I want to know what you're doing.

Pat Linger announced Nick, just so you are aware, that Narcan Training and Shed the Meds that Amedore is putting on at Cornell Hook & Ladder, that mailer was going out to 22,500 households just so you know and are aware.

Supervisor Dellisanti repeated 22,000.

Councilman Norris confirmed I received mine yesterday.

Councilwoman VanEtten agreed I got mine too yesterday.

Councilman Norris noted I got four of them in the mail.

Pat Linger observed 22,500 households are getting it so it could be a busy day.

Councilman Ruso reported that's all of Greene County.

Pat Linger indicated that's all of Greene County.

Supervisor Dellisanti pointed out everybody got one.

Pat Linger noted it's available to everyone.

Town Clerk Finke read under my Town Clerk last meeting 'The 2016 Budget was presented to me on Saturday, September 26 before the September 30 deadline. It has been given to each Board Member tonight for review instead of calling a Special Meeting.'

Ellie Alfeld said no but I'm looking for the public's handout of the Tentative Budget so we can look it over before you people adopt.

Town Clerk Finke confirmed we have copies for everyone.

Councilman Norris said along those lines, was there a budget presentation, normally the Supervisor...?

Councilman Ruso confirmed we are having one in two weeks. That's what our plan was.

Councilman Norris thought no, no, no, normally when the Tentative Budget is presented to the Board there was a budget presentation by the Supervisor. That's the first step in the budget process. I'm sorry I was away last meeting so I... It wasn't one; I read the Minutes so there wasn't a budget presentation. I know the Clerk handed them out, she mentioned that she handed them out. Normally the Supervisor, in the past at least the budget presentation, so...

Councilwoman VanEtten asked weren't you planning on doing it the next meeting?

Supervisor Dellisanti replied on October 26, line by line. When we get the rest of the numbers in; we're still waiting for some numbers to come in.

Councilman Norris continued then you shouldn't have presented the Tentative then.

Supervisor Dellisanti advised I'm still waiting for the Sewer Department to present their budget.

Councilman Norris said by law, this is already set as the Tentative Budget.

Tal Rappleyea, Esq. reported but you have to by the calendar.

Supervisor Dellisanti agreed that's correct, by the calendar.

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Councilman Norris stated so the next step would be to do the Preliminary.

Supervisor Dellisanti indicated the Preliminary will be the next step on the 26th.

Councilwoman VanEtten maintained and we're waiting on the Sewer District's numbers.

Supervisor Dellisanti clarified I used the previous year's budget for the Sewer because I spoke to Mr. Betke four times and I also asked yourself as well and I haven't gotten any numbers so I used the 2015 numbers for that.

Councilman Norris noted I saw that, I don't know why he hasn't called you. Can I just ask a couple of questions about the budget?

Supervisor Dellisanti answered sure.

Councilman Norris began I noticed certain Personal Services line was increased. Is there an increase in pay, a 1% increase in pay this year?

Supervisor Dellisanti confirmed yes, all employees were getting a 1% increase except for elected officials and appointed officials, similar to what we did in 2015.

Councilman Norris continued I noticed that certain Personal Services lines actually went down. I'm just curious why those went down, Building Department that Personal Service line went down, Zoning Clerk that Personal Service line went down. Was there any particular reason why those Personal Service lines went down when there was a 1% pay raise?

Councilman Ruso observed we're looking at the number of hours devoted to the Zoning Department, as well as the Building, as well as with Planning, all of those together, the number of hours is the change.

Councilman Norris said so it sounds like you are decreasing the hours there.

Councilman Ruso replied correct. One of the things we're looking at is we have asked the Planning Board and the Zoning Board to discontinue, Shelly and I met with Kathy, about the verbatim Minutes. We no longer think we should be spending \$4,000 a year for verbatim Minutes. I've looked that up, we talked to Tal, they're very rare and not common and so we discussed that and we discussed with Kathy as well as with Marjorie.

Councilman Norris added I understand Kathy wants to keep it the same.

Councilman Ruso answered yes she does.

Councilman Norris continued and they've come in handy many, many, many times through my experience.

Councilman Ruso proposed and we have a contractor who was prepared to do it for \$700/year as opposed \$4,000.

Councilman Norris said so you want to outsource it to somebody....

Councilman Ruso advised not particularly no, but at what price do we pay?

Councilman Norris continued I think the price we pay is an excellent price considering the person that we have there is one of the most dedicated persons we have in this Town, worked here for a long long, long time, has more experience on this Board combined, has more knowledge about this Town than anybody else and yet you want to cut her hours? I think that's despicable.

Councilwoman VanEtten indicated we want it to be cost-effective, the way that taxpayers' money is spent.

Councilman Norris replied it was cost-effective, it still is cost-effective.

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Councilman Ruso advised no, actually it is not and I'll take offense at your term despicable.

Councilwoman VanEtten announced I disagree with you.

Councilman Norris stated you can take offense, but it is despicable.

Councilwoman VanEtten observed well, it's taxpayers' money.

Councilman Norris said she's a very dedicated person, she knows everything about this Town.

Councilwoman VanEtten agreed right and nobody is saying that she's not dedicated.

Councilman Ruso indicated I didn't say that either.

Councilwoman VanEtten explained what we're saying is that we need to spend taxpayers' money responsibly.

Councilman Ruso agreed correct.

Councilman Norris began let's talk about the Deputy Town Clerk. There's an increase of \$100 on the Deputy Town Clerk line. How do you justify that?

Councilman Ruso advised that's the 1%.

Councilman Norris reported but the Deputy Town Clerk's hours I projected will be about \$5,000 this year.

Town Clerk Finke explained because as you may know Diane has some personal, family issues that she's addressing.

Councilman Norris thought no it has to do with the time you take off.

Town Clerk Finke answered no.

Councilman Norris asked how does the Deputy Town Clerk work?

Town Clerk Finke explained she normally is here three days a week and she has had some family situations where she has been unable to come in on some of those days of the week.

Councilman Norris continued so the Deputy Town Clerk is here the same time you're here?

Town Clerk Finke responded not always, mostly, yes. I'm doing Minutes, I'm doing other things.

Councilman Norris suggested I think in the past the Deputy Town Clerk filled in when the Town Clerk wasn't here so....

Town Clerk Finke indicated she wasn't here a lot so... I'm different. I'm here a lot.

Councilman Norris joked that's not what I hear.

Town Clerk Finke observed depends on what you read I guess.

Councilwoman VanEtten suggested isn't that the pot calling the kettle black, Chris.

Councilman Ruso pointed out what we can accomplish is we can have the verbatim Minutes if that's what's insisted, but instead of that \$3,500-\$4,000 a year; we are talking 25 hours a month to put together the Minutes.

Councilwoman VanEtten noted for one meeting a month.

Councilman Ruso reported for one meeting a month, a 2-3 hour meeting. It takes 25 hours of preparation. We can get it done for \$3.15 a page and we're talking 20 pages in that rough figure, and sometimes 25 and sometimes 15.

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Councilman Norris questioned are we looking to do that for the Town Minutes too?

Councilman Ruso suggested that's up to Barbara.

Councilwoman VanEtten noted she doesn't get paid extra, she's salaried. We're looking to save money.

Councilman Ruso observed and we did ask them if they would not go to the verbatim Minutes and the issue has not been brought before, actually it's been discussed but not a resolution. Now I know that Tal, you have given us a little bit of insights into this if you'd like to weigh in. That would be nice.

Tal Rappleyea, Esq. advised I looked around at all of the Towns that I know of and very few of them do verbatim, it's usually a synopsis of what was going on and what happened and whether there were resolutions made.

Councilman Ruso indicated I looked at 12 different Towns, I could not find one that does verbatim. I even found one that's a suburb of Syracuse that has an Ethan Allen, a Sonic, and a strip mall and their Planning Board Minutes are nine pages. Ours that month were 28 pages.

Councilwoman VanEtten added and I know when we did a training with the guy who is the head of the Freedom of Information....

Councilman Norris interrupted well the same can be true about the Town Minutes, because when I look at the Town Minutes.....

Councilwoman VanEtten continued he said, excuse me, that wasn't necessary.

Councilman Norris said same with the Town.

Councilwoman VanEtten noted he said that he didn't even think it was a good idea.

Councilman Norris stated you may be correct, the same thing about the Town's. When I look up Town Minutes on the websites nobody has verbatim Minutes.

Councilman Ruso agreed very rare.

Councilwoman VanEtten explained and that's Barb's option because we're not paying her extra to do it.

Ellie Alfeld began might I put in a word, Mr. Supervisor.

Supervisor Dellisanti inquired Chris, are you finished?

Councilman Norris answered I had some more questions about the budget.

Supervisor Dellisanti noted continue.

Councilman Norris continued just some of the lines just seem to be a little out of whack I mean you lowered the Assessment Contractual Expenses. Out of curiosity, why was that? You lowered that by \$300.

Councilman Ruso suggested I can tell you about that one.

Councilwoman VanEtten questioned Councilman Norris, did you come in at all and meet with Nick or anything?

Supervisor Dellisanti responded not yet.

Councilman Ruso explained it was two-thirds of his expenses were mileage and the cost of the gasoline versus the \$0.58 a mile has already shown a decrease if you look at the expenses

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through the year, you'll see that. But that was almost exclusively mileage, probably 75% of that reimbursement.

Councilman Norris thought I guess we can continue this at the Budget Workshop. Oh, just one more thing, the numbers for the Fire Districts which don't affect our budget by the way...

Supervisor Dellisanti answered correct.

Councilman Norris continued you have New Baltimore Fire District in here in the sheet that was presented tonight. Do you have Medway's?

Supervisor Dellisanti answered we just got it \$190,310. It's on their page, it's not on the cover sheet.

Councilman Ruso noted we just put that in on Saturday; we just got it on Friday.

Councilwoman VanEtten pointed out it's on Page 5.

Councilman Ruso observed Page 5 of 10.

Supervisor Dellisanti indicated we don't have it on the front. It's not on the summary page, Jeff.

Councilman Norris asked it's not on this page right?

Councilwoman VanEtten responded no, it's on Page 5 of 10.

Councilman Ruso questioned it didn't carry over to the Summary Page?

Supervisor Dellisanti replied it did not carry it over. I thought once you put it on, it pushed it right over, but it didn't.

Councilman Ruso maintained so did I; no, it didn't. I'm glad you spotted that because I didn't see that.

Councilman Norris stated if you go back to the budget cap, just want to correct and make sure that we are all on the same page with the tax cap, the money that's rolled over that was monies that we didn't use in the budget last year that we're allowed to roll over this year. We're allowed to raise taxes let's say last year \$29,000 and we only did \$19,000 so there's a \$10,000 that we didn't use and that gets to get rolled over this year. That's what we were talking about before.

Supervisor Dellisanti clarified I think its \$11,525.

Councilman Norris agreed that's the exact number. We have the option of rolling it over.

Ellie Alfeld said it was my understanding just so I am now clear that any time the Veterans group, the Seniors group, the Playground group anything that was left over after the bills were all paid had to go into the General Fund. That's all I'm trying to clarify.

Councilman Ruso agreed it does.

Councilwoman VanEtten noted but this is completely different.

Councilman Ruso observed it should unless it's specifically earmarked into a Reserve Fund.

Councilwoman VanEtten explained but this is completely different; it's not anything to do with that.

Councilman Ruso reported but if there's something specifically earmarked for a Reserve Fund for the Building, for the Parks, for the Highway, for whichever, then that would be different.

Ellie Alfeld suggested could we go back to the Minutes for the Planning Board and the ZBA

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Councilman Ruso confirmed that's it, pretty much.

Ellie Alfeld began I'm going to tell you that I believe Chris is right and the reason why I'll say this as far as verbatim Minutes you would not want to see Barbara's any less complete than they are. You will find that if in fact you go to the process you're speaking about, God help you if there is something missing in the Meeting Minutes and this Town gets sued. You will have no evidence as to exactly what might have transpired during those one or two hours, those 20 pages what have you. The same as if Barbara did not keep accurate information and Minutes that you can depend on if in fact this Town ever got sued.

Councilman Ruso questioned but wouldn't that be true in every Town?

Councilwoman VanEtten replied it would be and I would like to see proof of that, of what lawsuit.

Ellie Alfeld continued I'm just saying that if in fact we have this combination of just highlights of the meeting you can miss a lot.

Supervisor Dellisanti asked what happens in other Towns where they don't take verbatim Minutes?

Tal Rappleyea, Esq. replied and there's a lawsuit?

Supervisor Dellisanti confirmed and there's a lawsuit.

Tal Rappleyea, Esq. advised everything that's in the file is presented, all of the Minutes are presented, that's all part of the record.

Councilwoman VanEtten asked what about the tapes?

Tal Rappleyea, Esq. noted the tapes can be, yes.

Ellie Alfeld asked are these tapes saved? Barbara, do we save these or do we reuse these tapes after a certain time?

Town Clerk Finke replied they are saved for a couple of years.

Ellie Alfeld mentioned I knew that they just wipe them clean (unable to understand) after a set number of years and I don't think it's that many.

Town Clerk Finke confirmed it is, it is.

Ellie Alfeld inquired like it is in five years, two years?

Town Clerk Finke responded 2012 I think are these.

Ellie Alfeld said these that were used last.

Town Clerk Finke indicated that we're using.

Ellie Alfeld stated well I just don't think it's a smart idea and I think you're going to pay the price for it.

Councilwoman VanEtten observed well thanks for your opinion.

Councilman Norris added one other question, did you discuss this with the Clerk and give her the option of doing it the other way?

Councilwoman VanEtten replied we did.

Councilman Ruso reported yes we did just before we put the Budget together.

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Councilman Norris continued one more additional thing, you voted on the latest budgetary numbers that we get every month from Bonnie at the last meeting. Did you notice that we're over-budget on a lot of lines, line items?

Councilman Ruso noted we are worried about it.

Councilman Norris questioned have we instructed those Department Heads to not spend any more money in those particular lines? Buildings that particular number is way over.

Councilman Ruso said yes we have; we had that meeting a month ago or maybe a little longer.

Councilman Norris said thank you.

Supervisor Dellisanti responded you're welcome.

AUDIT OF CLAIMS

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 150-2015
OCTOBER 12, 2015**

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2015-10-01 to 2015-10-50, it is

REVOLVED that the Supervisor is hereby authorized to pay claims 2015-10-01 to 2015-10-50,

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until November 30, 2015.

Motion by Supervisor Dellisanti seconded by Councilwoman VanEtten

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

General \$4,963.19, Highway \$85,487.64, Sewer 1 \$10,006.85, Lighting 1 \$1,698.20, Lighting 2 \$157.45, Total \$102,313.33

Supervisor Dellisanti asked if there were any other business to come before the Board and hearing none, the meeting adjourned at 7:33 PM on a Motion by Councilman Norris seconded by Councilman Ruso .

AYES: Dellisanti, Ruso, Norris, VanEtten

NAYS:

ABSTAIN:

ABSENT: Benway

Supervisor Dellisanti concluded thank you.

Respectfully Submitted,

Barbara M. Finke
Town Clerk