

**AGENDA  
TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
TOWN BOARD REGULAR MEETING**

**APRIL 8, 2019**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Budget Presentation by Ravena-Coeymans-Selkirk Central School**

**Approval of Minutes**

- March 25, 2019 Town Board Work Meeting Minutes

**Public Comment Period**

**New Business**

- Resolution to Authorize the Supervisor to Execute Agreement for Portable Standard Toilets
- Resolution to Authorize the Highway Superintendent and Deputy Highway Superintendent to Attend Training
- Resolution to Authorize the Tax Collector and Tax Collector Clerk to Attend Training
- Resolution to Approve Emergency Repair by Highway Department
- Audit of Claims

**Upcoming Meetings**

- April 11, 2019 Planning Board Meeting at 7 PM
- April 22, 2019 Town Board Work Meeting
- April 26-28, 2019 Town Roadside Clean-Up Day, Sign up in Town Clerk's Office
- Townwide Roadside Cleanup Days April 28-April 30 and May 3-5. Sign up in the Town Clerk's Office or the Recycling Center
- May 1, 2019 Zoning Board of Appeals Meeting at 7:30 PM if Needed
- May 3-5, 2019 Town Roadside Clean-Up Day, Sign up in Town Clerk's Office
- May 9, 2019 Planning Board Meeting at 7 PM
- May 13, 2019 Town Board Regular Meeting at 7 PM
- May 28, 2019 Grievance Day 4-8 PM
- May 29, 2019 Town Board Work Meeting at 7 PM
- June 1-2, 2019 AgFest at the VanEtten Farm

**Public Comment Period/Community Events**

**Adjournment**

**\*\*\*\* Agenda Subject to Change\*\*\*\***

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 84-2019**

**APRIL 8, 2019**

**RESOLUTION TO AUTHORIZE THE SUPERVISOR TO EXECUTE  
AGREEMENT FOR PORTABLE STANDARD TOILETS**

***RESOLVED*** quotes have been procured for Portable Standard Toilets for AgFest, Cornell Park, and Cecil Hallock Town Park and the lowest responsible bidder is \_\_\_\_\_ . The Supervisor is authorized to execute an agreement with \_\_\_\_\_ per attached quote.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 85-2019**

**APRIL 8, 2019**

**RESOLUTION TO AUTHORIZE THE HIGHWAY SUPERINTENDENT  
AND DEPUTY HIGHWAY SUPERINTENDENT TO ATTEND TRAINING**

***WHEREAS***, the Association of Towns of the State of New York and Cornell Local Roads Program will be holding their 2019 Highway School from June 2-5, 2019 at Ithaca College in Ithaca, New York.

***RESOLVED*** the Town Board of the Town of New Baltimore approves the attendance of the Highway Superintendent and Deputy Highway Superintendent at said training and the Registration fees, overnight accommodations, tolls, and meals for said training.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 86-2019**

**APRIL 8, 2019**

**RESOLUTION TO AUTHORIZE THE TAX COLLECTOR AND  
TAX COLLECTOR CLERK TO ATTEND TRAINING**

***WHEREAS***, the New York State Association of Tax Receivers & Collectors will be holding their 2019 Annual Training Seminar from June 9-June 12 at the Golden Arrow Lakeside Resort in Lake Placid, New York.

***RESOLVED*** the Town Board of the Town of New Baltimore approves the attendance of the Tax Collector and Tax Collector Clerk for the Registration Fees, overnight accommodations, tolls, and mileage for said training.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 87-2019**

**APRIL 8, 2019**

**RESOLUTION TO APPROVE EMERGENCY REPAIR  
BY HIGHWAY DEPARTMENT**

***WHEREAS*** the Town Board adopted a Procurement Policy on January 1, 2018 concerning the procurement of goods and services.

***WHEREAS*** the oil dipstick tube in the 2012 Ford F350 rusted and broke off and fell inside the oil pan and the transmission cooler lines were leaking.

***WHEREAS*** due to the emergency condition of this purchase and according to Procurement Policy 6 b, Section 103(4) of the General Municipal Law, this repair had to be performed immediately and an alternative proposal might threaten the life, health, safety or welfare of the residents.

***BE IT RESOLVED*** that the Town Board of the Town of New Baltimore approves said emergency repair from Crossroads Ford for \$1,787.60, Voucher No. 2019-04 , Purchase Order No. H-2019-40.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 88-2019**

**APRIL 8, 2019**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

**WHEREAS** the Town Clerk has presented claims to the Town Board for audit and review, and

**WHEREAS** the Town Board has audited claims 2019-04-01 to 2019-04- , it is

**REVOLVED** that the Supervisor is hereby authorized to pay claims 2019-04-01 to 2019-04- .

**BE IT FURTHER RESOLVED** that the Town Clerk will prepare an abstract and hold it for public review until May 31, 2019.