

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD WORK MEETING**

JUNE 26, 2017

AGENDA

Please turn off all cell phones and electronic devices.

6:45 PM Public Hearing for Franchise/Concession Grant to Capital District Cricket Association

Pledge of Allegiance

Reports

Supervisor

- Resolution and Agreement Approving Franchise/Concession Grant to Capital District Cricket Association

County Legislator

Town Clerk

- June 12, 2017 Regular Town Board Meeting Minutes

Tax Collector

Historian

Agriculture (Chair Irving/Member Briody)

Ag Fest Liaison (Member Irving)

Animal Control (Chair Ruso/Member Dellisanti)

Assessment (Chair Dellisanti/Member VanEtten)

Audit and Control Committee (Chair Ruso/Member Dellisanti)

Buildings & Grounds/Recycling (Chair Irving/Member Briody)

Building Inspector/Code Enforcement (Chair VanEtten/Member Briody)

- Resolution to Appoint Part-Time Code Enforcement Officer/Data Collector Fire, EMS & Law Enforcement (Chair Dellisanti/Member VanEtten)

Grants/Promotions/Economic Development (Chair Ruso/Member VanEtten).

Greene County EMS (Representative Dellisanti/Deputy Ruso)

Greene County Planning Board (Member Irving)

Highway (Chair Dellisanti/Member Ruso)

- Resolution to Approve Advertisement to Solicit Bids for the Purchase of a Vehicle for the Highway Department
- Resolution to Purchase and Finance a New John Deere Excavator
- Bond Resolution Authorizing Issuance of Bond Anticipation Note of Town of New Baltimore, Greene County, New York in the Amount of \$114,500 (One Hundred Fourteen Thousand, Five Hundred Dollars)
- Resolution and Temporary License Town Board of the Town of New Baltimore Approving Temporary License for Fence Encroaching on Town Property

Insurance (Chair Ruso/Member Briody)

Personnel (Chair Ruso/Member Dellisanti)

- Resolution for Amendment to Town Employee Handbook

Planning Board/Zoning Board of Appeals (Chair Irving/Member Ruso)

Seniors (Chair VanEtten/Member Irving)

Technology/Website (Chair Briody/Member VanEtten)

- Resolution to Approve Rental of Computers from Intelligent Technology Solutions, Inc.

Town Courts Liaison (Chair VanEtten/Member Briody)

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Briody)

Youth, Parks and Recreation (Chair VanEtten/Member Dellisanti)

- Motion to Accept the Resignation of Corie Litchko as Director of the Summer Recreation Program
- Resolution Appointing Summer Recreation Program Staff from July 10, 2017 Through August 4, 2017
- Discussion of Sign at Cornell Park

Public Comment Period/Community Events

June 29, 2017 Friends of New Baltimore Recreation at the Boathouse Grille at 6:30 PM

June 30, 2017 Memorials Committee at 11 AM

July 4, 2017 Town Offices Closed

July 5, 2017 Zoning Board of Appeals Meeting If Needed at 7:30 PM

July 10, 2017 Town Board Regular Meeting at 7 PM

July 13, 2017 Planning Board Meeting at 7 PM

July 24, 2017 Town Board Work Meeting at 7 PM

September 16, 2017 Townwide Yard Sale from 9 AM-4 PM

Audit of Claims

Public Comment Period/Community Events

Adjournment

***** Agenda Subject to Change*****

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OPENING OF REGULAR MEETING

Supervisor Dellisanti opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Deputy Supervisor Ruso, Councilmembers Briody, Irving and VanEtten, Town Clerk Finke, Tax Collector Jordan, Highway Superintendent Jordan, and 6 members of the Public who signed the attendance book.

Supervisor

The monthly financial reports for May were forwarded to all Board members. Has everyone had a chance to review them? I would like to make a Motion to accept the May financial reports seconded by Deputy Supervisor Ruso

AYES: Dellisanti, Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION #123-2017

JUNE 26, 2017

**RESOLUTION AND AGREEMENT
TOWN BOARD OF THE TOWN OF NEW BALTIMORE
APPROVING FRANCHISE/CONCESSION GRANT TO
CAPITAL DISTRICT CRICKET ASSOCIATION**

WHEREAS, the Town Board of the Town of New Baltimore (hereinafter referred to as the "Town") has received a request from Capital District Cricket Association (hereinafter referred to as the "Applicant") to receive a franchise/concession at the Town Park for a cricket pitch site which will be open to public and will be a betterment to and recreational opportunity for the public and the members of the Applicant; and

WHEREAS, the Town has reviewed the request in conjunction with the NYS Town Law §64 (7) and the Town's Park Use Permit and Procedure; and

WHEREAS, the Town declared itself Lead Agency of the within proposal and issued a Negative Declaration finding that no substantial environmental impact will arise from the project; and

WHEREAS, the Town has conducted a site review of the proposal and determined that the proposal adequately meets each of the potential review standards, which are found in the Town's Site Plan Review Law; and

NOW THEREFORE, it is hereby

RESOLVED, that the Town grants a two-year franchise/concession to the Applicant for the use of the Town Park commencing with the date of this resolution, as set forth in the application materials; and it is further

RESOLVED, that the Town reserves the right to terminate this franchise/concession at any time if any of the conditions of this resolution and Agreement are violated and at the end of the term of the within grant copy; and it is further

RESOLVED, that the within granting of the franchise/concession is conditioned upon the following:

- 1) the project being erected and conducted in conformity with the application materials, including but not limited to the provision of topsoil, grading and seeding of the ball field and installation of a 60' x 6-8' cricket pitch and to be used approximately 2-3 days per week, as needed;
- 2) the Applicant shall supply all insurance policies required by the Town, shall provide that the Town be an additional insured for all such policies and shall defend, insure

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and indemnify the Town against all claims, losses, damages, etc. arising from the grant of the within franchise/concession;

- 3) there shall be no smoking or alcohol consumption in the Park;
- 4) all litter, refuse and garbage must be removed from the Park at the end of each day and the area utilized by the Applicant shall be kept neat, orderly and well maintained at all times and;
- 5) the Applicant shall pay as and for a user fee the sum of \$25.00 per day of use similar to that which is charged other non-profit organizations.

MOTION by Deputy Supervisor Ruso, seconded by Supervisor Dellisanti carried.

Supervisor Dellisanti: Any questions or comments on this resolution? Hearing none,

| VOTING: | AYE | NAY | ABSENT/OTHER |
|------------------------|-----|-------|--------------|
| SUPERVISOR DELLISANTI | X | _____ | _____ |
| COUNCILMEMBER RUSO | X | _____ | _____ |
| COUNCILMEMBER BRIDY | X | _____ | _____ |
| COUNCILMEMBER IRVING | X | _____ | _____ |
| COUNCILMEMBER VANETTEN | X | _____ | _____ |

Supervisor Dellisanti: Congratulations.

Ashok Adikoppula Thank you so much.

Supervisor Dellisanti: Welcome to New Baltimore.

Ashok Adikoppula: Well, thank you; a pleasure.

County Legislator

June 2017 has kept me quite busy with Legislative business. In addition to regular committee meetings, I was in attendance for the special Public Safety meeting, the special Legislative meeting #3, jail workshop, budget workshop, and the CWSSI public hearing held in Cairo. The special meetings were in relation to the use of the jail property, and both houses of the NYS Legislature have now passed a resolution to allow our use of the property to include solar, backup 911 operations, and the Sheriff Administration if we so choose. It now waits for the signature of the Governor. In our budget workshop, we heard from Mental Health and Public Health, distinguishing mandated services from non-mandated. As I mentioned a few months ago, the new NYS budget will change the foster care formula to reimburse counties. This decrease in state percentage is expected to cost Greene County roughly \$200,000 in 2018, and nearly \$600,000 in 2019 when fully implemented. This is a mandated service which we must provide, and serves about 75 children on average. The County Wide Shared Services Initiative is evolving, and there are two opportunities at this point that towns and villages have agreed may be of interest to successfully plan this year to implement in 2018. They are the consolidation of tax collection, and a shared ambulance service. The County Treasurer already prints the tax bills, and collects the 30% of late tax collections, that's on average across the county. It's believed that this service can be added in total with little additional resources, saving property taxpayer dollars. It will also require a public referendum to abolish any elected tax collector positions. The shared ambulance service, while not county-wide initially, is expected to be a shared service agreement between the towns of New Baltimore, Greenville, and Coxsackie. Details are being worked out and there will be more to come on this. The hope is that once a shared service begins and is proven to work, other towns will join, just as they did with Greene EMS Paramedics. As more towns join, costs will decrease from current levels, and the service becomes much more equal throughout the county. There are other initiatives being looked at as well, but need further investigation and cannot be completed by September 2017, which is the mandate from the Governor. They will be looked at for 2018, and may include procurement services, consolidated courts, animal control, code enforcement, and software management. The next meeting of the panel is this Thursday in Cairo, that's all your Town Supervisors, Village Mayors, and the County Administrator. We have set a public hearing for Local Law Introductory Number 1 of 2017, which will repeal a previous version and allow the imposition of the \$.30 local public safety surcharge to prepaid wireless devices. This is due to the change in Section 186-g of the Tax Law, which only allowed for the fee to be added to post paid devices previously. The public

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hearing will be held July 19th, 2017, at 6:15 pm in the Legislative Chambers. We awarded the bid for the new New Baltimore communications tower on High Rock Road. You've heard that from me since last January, so that's finally on it's way. Construction will begin soon and will finish by the end of the year. The tower is identical to the one we installed on Hunter Mountain last year, and will include backup power and a shelter to house the equipment. The Black Bridge project is well underway in Catskill, and will require some revamping of the County parking lot to facilitate the walking trail. This was part of the original project and work is ongoing. Paving will begin shortly on County Rt. 51 from north of the Medway firehouse to the 4 corners, depending on where they finish they may go a little bit further. This will continue the maintenance that was begun last year. The list of in-rem properties to be auctioned due to back taxes has been established for this year and includes 6 properties in the Town of New Baltimore. The list will change as taxes are paid prior to the auction. We recognized our Employee of the Year, Beatrice Clappin from Social Services, and our Chairman's Award winner, Warren Hart, Director of Economic Development, Tourism, and Planning. Congratulations to both! Notable resolutions for June include: 1) Authorized a contract with Greene County Corrections Unit, Council 82 2) Awarded bid - Emergency Services 911 Communications Shelter, Coxsackie 3) Awarded bid - Emergency Services 911 Radio Communications Tower, New Baltimore Both of those are part of the grant that was received from the state. 4) Awarded parking lot construction project, Catskill 5) Awarded paving quick quotes at \$48.33 per ton, in place, for various locations throughout the County 6) Authorized purchase of a used 1990 4 wheel drive truck with snow and ice control equipment 7) Authorized the advertising for sale of 2015 In Rem properties I would like to remind everyone that the Greene County Youth Fair will be held July 27-30, 2017, at the Angelo Canna Town Park in Cairo. Admission, parking, and entertainment are free and both of our local fire departments will be participating. I awarded two Wayne C. Speenburgh Youth Grants this month to the RC Sportsman Club for a total of \$1000. One grant was awarded to help with the cost of the annual fishing derby held on June 11, which I attended. The event had 65 registered children and finished off with awards, prizes, and food. The other was awarded to assist with an expanding youth archery program. This program runs a winter session and a summer session and has grown from 25 kids to over 70. This year they added recurve to their normal compound bow shoot. The summer program will begin July 6th. Both programs have been beneficial to many kids and wouldn't exist without our help. I was very happy to be able to offer this assistance. One thing that I did not put in the report because I didn't have it yet, I got it today, was another grant that I will award to Rob VanEtten for the AgFest for this year. I just wasn't sure I was going to have it for today so I didn't put it in there, but I do have that and I will get that check in.

Supervisor Dellisanti: Thank you.

County Legislator Linger: Anybody have any questions?

Supervisor Dellisanti: Thank you, Pat.

Town Clerk

9 Late Dog Licenses \$45, 7 Building Permits \$675.00, 1 Chimney & Woodstove \$40, 2 CO Searches \$30, 6 Fishing Licenses \$3.22, 30 Dog Licenses \$216, 1 Demolition Permit \$75, 2 Park Rentals \$50, 6 Certified Copies \$60, 13 Photo Copies \$4.25, Recycle Fees \$22.50, Total State, County & Local Revenues \$1,304.75, \$42 to NYS Ag. and Markets for Spay/Neuter Program, \$41.78 to New York State Environmental Conservation for Fishing Licenses, Total to Supervisor \$1,220.97 I hosted the Columbia Greene Town Clerk's Association Meeting at the Boathouse Grille on May 31. Our speaker was Bob Freeman, Executive Director of the Committee on Open Government. Mr. Freeman discussed a variety of topics and a question and answer period followed. I discussed a recent FOIL I received concerning Section 63 of the Town Law and the material that was provided which satisfactorily addressed this request. We continued to discuss Meeting Rules and many other Clerks, including me, shared their Town's procedures and situations with their meetings. I am happy to say that our Supervisor, Nick Dellisanti, and Deputy Supervisor, Jeff Ruso, also attended and welcomed our group. A delicious lunch was served, the sun came out, and we surprised Bob with a cake for his upcoming birthday. Every Town Clerk expressed that they would be returning with their family to enjoy this beautiful restaurant and their delicious food. There were 2 FOILs in May for a total of 9 for the year; one has been satisfied and the other information will be forthcoming from the Planning Board Clerk by July 3.

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APPROVAL OF MINUTES

The June 12, 2017 Town Board Regular Meeting submitted by Town Clerk Finke, Moved by Supervisor Dellisanti and was seconded by Councilmember VanEtten. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Dellisanti, Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Tax Collector

I would like to thank the board for letting me attend the Tax Receiver/Collector's annual Training Seminar on June 11th thru the 14, in Lake Placid. The speakers were great, and I always learn and come away from this training with new knowledge. Property/County Tax— There is a 5% penalty added to unpaid bills until the June 30, please have the bills to the post office and post marked on or before the 30, of June. After this date there will be another 1% penalty added to the bills that are still due. Sewer District # 1 Sewer #1 now has a 10% penalty added to the bill and are due by July 15, after this date there will be another 2% penalty added to the unpaid bill. Second billing for Sewer #1 will go out again in July for August 15 payment. Water District # 2 Also Water #2 bills now has a 10% penalty and are due by July 15, Bills unpaid by then will have another 2% penalty added to the unpaid bill. Water bills will also be sent out in July for an August 15, payment. Anyone with questions please call me at (518) 756-6671 x1 and I will be happy to help you any time.

Historian

Inspected the Armstrong barn complex on River Road, which is being maintained by the New Baltimore Conservancy, and drafted a report on the conditions which were found. This took approximately 3 hours. We are prioritizing repairs and maintenance. Met with Wayne Kniffen to look at reconstruction of milk house. Received an inquiry about the impact of a major subdivision on a cemetery on Old Kings Road. Spoke with neighbor, reviewed survey. Answered a question from a resident about sources of information on local one room schoolhouses.

Agriculture/AgFest

Councilmember Irving: The AgFest finished up this year was successful. We had a little bit of windy weather on Saturday, but I would say average attendance, Shelly?

Councilmember VanEtten: We had really good attendance on Saturday.

Councilmember Irving: We had good attendance on Sunday and a good time was enjoyed by all. I think we could do a little less rain to make the farmers a little more happy, but other than that. I'm looking into the Master Gardeners Program myself to further the work that I can do with the Town. I've had businesses before, agriculture and greenhouse nursery business, and I have my pesticide applicators license, so hopefully I can be helpful to Town residents in those areas in the future.

Supervisor Dellisanti: I like the Car Show that you had there at the AgFest as well.

Councilmember Irving: Yes, we had as an Antique machinery, some people asked 'well a car cruise,' but antique machines and the top pick was the New Baltimore fire truck I believe it's a 1946 which I would qualify; I was born in '49 so I think that would be an antique. It did get top pick. There was an interesting story. The young gentleman that started work on that truck didn't have much interest in it's inception but as the project grew and they started seeing it coming to looking better and better, they all joined in and I guess they collected bottles to raise money for the parts for it so the fire truck drove around the AgFest grounds and it was a beautiful piece of equipment and it did receive top pick and it was featured in the local news media on the front page. It had a nice picture of it.

Supervisor Dellisanti: Good show; it was a good program.

Animal Control

No Report

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Assessment

Grievance Grievance Day was held on May 23. The BOAR met from 4:00 to 8:00 pm. Eight complainants were heard. There were two stipulations made between the assessor and the property owner. There were a total of 10 determinations made. The determination notices were sent out to each property owner. If needed the following dates have been set for the BAR to meet: Thursday, August 2nd and Thursday, October 5th. Both at 4 pm. **Final Tax Roll 2017** The Final Tax Roll for 2017 was uploaded to NexxLinx on June 15th. We should be receiving the new roll by the end of the month.

Audit and Control

Deputy Supervisor Ruso: We're ending the midpoint of the year. Bonnie's reports, her and I have been discussing it the past few days so there's only a few more days for more bills to come in. We will be developing our budget sheets and the Department heads, I see Denis here, others will be receiving them by this time next month as preliminary information. Certainly, the budget's not finalized until the fall, but we'd like to get to work on it. So that work has already started and the budget sessions and our first initial meetings will be in about two weeks.

Buildings & Grounds/Recycling

Councilmember Irving: The Recycling Center, their new Operator is pretty much up to speed, doing a good job down there. 1 Appliance \$7.50, 4 Tires Up to & Including 16" Without Rim \$8, 60 Gallon Bags of Plastic (No Hard Plastics) 23, 55 Gallon Drums of Cans & Aluminum 4, 69 Bundles of Magazines & Phone Books, 122 Bags & Bundles of Newspaper, 26 Boxes & Bundles of Cardboard, Total Income \$15.50

Building Inspector/Code Enforcement

Summarization of Code Enforcement Officer activities for May, 2017, is as follows: Building Inspections: 0, Solar Inspections: 1, Building Permits Issued: 7, Building Permits Renewed: 1, Certificates of Compliance Issued: 6, Certificate of Occupancy Search: 2, Commercial Site Fire Re-Inspections: 1, Court Appearances: 1, Demolition Permits Issued: 1, New Building Permit Applications Received: 4, Outside Boiler/Woodstoves, etc. Permits Issued: 1, Swimming Pool Inspection: 1, Swimming Pool Re-Inspection: 1, Septic Tank Inspection: 1, Code Violation Investigations: 2, Application Fees for May, 2017: \$ 790.00, Total Fees for Year to Date: \$3,093.30

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION #124-2017
JUNE 26, 2017

RESOLUTION TO APPOINT PART-TIME CODE ENFORCEMENT OFFICER/DATA COLLECTOR

RESOLVED that Albert Gasparini is hereby appointed as Part-Time Code Enforcement Officer/Data Collector at a rate of \$13.39 per hour, payable biweekly, up to a maximum of 20 hours per week.

Motion by Councilmember VanEtten seconded by Councilmember Irving

AYES: Dellisanti, Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Greene County EMS

The regular monthly meeting was held on June 20. There were 8 EMS calls in May for a total of 47 for the year and we had 94 calls for all of 2016. As of June 20, 2017, there is a projected year-end balance of \$400,000.

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Greene County Ambulance Task Force

The Task Force on a Countywide Ambulance has resumed its work. They have made no report as yet. There have been discussions concerning the possibility of Greenville, Coxsackie, and New Baltimore being the first towns to consolidate. It will all depend on the numbers and savings.

Grants/Promotions/Economic Development

Councilwoman VanEtten: Well, as we said last time, we did receive the \$50,000 grant; we got that packet back in so hopefully we'll be getting that money soon.

Supervisor Dellisanti: Are you sure?

Councilmember VanEtten: I'm not sure; I wouldn't bet on anything with the State.

Supervisor Dellisanti: It was approved in October of 2015 just so you know.

Councilmember VanEtten: We did get the final packet; we got it back in so hopefully we'll be getting it soon and we will be filling out the youth grant soon.

Deputy Supervisor Ruso: We have a proposal for a SAM grant. We met last week, Nick and I, with people from Delaware Engineering and Medway-Grapeville Fire Company and they're looking for an expansion of their fire company and hopefully get a SAM grant to help them with the expansion. So that's really in the early stages. No pen's been put to paper. They do have a proposal, but the grant application has not yet been started.

Supervisor Dellisanti: I have contacted Senator Amedore and he will be meeting with the Medway fire group and Delaware Engineering at a later date.

Greene County Planning Board

A meeting was held on June 21. The meeting was an Election of Officers, Planning and Zoning Referrals 17-23 Village of Hunter Re: Site Plan, 17-24 Town of Athens Re: Solar Energy Law

Highway

Supervisor Dellisanti: I don't have a report for the Highway. I do have a resolution and, Denis, listen to this resolution carefully. This is on the truck that we're trying to get.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION #125-2017
JUNE 26, 2017

RESOLUTION TO APPROVE ADVERTISEMENT TO SOLICIT BIDS
FOR THE PURCHASE OF A VEHICLE FOR THE HIGHWAY DEPARTMENT

WHEREAS the Highway Superintendent has determined that a replacement vehicle is needed for the Highway Department.

WHEREAS a Notice to Bidders, approved by the Highway Superintendent and the Attorney for the Town, will be placed in The Daily Mail for two weeks. Said bids must be received by the Town Clerk no later than 4 PM on July 24, 2017 will be opened at the Work Meeting on July 24, 2017 at 7 PM.

RESOLVED, the Town Board approves the following advertisement to solicit bids and specifications for the purchase of a vehicle for the Highway Department.

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NOTICE TO BIDDERS

PLEASE TAKE NOTICE that the Town of New Baltimore hereby solicits bids for the purchase of a vehicle as follows:

Ford F350, 4 x 4 Crew Cab
176" Wheelbase
Oxford White
Vinyl 40/20/40
Medium Earth Gray
Pref Equipment PKG
XL Trim
Trailer Tow PKG
Air Conditioner
AM/FM Ster/Clk
6.2L EFI V8 Engine
6 Speed Automatic
LT245 BSW at 17"
3.73 E/Locking
Power Equipment Group
Running Board
10800# GVWR PKG
Engine Block Heater
50 State Emiss
Snow Plow PKG
Spare Tire/Wheel
Brake Controller
Splash Guide Front & Rear
Upfitter Switches

Sealed Bids must be received in the Town Clerk's office by July 24, 2017 at 4 PM at the New Baltimore Town Hall, 3809 County Route 51, Hannacroix, NY 12087.

The Town reserves the right to reject any and all bids.

Additional information may be obtained from Highway Superintendent Jordan at 756-2078.

By Order of the Town Board
Barbara M. Finke
Town Clerk

Motion by Supervisor Dellisanti seconded by Deputy Supervisor Ruso

Supervisor Dellisanti: Does that sound correct to you?

Highway Superintendent Jordan: Yes it does, thank you.

Supervisor Dellisanti: Any questions or comments? Hearing none...

AYES: Dellisanti, Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

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TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION #126-2017
JUNE 26, 2017

RESOLUTION TO PURCHASE AND FINANCE A NEW JOHN DEERE EXCAVATOR

WHEREAS, The Town of New Baltimore hereby determines that it is in the best interest of the residents of the Town to obtain permanent financing for the purchase of a JD 85G W/Craig HYD CPLR Excavator off the NYS Bid #PGB-22792, and

WHEREAS, the total cost of the purchase and the amount necessary to complete the said financing is \$114,500.00 (One Hundred Fourteen Thousand Five Hundred Dollars), and

WHEREAS, The Town Board of the Town of New Baltimore wishes to complete such financing at an appropriate percentage of interest upon the most advantageous bond instrument,

NOW THEREFORE, IT IS HEREBY

RESOLVED, that the Town Board of the Town of New Baltimore hereby authorizes the execution of any and all documents necessary to complete the purchase and financing of JD 85G W/Craig HYD CPLR Excavator off the NYS Bid #PGB-22792.

RESOLUTION MOTION MADE BY: Supervisor Dellisanti
SECONDED BY: Deputy Supervisor Ruso

Supervisor Dellisanti: Denis, does that sound correct to you?

Highway Superintendent Jordan: Yes, it does, thank you.

Supervisor Dellisanti: Because those numbers don't mean a lot to the people up here, but it's on State bid and we appreciate that.

ROLL CALL:

| | <u>AYE</u> | <u>NAY</u> |
|------------------------|------------|------------|
| Supervisor Dellisanti | X | |
| Councilmember Ruso | X | |
| Councilmember Briody | X | |
| Councilmember Irving | X | |
| Councilmember VanEtten | X | |

Supervisor Dellisanti: One more time, Denis, listen up.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION #127-2017
JUNE 26, 2017

**BOND RESOLUTION AUTHORIZING
ISSUANCE OF BOND ANTICIPATION NOTE OF
TOWN OF NEW BALTIMORE, GREENE COUNTY, NEW YORK IN THE AMOUNT
OF \$114,500 (ONE HUNDRED FOURTEEN THOUSAND FIVE HUNDRED) DOLLARS**

WHEREAS, the Town Board of the Town of NEW BALTIMORE, New York by the following Resolution duly adopted on the 26th day of June, in the year 2017 authorized the Town to purchase a new JD 85G W/Craig HYD CPLR Excavator off the NYS Bid #PGB-22792:

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NOW, THEREFORE, BE IT RESOLVED:

SECTION I: The specific object or purpose for which obligations are to be issued pursuant to this resolution is to finance the purchase of said excavator.

SECTION II: The maximum amount to be financed \$114,500 (One Hundred Fourteen Thousand Five Hundred Dollars) and the plan of financing such cost is as follows: \$114,500 (One Hundred Fourteen Thousand Five Hundred Dollars) is to be provided by the issuance of an installment bond in the amount of \$114,500 (One Hundred Fourteen Thousand Five Hundred Dollars) pursuant to this resolution.

SECTION III: The following determinations are hereby made:

(a) The period of probable usefulness of such snow plows are determined to be 10 (Ten) years.

(b) The subdivision of paragraph (a) of Section 11.00 of the Local Finance Law which is applicable in the circumstances of subdivision "29".

(c) The proposed maturity of the obligations authorized by this resolution will not be in excess of 5 (five) years.

(d) The purpose constitutes a Type II action as defined in the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which are determined under SEQRA not to have a significant impact on the environment.

SECTION IV: The Town of shall issue its bond in the amount of \$114,500 (One Hundred Fourteen Thousand Five Hundred Dollars) to finance such cost in accordance with the financial plan set forth above. Such bond shall be dated approximately as of the 17th day of July 2017 and the power to fix and determine the exact date of such bond is hereby delegated to the Town Supervisor.

SECTION V: Said bond shall obligate the Town to pay to the registered owner the principal sum of \$114,500 (One Hundred Fourteen Thousand Five Hundred Dollars) in equal installments of approximately \$22,900, plus interest each on or about the 17th day of July 2018 through 2022, respectively, annually from the date of the bond until it matures.

SECTION VI: This Board expressly reserves the power on any interest payment date prior to maturity to call in and redeem said bond by payment of all interest due to that date plus the remaining unpaid balance of the principal.

SECTION VII: When said bond shall have been duly sold, the same shall be delivered by the Town of NEW BALTIMORE Town Clerk to the purchaser upon payment to it of the purchase price including accrued interest, and the receipt of the Town of NEW BALTIMORE shall be a full acquittance to said purchaser who shall not be obligated to see to the application of the purchase money.

SECTION VIII: The faith and credit of said Town of NEW BALTIMORE are hereby pledged to the payment of the principal of said bond and interest thereon when due. An amount sufficient to pay the principal and interest on said bond as the same becomes due each year shall be included in the annual budget of such Town of NEW BALTIMORE for the year, and the said bond shall not be renewed.

SECTION IX. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the Town for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. This resolution shall constitute a statement of official intent for purposes of Section 1.150-2 of the Treasury Regulations.

SECTION X. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Town are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively

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become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on said bonds becoming due and payable in such year. To the extent not paid from other sources, there shall annually be levied on all the taxable real property of the Town a tax sufficient to pay the principal of and interest on said bonds as the same become due and payable.

SECTION XI. Subject to the terms and contents of this resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this resolution and the renewals of said notes and the power to prescribe the terms, form and contents of said serial bonds and said bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, and the power to sell and deliver said serial bonds and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby delegated to the Town Supervisor, the Chief Fiscal Officer of the Town. The Town Supervisor is hereby authorized to sign any serial bonds issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Town Clerk is hereby authorized to affix the corporate seal of the Town to any of said serial bonds or any bond anticipation notes and to attest such seal.

SECTION XII: The validity of the bond herein authorized may be contested only if (1) such obligation is authorized for an object or purpose for which the Town of NEW BALTIMORE is not authorized to expend money, or (2) the provisions of law which should be complied with at the date of the publication of this resolution or summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such issuance or (3) such obligations are authorized in violation of the provisions of the Constitution.

SECTION XIII: Pursuant to the provisions of the Tax Reform Act of 1986, this Board expressly represents that the Town will not issue more than ten million dollars of tax exempt obligations in any calendar year and directs that a copy of this Resolution be furnished to the bond purchaser.

SECTION XIV: This resolution shall take effect immediately.

Motion by Supervisor Dellisanti seconded by Councilwoman VanEtten

Ellie Alfeld: First question, how many outstanding bonds do we now have that we're liable for, do you have any idea?

Supervisor Dellisanti: Yes, we just paid off the truck bond this year so Highway has none.

Highway Superintendent Jordan: I have none.

Supervisor Dellisanti: Highway has none and the only other bonds that we have outstanding right now are in the sewer department.

Ellie Alfeld: Second question, and correct me if I'm wrong, you said that it would be over five years at \$22,000 a year.

Supervisor Dellisanti: \$22,900 plus interest

Ellie Alfeld: Well, if it's \$114,500 and you're only going to be paying \$22,000-plus, does that come out, Jeff?

Deputy Supervisor Ruso: A little less than, about \$112,000.

Ellie Alfeld: That's what I thought, I mean I just multiplied.

Supervisor Dellisanti: The \$22,900 is not including the interest.

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Ellie Alfeld: I know, I know so...

Supervisor Dellisanti: It's going to come up to \$114,500 with a little bit more with the interest I'm sure.

Ellie Alfeld: Oh yeah, we don't know what the bond market is doing right now.

Supervisor Dellisanti: The Attorney is now going out to the banks to get the best rate we can get on the bond.

Ellie Alfeld: Do we usually stay within New York State for these bonds?

Supervisor Dellisanti: Yes, right now we've been using the Bank of Coxsackie and Greene County Bank

County Legislator Linger: \$22,900 at five years is \$114,500.

Supervisor Dellisanti: Yes, and on top of that will be the interest payment.

Deputy Supervisor Ruso: Make sure that folks know our last payment was in April so this bond actually replaces the outgoing one.

Ellie Alfeld: That's what I was thinking of.

Deputy Supervisor Ruso: And it's a slightly less figure. We're paying \$24,500 now and this one will be \$22,900, so there's a subtle variation of \$1,600 a year less.

Supervisor Dellisanti: It kind of works out perfectly because we're replacing one with the other.

Highway Superintendent Jordan: Correct.

Supervisor Dellisanti: We're not adding any more to the number. Any other questions?

| | AYE | NAY | ABSENT |
|------------------------|-----|-----|--------|
| SUPERVISOR DELLISANTI | X | | |
| COUNCILMEMBER RUSO | X | | |
| COUNCILMEMBER BRIODY | X | | |
| COUNCILMEMBER IRVING | X | | |
| COUNCILMEMBER VANETTEN | X | | |

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION #128-2017
JUNE 26, 2017

RESOLUTION AND TEMPORARY LICENSE
TOWN BOARD OF THE TOWN OF NEW BALTIMORE
APPROVING TEMPORARY LICENSE FOR FENCE ENCROACHING ON TOWN
PROPERTY

WHEREAS, the Town Board of the Town of New Baltimore (hereinafter referred to as the "Town") has determined that a certain privacy fence has been constructed on Town-owned real property known as High Mount Road located adjacent to 997 County Route 54, Hannacroix by Ms. Patricia Hildebrandt; and

WHEREAS, the Town Board has determined that the location of such privacy fence, notwithstanding having been constructed on town-owned land does not imperil the motoring or pedestrian traffic nor does it impede or interfere with the maintenance of said High Mount Road; and

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Supervisor Dellisanti: So we're going to be in the middle someplace at some point.

Personnel

Deputy Supervisor Ruso: We have an update on our Town Employee Handbook. The notable inclusions are: 1) it was requested to have a Table of Contents, after all it's only 30-some pages long; 2. It was recommended at a Conference that we include a copy of the employee disciplinary form so that the supervisors or managers of each department have one available as well as the employees have a familiarity to it, so that's included. We had a little bit of conversation early this year and we decided to add a provision, we didn't call them snow days, but it was called Emergency Weather Days or something to that affect and there's a provision for that. And then there's also a policy on leave donations.

Supervisor Dellisanti: Catastrophic.

Deputy Supervisor Ruso: Donating time to another employee and the policy that surrounds that. So we put that all together, we have a new policy or Handbook. It really is very much the same as what you've seen before, I'm looking at the town employees. It's really the same policy with those added; those are the changes to it. All the provisions haven't changed. So I did send it out last week and I hope you've all had the opportunity to review that and I have a resolution.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION #129-2017
JULY 26, 2017

RESOLUTION FOR AMENDMENT TO TOWN EMPLOYEE HANDBOOK

WHEREAS, the Town Board of the Town of New Baltimore adopted an Employee Handbook on November 24, 2014, and

WHEREAS, there have been notifications of regulatory changes requiring changes in our handbook;

WHEREAS, there have been changes to the benefit offerings to the employees that requires updating the employee handbook;

WHEREAS, it was recognized that there was a need to provide a "table of contents" to the handbook;

RESOLVED, that the Town of New Baltimore Employee Handbook is hereby amended to include regulatory requirements, town changes and to include a "table of contents."

Motion by Deputy Supervisor Ruso seconded by Supervisor Dellisanti

Supervisor Dellisanti: The other comment I want to make about this is that there will be a signoff for every employee when they get the new copy of the Handbook that'll have to go back into their Personnel file. Other than that, any other questions or comments on the Handbook? I'd just like to thank Jeff for continuing to put this together. This is not an easy job. It took a lot of research and a lot of union contracts that we went through to get this completed. This is the first Handbook for the Town of New Baltimore.

Deputy Supervisor Ruso: I know, I know.

Supervisor Dellisanti: And I appreciate it.

Deputy Supervisor Ruso: It took me about 18 months the first time through.

AYES: Dellisanti, Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

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Planning Board

The Planning Board met on June 8, 2017, with the following business transacted: ...Approved with conditions the Site Plan Application for William Brandt for an Assisted Living Facility to be called Bristol Manor at 12514 U.S. Route 9W. ...Approved the Final Subdivision Plat for the 16-lot major subdivision of the former Egan property now owned by New York Land and Lakes, LCC. ...Received Minor Subdivision application from Keith Wrisley to bring 2.07 acre parcel he purchased on Alcove Road into compliance. Since this parcel has existed in its current size for quite a few years, the Board exercised its discretion to waive the Public Hearing. The subdivision maps provided by Mr. Wrisley were stamped and signed for filing, bringing his parcel into compliance with Town Code. ...Received Minor Subdivision Application from John and Betsy Murray for a two-lot subdivision of property they own on Hawley Lane, West. Required Public Hearing has been scheduled for 7 pm., July 13, 2017. ...Discussed with 9W residents their desire to do a property lot line adjustment between relatives. The Planning Board will seek advice of counsel as to whether this can be handled as a Lot Line Adjustment or if a subdivision will be necessary.

Zoning Board of Appeals

The Zoning Board of Appeals met on June 7, 2017, with the following business transacted: Public Hearing was held on the Variance Application submitted by Randy Lent, Tammy Parker and Shelly West for necessary Area Variance to allow the Planning Board to consider the Minor Subdivision Application submitted for subdivision of the two-acre parcel located at 52 Hadley Drive into two undersized parcels putting the house and manufactured home currently both on same parcel on separate parcels. In the Regular Monthly Meeting that followed the Hearing, the Board approved the Variance.

Seniors

Councilmember VanEtten: I'm assuming the picnic went well.

Ellie Alfeld: The picnic went very well. I am patting myself on the back so to speak. I had one hamburger left after all the shopping and purchases, one hamburger. The people were very happy, the weather was terrific, the day was as good as you could ask for. We had almost 50 people attend and the nicest part I think of the whole thing too is the fact that we had somebody or other from every district in New Baltimore and that is what we really were shooting for. So it was very successful; couldn't have asked for more.

Supervisor Dellisanti: Excellent, excellent.

Deputy Supervisor Ruso: If you only ate one more burger.

Ellie Alfeld: Not me.

Supervisor Dellisanti: You couldn't eat the last one.

Ellie Alfeld: Listen, I had bratwurst, I had hamburgers, I had hot dogs, I had smoked beef links, and sausages. And no joke, one hamburger left.

Supervisor Dellisanti: Very good.

Technology/Website

Councilmember Briody: Well, we're making some advancements on replacing some ill-performing computers.

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TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION #130-2017
JULY 26, 2017

RESOLUTION TO APPROVE LEASE OF COMPUTERS
FROM INTELLIGENT TECHNOLOGY SOLUTIONS, INC.

WHEREAS the Town Clerk and Assessor are in need of a replacement computer due to age, dependability, and technology advances.

RESOLVED the Town Board approves the expenditure of \$125 per quarter -- \$65 for the Town Clerk and \$60 for the Assessor -- from Intelligent Technology Solutions, Inc. for rental of new computers.

Motion by Supervisor Dellisanti seconded by Deputy Supervisor Ruso

Supervisor Dellisanti: I would like to thank Mr. Briody for researching all the equipment and keeping us up to speed

Deputy Supervisor Ruso: What, if I may ask, do we do with the old computer?

Councilmember Briody: One on them is going to get reallocated; the other one is not worth keeping.

Deputy Supervisor Ruso: Which one, which one is which?

Councilmember Briody: There's Barb's old computer will become dog license and permit.

Town Clerk Finke: Marriage license, building permits, that type of thing.

Councilmember Briody: With multiple user. The assessor's is on it's last leg; it will probably get recycled.

Supervisor Dellisanti: Any other questions or comments? Hearing none...

AYES: Dellisanti, Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Town Courts

In April, Court fees were \$17,688 of which \$10,970 was sent to the State Comptroller and the Town retained \$6,718 Justice Farrell \$10,099 Justice Meacham \$7,589 In May, Court fees were \$15,358.50 of which \$9,715 was sent to the State Comptroller and the Town retained \$5,643.50 Justice Farrell \$9,476 Justice Meacham \$5,882.50

Veterans and Memorials

Councilmember VanEtten: We've been meeting with Memorials Committee and talking about how we're going to do it; what kind of qualifications the person has to have, or Town employee. We haven't actually got it set in stone yet. We will be meeting again on July 7. The Veterans will be meeting, I'm hoping to get together this week with them and start planning the picnic and then we have to send out the invitations next month and we should be good for that.

Wastewater Treatment

No Report

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Youth, Parks and Recreation

Councilmember VanEtten: We have our Park Program coming up soon. Our Director has, due to unforeseen circumstances at her current place of employment, she's required to work for the summer session and she, therefore, has to resign her position with the Town of New Baltimore summer program, and she apologizes for any inconvenience this may cause and says 'Thank you, Corie Litchko.'

Motion by Councilwoman VanEtten, seconded by Supervisor Dellisanti to accept the resignation of Corie Litchko as Director of the Summer Recreation Program

AYES: Dellisanti, Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Discussion of Sign at Cornell Park

Councilmember VanEtten: Also we've decided for the Town to pay to redo the sign down at Cornell Park. I called the sign guy today. The Conservancy had requested that we do it and we had to do it before the Board, but I don't know how he already has the sign down there and apparently he was halfway through it. I don't know; a little confused as to why it was delivered before that, but we clearly said that we have to do it by Board resolution first. It's there and it's halfway done.

Supervisor Dellisanti: What's the cost of that?

Councilmember VanEtten: It will be \$400 -- \$350 for the repainting and then there's the thing, the fancy thing that hooks on, I don't know what it's called, the sign to the post and that was missing so that has to be redone and repainted also.. So it's \$400 altogether.

Motion by Supervisor Dellisanti for payment of \$400 to the sign painter, seconded by Councilmember VanEtten

AYES: Dellisanti, Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION #131-2017

JULY 26, 2017

**RESOLUTION APPOINTING SUMMER RECREATION PROGRAM STAFF
FROM JULY 10, 2017 THROUGH AUGUST 4, 2017**

RESOLVED that Macey Jourdin is hereby appointed as a Substitute Counselor when needed at a salary of \$9.70 per hour.

Motion by Councilmember VanEtten seconded by Supervisor Dellisanti

AYES: Dellisanti, Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Supervisor Dellisanti: Any other Public Comments for tonight?

Judith Feltsen: Does that appoint someone as the Director in Corie's place?

Councilmember VanEtten: We had two directors. We had co-directors so we didn't need to do that.

Supervisor Dellisanti: She's just replacing a body that's not going to be there and we need the extra body. Any other Public Comments for tonight?

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Community Events

June 29, 2017 Friends of New Baltimore Recreation at the Boathouse Grille at 6:30 PM
June 30, 2017 Memorials Committee at 11 AM
July 4, 2017 Town Offices Closed
July 5, 2017 Zoning Board of Appeals Meeting If Needed at 7:30 PM
July 10, 2017 Town Board Regular Meeting at 7 PM
July 13, 2017 Planning Board Meeting at 7 PM
July 24, 2017 Town Board Work Meeting at 7 PM
September 16, 2017 Townwide Yard Sale from 9 AM-4 PM

Audit of Claims

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION #132-2017
JUNE 26, 2017

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2017b-06-01 to 2017b-06-24 it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2017b-06-01 to 2017b-06-24.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until August 31, 2017.

Motion by Supervisor Dellisanti seconded by Councilmember VanEtten

AYES: Dellisanti, Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

General \$18,178.21, Highway \$28,286.17, Sewer 1 \$159.50, Ambulance 1 \$3,972.15, Ambulance 2 \$2,332.85, Total \$52,928.88

Community Events/Public Comment

Ellie Alfeld: The Church luncheons are on hold for the summer. They do have, they call it a sharing shed down there, as a money fundraiser and we're hoping we'll have a meeting the middle to end of August to decide whether the luncheons will go forth for another year.

Supervisor Dellisanti: Any other business to come before the Town this evening? Hearing none...

Motion by Councilmember Briody seconded by Councilmember VanEtten to adjourn the meeting at 8:02 PM.

AYES: Dellisanti, Ruso, Briody, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Supervisor Dellisanti: Thank you all for coming.

Respectfully Submitted,

Barbara M. Finke
Town Clerk