

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE  
TOWN BOARD WORK MEETING**

**MARCH 25, 2019**

**AGENDA**

*Please turn off all cell phones and electronic devices.*

**Pledge of Allegiance**

**Reports**

**Supervisor**

- Cornell Cooperative Extension Announces Eel Project Volunteers Wanted: Research Migratory Fish at the Hannacroix Creek in New Baltimore from Late March through May, Outdoor Field Work with Very Flexible Schedules
- Town of Coeymans Regarding Proposed Local Law #1 of 2019, known as the Clean Air Law
- BRAKING AIDS® Ride, Sunday, September 14, 2019 Rest Stop at District 2 Park from 7:15 AM-9:45 AM

**County Legislator**

**Town Clerk**

- Approval of March 11, 2019 Town Board Regular Meeting Minutes

**Tax Collector**

**Historian**

Agriculture (Chair R. VanEtten/Member Irving)

Ag Fest Liaison (Member Irving)

Animal Control (Chair Irving/Member Ruso)

Assessment (Chair VanEtten/Member Ruso)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Irving/Member Briody)

Building Inspector/Code Enforcement (Chair VanEtten/Member Briody)

Fire, EMS & Law Enforcement (Chair Dellisanti/Member Downes)

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

Greene County EMS (Representative Dellisanti/Deputy Ruso)

Greene County Planning Board (Member Irving)

Highway (Chair Ruso/Member Briody)

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

Planning Board/Zoning Board of Appeals (Chair Irving/Member Ruso)

Seniors (Chair VanEtten/Member Ruso)

Technology/Website (Chair Briody/Member Downes)

Town Courts Liaison (Chair VanEtten/Member Briody)

- Resolution Authorizing Expenditures Proposed by Town Justices to be Funded by a Grant Received by the Office of Court Administration for the Town Justice Court

Veterans and Memorials (Chair VanEtten/Member Irving)

Wastewater Treatment (Chair Irving/Member Briody)

- Resolution to Authorize Attendance of Wastewater Treatment Plant Operator at the New York Rural Water Association Technical Conference

Youth, Parks and Recreation (Chair VanEtten/Member Briody)

**Public Comment Period/Community Events**

- March 27, 2019 Greene County Public Health 2018 Rabies Clinic at Medway-Grapeville Firehouse from 6-8 PM
- April 3, 2019 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- April 8, 2019 Town Board Regular Meeting at 7 PM
- April 11, 2019 Planning Board Meeting at 7 PM
- April 22, 2019 Town Board Work Meeting at 7 PM
- June 1-2, 2019 AgFest at VanEtten Farm

**Audit of Claims**

**GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**This policy will be amended by Majority vote of the Town Board.**

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**OPENING OF REGULAR MEETING**

Deputy Supervisor Dellisanti opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Briody, Downes, Irving, and VanEtten, County Legislator Linger, Highway Superintendent VanWormer, Town Clerk Finke, and 8 members of the public who signed the attendance book. Absent: Supervisor Ruso and Tax Collector Jordan

**Deputy Supervisor Dellisanti:** Thank you all for coming. Yes, I am not Mr. Ruso. Mr. Ruso is on vacation and I'm pinch hitting for tonight.

***Supervisor***

The monthly financial reports for February were forwarded to all Board members. Has everyone had a chance to review them? I'll entertain a Motion to accept the February financial reports.

**Councilmember VanEtten:** I'll make that Motion.

**Councilmember Downes:** I'll second.

**Deputy Supervisor Dellisanti:** Any comments or questions on the financial reports? Hearing none...

AYES: Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso (vacation)

**Motion Carried**

**Cornell Cooperative Extension** – 'Eel Project Volunteers Wanted: Research migratory fish at the Hannacroix Creek in New Baltimore American eels (*Anguilla rostrata*) are migratory fish that are hatched in the Atlantic Ocean and enter rivers as tiny "glass eels" each spring. The species is in decline over much of its range, and baseline studies are needed for conservation. Teams of scientists and students collect glass eels using net and trap devices on several Hudson River tributaries. Juvenile fish are counted, weighed, and released to better habitat upstream, often above dams. Help protect this critical species! Interns and volunteers can assist in the spring 2018 study on streams from NYC to Greene County. This requires mostly outdoor field work from late March through May, with very flexible schedules. Participants gain valuable field experience, study important species in the living environment, work with local communities, and earn recommendations from DEC staff. College students may be able to earn internship credit. **To volunteer at the Hannacroix:** Email or call Tracey Testo at [tet35@cornell.edu](mailto:tet35@cornell.edu), 518-622-9820 x119. **For all other locations:** Email or call Sarah Mount at [sarah.mount@dec.ny.gov](mailto:sarah.mount@dec.ny.gov), 845-889-4745 x106.'

**Deputy Supervisor Dellisanti:** If anyone would like additional information, they can check with the Town Clerk.

**Town of Coeymans** – 'Town Clerk: The Town of Coeymans is considering adopting Local Law #1 of 2019, known as the Clean Air Law. Attached you will find a copy of the law for your convenience. Notice is hereby given to you as an adjoining community. The Town Board of the Town of Coeymans requests input from all interested parties. Thank you for your consideration. Sincerely, Philip A. Crandall Town Supervisor'

**Deputy Supervisor Dellisanti:** We also have this posted on the bulletin board inside. It's quite long, it's about a Clean Air Act. Anyone's interested, there's no dates for the meetings or hearings or the public sessions as yet. As soon as we do get those, we'll have those announced to you as well.

**Braking Aids Ride** 'I am writing to request permission for the BRAKING AIDS® Ride to set up a rest stop at **Cecil C. Hallock Park** on Saturday, September 14, 2019 from 7:15 AM to 9:45 AM. The park is an ideal spot for our riders to relax, get snacks, and

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receive first aid, if necessary. BRAKING AIDS® Ride is a three-day, charity bicycle ride from the Cooperstown area to New York City. Approximately 125 bicyclists will each raise at least \$3,500 housing to benefit Housing Works, a major AIDS service organization headquartered in New York City and with offices around the country. Housing Works is dedicated to ending the dual crisis of homelessness and AIDS.'

**Deputy Supervisor Dellisanti:** So I'll entertain a Motion for this group to use District 2 Park as a rest stop on Saturday, September 14 from 7:15 AM to 9:45 AM

**Councilmember VanEtten:** I'll make that Motion.

**Councilmember Briody:** I'll second.

**Deputy Supervisor Dellisanti:** Any other questions on this. It's a nice fundraiser for the organization.

**Ellie Alfeld:** The Owls are not playing?

**Councilmember VanEtten:** It's at 7:15 in the morning.

**Deputy Supervisor Dellisanti:** They have already cancelled their schedule for that date.

**Ellie Alfeld:** Thank you.

**Deputy Supervisor Dellisanti:** Barb Finke has taken care of that.

**Councilmember VanEtten:** It's so early in the morning.

**Supervisor Dellisanti:** Any other questions or comments on that?

AYES: Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso (vacation)

**Motion Carried**

***County Legislator Pat Linger***

March has been full of regular committee meetings, special committee meetings, one public hearing, multiple emails, and hours of phone calls. Much of this has led to one very important and long-awaited decision, which I voted in favor of. We have approved a resolution to award the low bids for the new jail project. There were 7 bid awards approved for a total project cost of \$47.1 million. We previously approved a bond resolution for \$39 million, and the rest will be a cash contribution. Bids came in \$1.3 million under the estimate we were expecting. Within the next 60 days, site work will begin. The final project will include the 80 bed jail, sheriff administration, jail administration, sheriff investigators, a road patrol office, and an outside maintenance and training building. Construction is expected to take 18 to 24 months. The original project began as a 132 bed facility in 2016, and was estimated to cost over \$52 million. We have cut 52 beds and saved over \$5 million on the project as approved. We received a request from the Mountaintop Supervisors to add a paramedic truck to the Hunter/Lexington side of the mountain. Greene EMS President reported to us the cost of that truck would add \$403,000 to the annual budget and would only reduce response times, not help with transport. It would also mandate a 25% increase to the towns for their share. While there is no resolution at this time, the towns of Lexington and Prattsville are in discussion with Greene EMS to provide a BLS ambulance there. I have approached the Fire Advisory Board and requested the mountaintop companies to go back to their leadership and see if they could help in a first response capacity, as our two fire companies do here in New Baltimore. This may well re-start the discussion of a county-wide ambulance service, as fears of 2017 are becoming realities. There was a near-miss accident at the Catskill Transfer Station this month. A vehicle lost control within the facility, hit another vehicle, nearly hit an employee, ran across the grass and hit the 2500 gallon fuel tank, knocking it off its foundation. Thanks to Catskill Fire, Catskill Ambulance, Greene EMS, GC Haz-

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mat, and GCSO for controlling the situation quickly and mitigating any damage from the fuel spill. The tank had been filled that morning, and will need to be replaced. We awarded the bid for the Household Hazardous Collection funding, and will possibly have 2 days scheduled this year instead of the normal single day. We passed a resolution establishing the new Economic Development Corporation, appointed board members, and approved the by-laws. This will allow GC to continue to receive future CDBG funds from NYS and the Federal gov't. We awarded the remainder of the program income in a \$150,000 grant to the Cairo Development Fund for blight removal and development purposes. This will leave the fund balance fully used and will send no funds back to NYS, all funds have been allocated within the County. We approved a new vendor for assessment rolls, and tax rolls and bills, which we believe will result in a reduction in cost to our towns through the chargebacks for these services. We heard from Catskill Middle School students about the dangers of vaping. There is a real and present danger in our schools with these electronic devices. The Board is looking into potential legislation to mitigate some of the effects, especially near our schools. There will be a rabies clinic Wednesday, March 27th from 6-8pm at the Medway-Grapeville firehouse. We also approved 3 resolutions opposing the NYS budget amendments to reduce AIM funding to municipalities, passing that cost on to counties as an unfunded mandate, and fully fund the cost of electronic poll books and newly enacted election law reforms at the county level. I will be awarding 2 Wayne C. Speenburgh grants this month. The first will go to the Cornell Hook & Ladder Fire Company to assist with the costs of their Community Day on May 18th. The second is a grant that I worked with all 14 legislators on to defray the costs associated with establishing a new critical incident debriefing team in Greene County. It's called US First and now has 30 fully trained members to help our first responders deal with the stress of what they do every day.

**County Legislator Linger:** One thing that I did not add in here in March of each year the County has to make the tax districts whole and then the school districts and the villages. We're gonna write a check for \$9.9 million at the end of this month, that's up from just over \$9 million from last year.

**Deputy Supervisor Dellisanti:** Have you heard anything more about the State taking away our funds for all the towns and villages?

**County Legislator Linger:** That was one of the resolutions that we passed to go against that particular budget amendment. Beyond that it's all speculation right now. I talked to Chris Tague, our Assemblyman, last Thursday. He's not sure where it's gonna wind up, there's a lot of pushback against it. April 1<sup>st</sup> is the budget deadline so who knows where they're gonna wind up and they're planning on working right through the weekend. Right now they were fairly far apart, but I'm not sure if some of that is not moving away from what we wanted to see. The proof will be in the pudding. That's not our decision and not your decision.

**Deputy Supervisor Dellisanti:** Puts all us all in jeopardy, unfortunately.

**County Legislator Linger:** Certainly does. It's about a quarter of a million dollars here that we would have to wind up having to fund if it passes the way it is and that's not in our budget either so.

**Deputy Supervisor Dellisanti:** Thanks, Pat.

**Councilmember Downes:** Pat, were any of the bids awarded to Greene County contractors here or were they...for the jail?

**County Legislator Linger:** The business are not. I don't think there was any that are based in Greene County, but there are business who are owned by Greene County residents and businesses that employ many Greene County residents. So and they were anywhere from Clifton Park down to Kingston so it's not like any of them are that far away.

**Councilmember Downes:** No, but still our folks, Greene County folks, are going to go to work right?

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**County Legislator Linger:** There will be Greene County residents working on that project.

**Councilmember Downes:** That's the big thing.

**County Legislator Linger:** And I don't know what will happen with subcontractors. That's up to the bid winners so I'm sure you'll see some more subcontractors that are Greene County businesses in there as well.

**Deputy Supervisor Dellisanti:** That's good.

**Eileen Vosburgh:** So now that you say it's \$47.1 million for the jail, do you have an idea what the cost increase would be to the taxpayers?

**County Legislator Linger:** Well, depending on where we wind up in the end, the bond is still at \$39 million, so we're at \$29 per hundred thousand and that on a 100% assessed value which we are not. We are at 71%.

**Eileen Vosburgh:** So what does that mean?

**County Legislator Linger:** So you would multiply by 1.29. So on an average house in Greene County which is \$179,000, it's roughly a \$58 bill.

**Eileen Vosburgh:** For how many years, is it 30 years?

**County Legislator Linger:** 30 years. That's an average house assessed at 100%.

**Eileen Vosburgh:** Here's another question and it's just locally in the hamlet. We've got two good potholes on Main Street. Can you tell somebody about it?

**County Legislator Linger:** I absolutely can. Where are they?

**Eileen Vosburgh:** Right in front of Knighton's.

**County Legislator Linger:** Okay up on the north end?

**Eileen Vosburgh:** Right on Main Street right near Knighton's there's two,

**County Legislator Linger:** Okay.

**Eileen Vosburgh:** Thank you.

**County Legislator Linger:** I'll call Bob tomorrow.

**Judge Meacham:** Was there a Minority requirement on the bids for the jail?

**County Legislator Linger:** There is a Minority requirement. The requirement to do that, though, is to send the bids out. It's not to get the bids back obviously. We don't control who sends bids in. We did have I believe it was 31 or 37 bids came in on these packages so we had a large amount of bids. But we did specifically send the bid packages out to any Greene County Minority and Woman Owned Businesses.

**Judge Meacham:** So for state bids, did you put a requirement in there?

**County Legislator Linger:** There is a requirement at the state level when you do bids.

**Judge Meacham:** Is it 30% for the jail as well?

**County Legislator Linger:** I don't know that it's 30. I do know that we specifically send it out to the ones that are in Greene County and then if you don't have that percentage, it's an affidavit that you have to sign that says you did send these out to what you have available. It's not always available for every project that you bid.

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**Eilleen Vosburgh:** What was that figure again on the increase in taxes?

**County Legislator Linger:** On a \$179,000 average house assessed at 100%, it's \$58.

**Councilmember Irving:** And obviously with a 30 year bond if we had gone without the jail do you have any idea what it would cost taxpayers if we hadn't done this project? That's hypothetical.

**County Legislator Linger:** It is hypothetical because you don't know what the State Commission on Corrections will do to fine you and penalize you and things like that for not following the law. So far we've been very lucky. They've worked with us a lot because we've been involved in this for five years. But right now we're budgeted for \$1.5 million just to house out, transportation costs on top of that going back and forth. The new bond should be in the neighborhood of \$2.3 or \$2.4 and then your house-out costs would pretty much go away.

**Deputy Supervisor Dellisanti:** Thank you, Pat.

**Councilmember Downes:** And Eilleen, just so you're aware so if it's at 71%, it's going to be about \$70.

**County Legislator Linger:** You'd be at \$72.

**Councilmember Downes:** About.

**Ellie Alfeld:** Your equalization rate.

**County Legislator Linger:** On that \$179,000 house.

**Councilmember Downes:** Right.

**Deputy Supervisor Dellisanti:** Very good.

***Town Clerk Barb Finke***

1 Building Permit \$323, 6 CO Searches \$90, 1 Hunting/Fishing License \$1.00, 29 Dog Licenses \$216, 8 Late Dog Licenses \$40, 2 Demolition Permits \$150, 1 Park Rental \$25, 4 Minor Subdivisions \$300, 5 Certified Copies \$50, 46 Photocopies \$11.50, State, County & Local Revenues \$1,253.50, to New York State Agriculture and Markets for Spay/Neuter Program \$43, to New York State Department of Environmental Conservation \$4, Total to Supervisor \$1,206.50 Three FOILs were received in February, 2 have been satisfied, and I am awaiting payment for the final one. Postage went up \$0.05 per stamp and I was able to purchase 8 rolls before the price changed.

**Deputy Supervisor Dellisanti:** Save some money, Barbara. Thank you.

**ADOPTION OF MINUTES**

The March 11, 2019 Town Board Regular Meeting submitted by Town Clerk Finke, Moved by Councilmember VanEtten and was seconded by Councilmember Downes. The adoption of the foregoing Motion was duly put to a vote and vote was as follows:

AYES: Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso (vacation)

**Motion Carried**

***Tax Collector Diane Jordan***

Property/County Tax— There is a 2% penalty added to unpaid bills until the March 31, please have bills to the post office and post marked on or before the 31, of March. After this date there will be a 3% penalty added to the bills that are still due. Second Notice bills will be sent out in April and am still collecting payments on all who have not paid. Sewer District # 1 Sewer #1 now has a 4% penalty added to the bills that have not been paid to date and are due by April 15, after this date there will be a 6% penalty added to

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the unpaid bill. Water District # 2 Also Water District #2 bills now has 4% penalty and are due April 15, Bills unpaid by then will have a 6% penalty added to the unpaid bill. First quarterly billing has been sent out so please pay these bills. Second Quarter billing goes out in April and is due by May 15, date. Anyone with questions please call me at (518) 756-6671 x2 and I will be happy to help you any time.

***Historian***

No Report

***Agriculture***

No Report

***AgFest***

**Councilmember Irving:** The AgFest, we held a meeting and everything's on schedule. Hopefully the weather will hold out. Did I open my mouth and say something about the weather.

**Deputy Supervisor Dellisanti:** No.

**Councilmember Irving:** I have no control over the weather. We'll just hope we have a nice two days.

***Animal Control***

No Report

***Assessment***

**EXEMPTION UPDATE:** The March 1<sup>st</sup> – Taxable Status Date has come and gone! Currently processing the exemptions and the Income Verifications which were mandatory for anyone who had the Enhanced STAR and not already enrolled. An update will be reported next month **TENTATIVE ASSESSMENT ROLL:** Data collection and tentative values are being worked on, along with any split/merges, and deeds which were received on or before March 1<sup>st</sup> There is an upcoming meeting scheduled with Greene County Real Property Tax Services, Assessor's and all staff for discussion of the RPS files which will become a function of the Greene County Real Property Tax Services, in conjunction with the Assessors, since the relationship is ending with TelAscent The training for the Board of Assessment Review (BAR) training was received from Greene County, and letters were sent out of all the members to mark their calendars, whereas Ellsbeth Finke and Bernard Jones are required to attend for their Certification to sit on the Board:

- **BAR Training:** will be on Wednesday April 24<sup>th</sup>, 2019 from 6:00-9:00pm at the Greene County Office Building, 4<sup>th</sup> FL Room 430
- **Grievance Day:** will be on Tuesday May 28<sup>th</sup> from 4:00-8:00pm at Town Hall 3809 Co Rte 51, whereas RP-524 forms per parcel are mandatory

A legal notice will be done for the April newspaper for notification of the filing of the Tentative Assessment Roll

***Audit and Budget***

**Deputy Supervisor Dellisanti:** It's my understanding that all the audits were completed.

**Councilmember Downes:** Yes, we're all set.

***Buildings & Grounds/Recycling Operator Kirk Trombley***

February 26-March 25, 2019 – 60 Gallon Bags of Plastic (No Hard Plastics) 9, 18 Bundles of Magazines and Phone Books, 73 Bags and Bundles of Newspaper, 30 Boxes and Bundles of Cardboard, 1 Microwave Oven on March 23



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***Building Inspector/Code Enforcement Officer Allan Jourdin***

Summarization of Code Enforcement Officer activities for February, 2019, is as follows:  
Building Inspections: 17 Building Permits Issued: 1 Building Permit Renewal Letters Sent: 3  
Certificates of Compliance Issued: 1 Certificate of Occupancy Search Requests: 6 Demolition  
Permit Applications Received: 1 Demolition Permits Issued: 1 New Building Permit  
Applications Received: 2 New Building Permit Applications Awaiting Permit Issuance: 4  
Open Building Permits: 95 Application Fees for February, 2019: \$473.00 Total Fees for Year  
to Date: \$1,062.40

***Grants/Promotions/Economic Development***

No Report

***Greene County EMS Representative Nick Dellisanti***

The regular monthly meeting was held on Tuesday, March 19, 2019. There were 9 EMS calls in February for a total of 11 for this year 2019, and we had 102 calls for all of 2018. As of March 19, 2019 there is a projected year-end balance of \$600,000.

***Greene County Planning Board Representative Jean Horn***

1. Town of Jewett: Site plan regarding 3 lot subdivision on a 43.761 acre parcel on Rt 23A in the Town of Jewett. Cty. Planning Bd approved 2 of the parcels and sent the 1 acre parcel back to Jewett for further information. 2. Town of Catskill: Variance regarding construction of a 24' x 26' detached garage at 36 Malden Ave. Palenville that does not meet setback requirements. Cty. Plnng Bd. sent this request back for local review. 3. Town of Catskill: Site plan regarding conversion of a single family residence at 3292 State Route 23A to a design studio. Also a renovation of an existing 30' 40' barn building plus building of a 40' 60' garage-like building. Cty Plnng Bd approved. 4. Town of Hunter: Town of Hunter updated its Comprehensive Plan. Approved 5. Village of Tannersville: Variance for a front yard fence very close to the road in Tannersville . Tabled to local review pending decision from DOT. (February meeting was canceled due to inclement weather)

***Highway Superintendent Van Wormer***

Highway Report for February 22 to March 25, 2019 Greased 2011 international, Mixed salt and sand, Sticked fuel tank, Saturday 23rd picked up dead deer on kings road, February 25 sanded all roads light snow, Checked roads for debris heavy winds over night, Changed oil on 2006 f350, Cleaned up trees that fell overnight, Moved snow away from carport at midway firehouse, Cleaned inside loader cab, Checked icy spots and salted where needed, Picked up 2012 from crossroads for engine repair, Patched with winter mix, Put spring on wing of 2013 international, Checked air dryer on 1985 oshkosh, Wednesday 5:30 pm called in all crew to plow all roads, Thursday 3:00am called in all crew to plow and sand, Checked 2013 international for spinner problems, Mixed up sand and salt, Took Gerard around his plow route for training, Alan and Scott attended county highway supts meeting, Check over all trucks for upcoming snow, March 4th called in all crew at 2:00am to plow and sand, Fixed oil leak on 1993 international wing, Took sander off 2006 f350 and washed, Replaced broken mirror on 1997 international, Changed filters on furnace, Checked roads for snow drifts, Took plow and wing off 1993 international so employee could take a road test, Put new insurance cards in all trucks, Did driver training with new operators, Mixed up salt with minus zero, Cleaned inside garage, Checked Jennings road for damage from plowing, Put plow on 1993 international, Changed fuel filters on 2006 f350, March 10th 6:00am called in all crew to plow and sand, Fixed mail box on staco road that was hit by a plow, Washed trucks and loader, Fixed lid on 2006 f350 sander, Picked up load of winter mix from peckham, Serviced 2013 international, Fixed roof light on 1985 oshkosh, Fixed welcome to new Baltimore sign on 9w south, Put new seat in 1985 oshkosh, Checked drains in hamlet before rain, Put sign back up at district 3 park, Replaced master airline on 1985 oshkosh, Counted culvert pipes on shady lane, Fixed exhaust on 2012 pickup, Pickup

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dead deer on Medway Earlton road, Repaired exhaust on 2002 f350, Picked up culvert pipe from pipes plus for honey hollow rd -- we have a culvet on Honey Hollow Road that collapsed so we have to go out there tomorrow to put that in, Checked over 1996 international 10 wheeler and greased, Marked dead trees to be cut, Marched 22en plow and sanded where needed, Measured roads to get pricing for the 284 agreement, March 23rd called in all crew at 4:30 sand and plow where needed

**Deputy Supervisor Dellisanti:** Thank you, Alan. A lot of work.

***Insurance***

No Report

***Personnel***

No Report

***Planning Board Chair Rob VanEtten***

The Planning Board met on March 14, 2019, with the following business transacted: Public Hearing was held and concluded on the John and Bridget Hubal Minor Subdivision Application combining the seven lots they own on Old Kings and Silver Lake Roads and re-subdividing into two lots. In the Regular Monthly Meeting that followed: ...Approved the Hubal Minor Subdivision Application ...Continued discussion with representatives from Solar Generation on their Solar Generation Oriole South, 750 KW project planned for the parcel they own on the east side of 9W, north of Route 144. Public Hearing has been scheduled for 7 p.m., April 11. ...Continued discussion with Surveyor Kevin Rounds, authorized representative for both the Alice Karazim and Bette Ann DeFine, Minor Subdivision Applications. Necessary corrections to applications were made and applications were conditionally approved by the Board pending receipt of information still needed. Upon receipt, the Chair will stamp and sign the maps for both subdivisions. ....Discussed with Karl and Peter Zacek, principals in Riversand, LLC, their plans for a wedding/special events venue on a parcel of land they own on east side of Route 61 on the shore of the Hudson River. Since this is not a Permitted or Special Permitted Use designation for this, their application was denied and they have been referred to the Zoning Board of Appeal for Use Variance consideration.

***Zoning Board of Appeals Chair Pat Linger***

The Zoning Board of Appeals did not meet on March 6, 2019, since there were no applications to come before the Board.

***Seniors***

No report

***Technology/Website***

**Councilmember Briody:** I'm working on a schedule for the end of next week to deploy the new hardware and infrastructure for upgrades and I need to get with ITS to schedule one of their techs for a little bit of support.

**Deputy Supervisor Dellisanti:** Anything on the timeclocks?

**Councilmember Briody:** That's what it's for.

**Deputy Supervisor Dellisanti:** That's what it's for?

**Councilmember Briody:** We need that first to deploy the timeclocks.

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COUNTY OF GREENE  
TOWN BOARD WORK MEETING  
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Draft 3/27/19  
Adopted 4/8/19

**Deputy Supervisor Dellisanti:** Excellent.

**Councilmember VanEtten:** Good.

**Town Courts**  
In February, Court fees were \$19,861 of which \$10,859 was sent to the State Comptroller and the Town retained \$9,002. Justice Farrell \$7,878 Justice Meacham \$11,983

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 81-2019  
MARCH 25, 2019

RESOLUTION AUTHORIZING EXPENDITURES PROPOSED BY  
TOWN JUSTICES TO BE FUNDED BY A GRANT RECEIVED BY THE  
OFFICE OF COURT ADMINISTRATION FOR THE TOWN JUSTICE  
COURT

**WHEREAS** the Town of New Baltimore Justice Court received grant monies from the New York State Office of Court Administration in 2018.

**RESOLVED** the Town Justices have proposed the expenditure for the following items in accordance with the Town’s Procurement Policy adopted January 1, 2019 and with approval by the Attorney for the Town.

COMPANY	DESCRIPTION	PRICE
Nationwide Sales. Com	Item #11315 1 Large General Purpose Safe (7.5 Cu. Ft.) LOCK8070 Lock Option: Keypad with 2 Override Keys (Installed)	\$1,159.00

Motion by Councilmember VanEtten seconded by Councilmember Briody

**Deputy Supervisor Dellisanti:** Any other questions or comments on this resolution?

**Eileen Vosburgh:** What’s left? Is it the documents?

**Councilmember VanEtten and Deputy Supervisor Dellisanti:** No, it’s the safe.

**Eileen Vosburgh:** No what is left?

**Councilmember VanEtten:** The documents.

**Eileen Vosburgh:** The documents and what’s the status on that?

**Deputy Supervisor Dellisanti:** I don’t know. I have no idea.

**Councilmember VanEtten:** That’s the Justices’ are the ones that are...

**Town Clerk Finke:** That’s the Justices’ project not the Board’s.

AYES: Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso (vacation)

**Motion Carried**

**Eileen Vosburgh:** Can Judge Meacham speak about maybe what he knows about the Documents part of the...?

**Deputy Supervisor Dellisanti:** When we get to the Public Comment, I’ll ask him.

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**Eileen Vosburgh:** Okay, thank you.

***Veterans and Memorials***

No Report

***Wastewater Treatment***

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 82-2019**  
**MARCH 25, 2019**

**RESOLUTION TO AUTHORIZE ATTENDANCE OF WASTEWATER  
TREATMENT PLANT OPERATOR AT THE NEW YORK RURAL WATER  
ASSOCIATION TECHNICAL CONFERENCE**

**RESOLVED**, that the Town Board does hereby authorize Wastewater Treatment Plant Operator Louis Betke to attend the New York Rural Water Association Technical Conference to be held at The Turning Stone Resort in Verona, New York from May 19-22, 2019 and authorizes expenses for registration, lodging and mileage. Said conference offers opportunities to receive continuing education credits toward renewing the Wastewater Treatment Plant Operator's license.

**Deputy Supervisor Dellisanti:** I'll entertain a Motion on this resolution.

**Councilmember Downes:** I'll make that Motion.

**Councilmember VanEtten:** I'll second.

AYES: Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso (vacation)

**Motion Carried**

***Youth, Parks and Recreation***

**Deputy Supervisor Dellisanti:** Getting ready for the summer program?

**Councilmember VanEtten:** We are, we're advertising and we'll be getting applications soon.

**Public Comment Period**

**Deputy Supervisor Dellisanti:** Eileen, you gave me a card for County issues. Did you get your questions answered on that?

**Eileen Vosburgh:** Yes, I did. Thank you.

**Deputy Supervisor Dellisanti:** And Solar Farms, is that separate?

**Eileen Vosburgh:** It is. I just wanted an update on the solar farm or farms that is projected to come into the Town and also is there going to be a PILOT for any of those farms?

**Councilmember VanEtten:** I think that's before the Planning Board not us. You need to go through the Planning Board.

**Deputy Supervisor Dellisanti:** I don't have any information on that.

**Councilmember VanEtten:** That's being worked on.

**Eileen Vosburgh:** Okay, well, can you tell me something about the solar farm?

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**Deputy Supervisor Dellisanti:** What would you like to know?

**Councilmember VanEtten:** It's been through the Planning Board.

**Deputy Supervisor Dellisanti:** I don't even know the locations where they're actually applying for...

**Councilmember VanEtten:** It's somewhere on 9W.

**Deputy Supervisor Dellisanti:** Because we haven't gotten a report from the Planning Board as of yet.

**Councilmember VanEtten:** On it yet.

**Eileen Vosburgh:** You don't know anything about it?

**Ellie Alfeld:** It's on their agenda for next month, Planning Board's.

**Councilmember VanEtten:** Yeah, it's on their agenda for next month. You might want to go to that meeting.

**Deputy Supervisor Dellisanti:** They'll make that report to us once they get the information and I don't even have any addresses yet.

**Eileen Vosburgh:** There's going to be a Public Hearing April 11, but you don't know anything about...

**Councilmember VanEtten:** That's through the Planning Board not our Board.

**Eileen Vosburgh:** Well I just assumed that you might have some information.

**Deputy Supervisor Dellisanti:** They haven't made their report to us yet.

**Eileen Vosburgh:** Okay, one other question I had does the Town intend to respond to the letter from the Town of Coeymans on their clean air law?

**Deputy Supervisor Dellisanti:** Once we get more information from the Town of Coeymans, yes.

**Eileen Vosburgh:** Okay and also I noticed that Joe Tanner, Animal Control there was no report, but in the hamlet we had a rabid fox bite a resident. You don't know about that?

**Councilmember Downes:** That was just this weekend correct?

**Eileen Vosburgh:** No, it was last week.

**Town Clerk Finke:** It went through the Sheriff's Office.

**Councilmember Downes:** Either I'm correct or I'm not so was it last week?

**Eileen Vosburgh:** It wasn't the weekend, it was last week right.

**Councilmember VanEtten:** So the Sheriff's Office was the one that took care of it and they don't report to us.

**Eileen Vosburgh:** Oh really. Okay, I know that the call was sent in to the Town, I just want to...

**Town Clerk Finke:** It went to the Sheriff's.

**Deputy Supervisor Dellisanti:** Barbara notified everybody.

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**Town Clerk Finke:** We reported to Greene County Public Health, the Sheriff's Office, and there's someone else we reported to.

**Councilmember Irving:** Was it Ag and Markets?

**Town Clerk Finke:** And the Sheriff's Office responded and it went through them.

**Councilmember Irving:** And I called Tanner and Tanner had already known about it and was working with us.

**Deputy Supervisor Dellisanti:** Sheriff Seeley's office took care of it.

**Eileen Vosburgh:** Yeah, they took care of it. Oh, can you add the Crop Walk to the schedule there?

**Town Clerk Finke:** We're going to put something out on the bulletin board.

**Deputy Supervisor Dellisanti:** Sure, we'll post it.

**Eileen Vosburgh:** Can you put it in the events?

**Town Clerk Finke:** I don't know if we can do that to this.

**Deputy Supervisor Dellisanti:** What's the title of it?

**Eileen Vosburgh:** It's RCS Council of Churches Crop Walk.

**Councilmember VanEtten:** It's not a Town event, only Town events go on it.

**Deputy Supervisor Dellisanti:** We'll post it on our public bulletin board.

**Eileen Vosburgh:** Thank you. May 5 Mosher Park 1:30. Thank you.

**Ellie Alfeld:** Thank you.

**Deputy Supervisor Dellisanti:** County issues and solar farms. Very similar.

**Ellie Alfeld:** I guess I'm on the same topic, but maybe with a little bit different asking. I understand that the representatives from this intended solar project I'll call it rather than a farm because the maps that they submitted aren't that large and as I said they will be appearing at a Public Hearing next month for the Planning Board. My question is I have usually been here for most meetings have we got a policy in effect for the Town of New Baltimore about solar farms? I don't remember hearing of any resolutions or anything brought up?

**Councilmember VanEtten:** Aileen is working on that. She's writing a law that she's suggested so she's working on that now.

**Ellie Alfeld:** Well my question then, Shelly, becomes will it be available before the Public Hearing or before a determination is made by the Planning Board?

**Councilmember VanEtten:** I'll have to give her a call on that and see because she's been working with the Planning Board on that.

**Ellie Alfeld:** I know I had spoken to her personally. The reason why I bring this up is because it was my understanding from other venues that this has to be in effect before a judgment can be reached or made on this and I just bring it to your attention.

**Councilmember VanEtten:** Alright.

**Deputy Supervisor Dellisanti:** Thanks, Ellie.

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**County Legislator Linger:** We do have solar zoning.

**Ellie Alfeld:** For the County, but I'm talking about for the Town.

**County Legislator Linger:** For the Town.

**Councilmember VanEtten:** We do have a solar law that was written, but Aileen wanted to improve on it so that we're going to...

**Ellie Alfeld:** That's what I'm looking for.

**Councilmember VanEtten:** We're going to make it a little bit more...

**Deputy Supervisor Dellisanti:** Stringent

**Councilmember VanEtten:** Comprehensive.

**Ellie Alfeld:** Right, okay thank you.

**Deputy Supervisor Dellisanti:** Any other public comments?

**Eilleen Vosburgh:** I'd like to hear from Judge Meacham.

**Deputy Supervisor Dellisanti:** He's next. Judge, would you like to give us an update?

**Judge Meacham:** In reference to the grant, the information that we have so far received is that all the resolutions are now passed on all items except for the last item would be the records management item. The nonphysical items, the technical information that is required by the State to have us file and scan and do all the records management according to State laws and rules. That's the last item, but because it's over \$10,000, the Town requires it to go out for bid. The State requires going out for bit if it's over \$15,000. So the Town is requiring it to go out for bid because it's over \$10,000, but the justice courts in the Town of New Baltimore does not have the resources to be able to put together a bid package for it in a timely manner so I don't think we're going to be able to get to it. As justices of the Town wants to do something different about it and decides that it doesn't need to go out for bid, that's up to the Town.

**Councilmember Downes:** Just a comment. Once again as we've discussed, we're a small town, \$10,000 is a lot of budget money. That is why there is a requirement less than the State. We can make it more stringent, we cannot go over the \$15,000 and since \$10,000 is a huge amount for this Town, that's why the \$10,000 bid requirement is in.

**Councilmember VanEtten:** Did you speak with Aline about the bid package?

**Justice Meacham:** I haven't spoken to her, but I email back and forth and she didn't have any comments about it.

**Deputy Supervisor Dellisanti:** Alright, we'll look into that with Aline.

**Councilmember VanEtten:** We'll have to look into that.

**Justice Meacham:** Now I know that when it was originally proposed by the justices to the Town it was on contract and I don't know if the laws would still allow it to be able to be issued to the vendor who is already approved by the State. I don't know if you can go back to the original approved date to allow it to go to that vendor that the State had previously approved.

**Councilmember VanEtten:** This is a State-approved vendor, but it doesn't say that that vendor is approved not to have to go out to bid.

**Justice Meacham:** That vendor was on contract at the time that it was submitted.

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**Councilmember VanEtten:** It was part of the State contract, but you still have to bid that. Like for the playground, we took people off of the State contract, we still had to bid them for the best price.

**Deputy Supervisor Dellisanti:** Is that contractor still on the State bid?

**Justice Meacham:** That contract ended December 31 of 2018.

**Supervisor Dellisanti:** He didn't renew the contract.

**Justice Meacham:** Correct as of yet.

**Deputy Supervisor Dellisanti:** That would be difficult to do it that way. That's a conversation that you have to have with Aline.

**Councilmember VanEtten:** We have to talk to Aline on that.

**Deputy Supervisor Dellisanti:** We'll get back to you on that.

**Justice Meacham:** There's a lot of legal information in there that I don't have access to. So that part of it is the only item that is left on the original grant proposal.

**Deputy Supervisor Dellisanti:** (To Eileen Vosburgh) Do you have a question for Tom?

**Eileen Vosburgh:** Yes. What would happen if there was a fire? I mean these records are in boxes right now right? Would we be fined? What's your best idea of what would happen?

**Councilmember VanEtten:** I don't think he could know that exactly? Do you exactly know what would happen?

**Justice Meacham:** That's hypothetical information.

**Councilmember VanEtten:** It's a hypothetical question.

**Justice Meacham:** I don't like to address hypothetical situations alright.

**Eileen Vosburgh:** Okay.

**Justice Meacham:** Because it's just opens up another can of worms that goes on and on and on.

**Eileen Vosburgh:** Could we be fined though for that?

**Councilmember VanEtten:** We don't have any attorney here to answer these questions.

**Justice Meacham:** I don't know the answer to that.

**Councilmember Downes:** Are these boxes now going into a fireproof room? Is that what we're doing here?

**Councilmember VanEtten:** They've been there for years and nothing...

**Councilmember Downes:** With this contract for record retention, are we changing it to a fireproof room or are they staying just where they are, it's just getting rid of them that are overdue correct?

**Justice Meacham:** The records management portion of the grant was to transfer a good portion of the files that are currently stored in the attic be transferred to digital format and then we can dispose of the paper formats so then the digital formats can be in a cloud-based...



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**Councilmember Downes:** Right, no, I understand that, but the records management portion did not go for fireproof room or anything like that correct?

**Justice Meacham:** No, it was to scan and...

**Councilmember Downes:** So it's not going to change anything rather this...

**Justice Meacham:** It would change because now they become out of inventory-based paper form...

**Councilmember Downes:** And I do understand that.

**Justice Meacham:** And now inventory as a digital form.

**Councilmember VanEtten:** But here's the deal. This should have been done and done correctly in the beginning and we would have had this passed through by now but it wasn't and it has to be done correctly by the Town Procurement Policy and that's the bottom line.

**Justice Meacham:** Some of these files that are in the attic are dated back eight, ten years. Alright so when I came here, and I've only been here for a couple years, and when I saw that I applied for a grant to do something about it alright and at the time the grant was approved to do that, that was a good portion of the funds in the grant of the \$26,000 that was like \$13,000. So it was a good portion of the grant money to get those out of paper and put into digital form so we can start to reduce this and that was the goal to do this every year. but obviously that didn't happen.

**Councilmember Downes:** Right, but to get back to Eileen's question what happens if we have a fire. It's not going to change if we just pass something through by not following the Procurement Policy. We are still going to have that and we have had that issue for fire right along. So this is nothing that has to do with the records management contract or grant.

**Justice Meacham:** I'm not sure I understand that statement because...

**Councilmember VanEtten:** There was plenty to time to have this done, though, correctly in the beginning and it would have been passed by now, but it wasn't so we're here now at this square.

**Justice Meacham:** We're dealing with today's issues, I understand that.

**Councilmember Downes:** Right, right.

**Justice Meacham:** But to answer your question hypothetically and your question was different from what I understand is that once we get this records management process through we will be able to transfer some of the paper files into digital files and therefore not have to worry about what's up there.

**Councilmember Downes:** Correct.

**Justice Meacham:** Of that portion.

**Councilmember Downes:** No, I understand that, but...

**Deputy Supervisor Dellisanti:** That's the goal.

**Councilmember Downes:** No matter what happens we are still going to have paper files here correct? Not everything's going to digital.

**Councilmember Briody:** It will all be put into digital.

**Justice Meacham:** That's the goal is to get it all into...

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**Councilmember Downes:** At some point.

**Justice Meacham:** And stored into cloud-based so that we don't have to worry about fires.

**Councilmember Briody:** I think the thing is this it's gonna take some time to be able to transfer that all into digital. It's not going to happen overnight.

**Justice Meacham:** We're taking about decades worth of files that we have to...

**Councilmember Downes:** And how long do they have to be here? How long do we have to keep copies?

**Justice Meacham:** It depends on the format; some things are seven years, some things are one year. It depends on what the item is. Bank statements versus...

**Councilmember Downes:** I do record retention for the State so, yeah, I understand that

**Justice Meacham:** It depends on the document.

**Deputy Supervisor Dellisanti:** Thank you, Judge.

**Community Events**

- March 27, 2019 Greene County Public Health 2018 Rabies Clinic at Medway-Grapeville Firehouse from 6-8 PM
- April 3, 2019 Zoning Board of Appeals Meeting at 7:30 PM
- April 8, 2019 Town Board Regular Meeting at 7 PM
- April 11, 2019 Planning Board Meeting at 7 PM
- April 22, 2019 Town Board Work Meeting at 7 PM
- June 1-2, 2019 AgFest at VanEtten Farm

**Audit of Claims**

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE**

**RESOLUTION 83-2019**  
**MARCH 25, 2019**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

**WHEREAS** the Town Clerk has presented claims to the Town Board for audit and review, and

**WHEREAS** the Town Board has audited claims 2019b-03-01 to 2019b-03-48, it is

**REVOLVED** that the Supervisor is hereby authorized to pay claims 2019b-03-01 to 2019b-03-48.

**BE IT FURTHER RESOLVED** that the Town Clerk will prepare an abstract and hold it for public review until April 30, 2019.

Motion by Councilmember VanEtten seconded by Councilmember Downes

AYES: Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso (vacation)

**Motion Carried**

General \$29,719.33, Highway \$19,129.82, Sewer 1 \$4,634.31, Sewer 2 \$170.18, Ambulance 1 \$4,014.99, Ambulance 2 \$2,358.01, Total \$60,026.64

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**Deputy Supervisor Dellisanti:** Any other business to come before the Board?

**Eilleen Vosburgh:** Is that Public Hearing, the Planning Board Public Hearing for the solar farms, is that at the same time or is it earlier than the regular Planning Board meeting?

**Councilmember VanEtten:** You would have to look on the agenda.

**Deputy Supervisor Dellisanti:** All I have is 7 PM for the Planning Board.

**Councilmember VanEtten:** They have an agenda just like we do that comes out that's on there and you can look at it.

On a Motion by Councilmember Briody seconded by Councilmember VanEtten, the meeting was adjourned at 7:48 PM.

AYES: Briody, Downes, Irving, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso (vacation)

**Motion Carried**

**Deputy Supervisor Dellisanti:** This meeting's closed. Thank you all for coming tonight.

Respectfully Submitted,

Barbara M. Finke RMC  
Town Clerk