## TOWN OF NEW BALTIMORE, COUNTY OF GREENE REGULAR TOWN BOARD MEETING

## OCTOBER 14, 2020 AGENDA

## **Pledge of Allegiance**

#### **Approval of Minutes**

• September 28, 2020 Town Board Work Meeting

## **Public Comment Period**

### Correspondence

## **New Business**

- Presentation by Javier Barrios from Good Energy
- Resolution to Authorize Continuation of the Community Choice Aggregation Program in the Town of New Baltimore
- Budget Workshop and Presentation of 2021 Tentative Budget and Fiscal Stress Report
- Resolution to Establish 20201 Preliminary Budget
- Resolution to Set Public Hearing for 2021 Preliminary Budget
- Resolution Appointing Part-Time Highway Department Employee
- Resolution Appointing Full-Time Highway Department Employee
- Motion to Approve Use of Volunteers from Cornell Hook and Ladder Fire Company to Assist with Renovation of Joseph Wyche District 1 Park
- Motion to Accept Resignation of Assessor Clerk

## **Upcoming Meetings**

- October 26, 2020 Town Board Work Meeting at 7 PM
- November 4, 2020 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- November 9, 2020 Town Board Regular Meeting at 7 PM
- November 12, 2020 Planning Board Meeting at 7 PM

## **Public Comment Period/Community Events**

## **Audit of Claims**

## Adjournment

\*\*\*\* Agenda Subject to Change\*\*\*\*

## **GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS**

- 1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
- 2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
- 3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
- 4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
- 5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
- 6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
- 7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

## **OPENING OF REGULAR MEETING**

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Boehlke, Downes, Irving, and VanEtten; Aline D. Galgay, Esq., Deputy Supervisor Dellisanti; Town Clerk Finke; Highway Superintendent VanWormer; and 6 members of the public who signed the attendance book. Absent: Tax Collector Jordan

#### **ADOPTION OF MINUTES**

The September 28, 2020 Town Board Work Meeting submitted by Town Clerk Finke, Moved by Councilmember VanEtten and was seconded by Councilmember Downes. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows: AYES: Ruso, Boehlke, Downes, Irving, VanEtten

NAYS: ABSTAIN: ABSENT: **Motion Carried** 

#### Correspondence

**Supervisor Ruso**: I did give to the Town Board members a letter that was asked to be sent to the Town Board from our Courts. It's not well written here and it's hard to understand, but it seems to imply they want more hours starting now and I'm not sure if it means they want just one day a week more hours. It does indicate that head Clerk Ruby starting time will be 8 AM going forward. So you guys know about this. I did send them back a notice that says the following: 'You were budgeted for 34 hours for Clerk Ruby and 20 hours weekly for Clerk Wallace. And you don't have the options to change that.' So I told them as long as you stay at the proper hours, everybody's fine. So you've been notified of that and I sent them an email saying do not exceed what you've been budgeted.

#### **New Business**

Javier Barrios: Thank you for having me. Javier Barrios for Good Energy here to report on the program, Community Choice Aggregation, as well as also explain the renewal process that we have for you. So about 17 months ago we started the Community Choice Aggregation program which provided savings over the existing utility rates with Central Hudson. So since that we are coming towards the end of that agreement and Good Energy is recommending that you extend that agreement. Let's give a little bit of history how it worked out. You had approximately about 11-12 percent savings based on the historical averages. We switched everyone who decided not to opt-out of the program. So those that opt-out are not included with that. The renewal will only be those that are currently participating. Nobody is gonna get switched whether they're on a supplier. Nobody is gonna get switched if they're a low-income customer and nobody is gonna get switched if they had opted-out before. So the people that we're recommending you extend them are the people that are currently in the program, the membership right now and that's the only thing that we're doing. In the future we may extend that to anybody who's moving into the program, but that will be in a couple months. Right now we want a clean process and we want to just extend those that are already in the opt-out program. The rates have come down for both utility and the market rates. We're averaging about 6.5-6.6 per kilowatt hour. They've come down when we include the months that we were in the program, it's come down to about 6.03 cents per kilowatt hour 6.03 cents a kilowatt hour for the utility rate. So we are recommending a 24 month price at 5.741 cents to extend the program. We already have buy-in from your two neighboring communities -- Cairo and Coxsackie. Cairo voted to proceed with the extension on Monday, October 5 and Coxsackie voted on Monday and proceeded with the resolution and voted on a workshop on Thursday of last week, October 8. So it's very key for you guys to continue in the program, the prices that we're getting are based on the aggregation of all three communities at this very moment. And so we would extend the program for another 24 months. Simply all we need to do is having draft an amendment and the prices reflect the best prices in the market and your incumbent suppliers coming in with the best price again which is Constellation New Energy. So we don't skip a beat. We kind of stay on the same contract, we just extend that contract out. And just to remind you of the benefits of the program is people still get their service from Central Hudson. The billing system is all the same, same 800 number, nothing changes with regard to the process of paying your bills. If they get anything in regard to solar credits or anything like that, that continues to happen, nothing changes in that sense. But more importantly we saw the downward trend of the utility market because of one very significant anomaly which was the pandemic and COVID-19 situation. I'm sure you remember when gas was in the negative

range back in March and April so we saw the utility rates, we saw all global markets kind of depressed and so we saw a percentage down. Utility rates are still kind of high, not as high as they were. So we expect that to go so I think one of the smartest things in the valley of this program is to really understand that you're putting in a hedge to provide price protection. With the economy hopefully coming back, with COVID-19 settling down and getting under control in the months to come, looking at the markets we want to say okay what is the speed of recovery? So the speed of recovery is such where you just gonna pull on demand those utility prices and especially on the commercial side is where it was lacking will come back and so you're gonna feel that demand down the road. And so utility prices will naturally go back to where they should be just like crude oil. Crude oil had a pullback and then quickly turned around. So we expect the same thing. Speed of recovery is a little slow on the utility side. We expect the same thing. So what we wanna do is we wanna put a hedge and really provide an insurance policy and really have that. Another benefit is people can opt-in and opt-out of the program whenever they want, no penalties, no fees, no switching fees, nothing. You have the same rights that you would have if you were with the utility. It acts simply as a second default rate that has a fixed price. The utility fluctuates every month, you don't know where it's going. You're just throwing stuff in the wind seeing where it falls. This is a price protection. At least you have a budget. And if things go in a way where individually you don't like it, you can optout when you need to or if you find a NESCO or you find another plan, you can switch whenever you want. So the rights remain the same. I think it's a no-brainer in my opinion. I think you should extend the program for another 24 months. We are lower than the historical averages of the utility. You're gonna have some ebbs and flows, but I think for the most part I think you're gonna see some greater demand in the coming months as the economy improves and I would foresee that after an election when things start settling down.

**Councilmember Downes**: Myself, I know I'm getting a lot of solar, here just sign up, sign up. Does that negate you?

Javier Barrios: No.

Councilmember Downes: So as long as...

**Javier Barrios**: We actually run a parallel solar program in the area in Central Hudson. So if you were to sign up to our solar program, it doesn't cannibalize our program at all. It actually is a complement to it and so you would earn an additional 10 percent savings which is usually the market rate for solar. You would earn that so it wouldn't forfeit you at all in this program.

**Councilmember Boehlke**. So a resident wants to either sign up or cancel. What's the process?

**Javier Barrios**: When we do the renewal, there's gonna be a letter that's gonna be sent out in about two weeks, probably about October 25-26. It's gonna be postmarked. You're gonna have 30 days to see the letter, to see what the rates are, and then decide to opt-out of the program. If they do not opt-out of the program, they're automatically included and if they want later on, two months, three months down the road they wanted to opt-out, that letter or they can go to the website, there's three ways to do it. They could either mail in a self-addressed, stamped envelope. They could either go on-line and unenroll themselves and opt-out or they could call simply the 800 number and take their account. So three methods to remove.

**Supervisor Ruso**: Those that have already opted-out when we started this up, they're not even gonna get that letter.

Javier Barrios: No, they're not gonna get the letter.

Supervisor Ruso: That's what I wanted to know. Those are that are in the program...

Javier Barrios: They will get the letter.

Supervisor Ruso: They'll just be carried on unless they say otherwise. That's pretty much it.

Javier Barrios: Correct.

### Councilmember Downes: So if we're in, we get a letter. If we're not, we won't.

**Supervisor Ruso**: There's no questions. Quick question if I might, have you any identification or estimation as to what the residents of the Town of New Baltimore have saved in their pockets?

**Javier Barrios**: Definitely from the historical 17 months that we initially did the program, it was probably from that point on probably about anywhere from \$60 depending on the size of your home to \$100 a year.

Supervisor Ruso: That's was the estimate, I don't know what the outcome is.

**Javier Barrios**: That was the estimate, but everybody uses power differently. People have bigger homes, they have different things, they have a pool or something like that so it really depends on what so that's just like a ballpark \$60, \$90 to \$100.

**James Eckl**: Thank you, Mr. Supervisor. The remarks I wanted to make were with respect to the proposed Community Distributed Generation proposal. I had not realized that the CCA deal was going to come before this body at all and I have no comments to make with respect (unable to understand).

Supervisor Ruso: It did say Good Energy and that's his company.

**Javier Barrios**: Our program is not the CDG program. We do have a complement program, but it's not...

Supervisor Ruso: It's not the same thing.

Javier Barrios: It's not what we're taking about tonight.

James Eckl: With respect to the CDG deal which was on the agenda...

Many Replied: I didn't see it.

**James Eckl**: At the outset I wanted to ask does the CGC deal, Community Distributed Generation deal, what if anything connection does that have to the CCA deal that is presently in place?

Supervisor Ruso: None. No connection whatsoever.

**James Eckl**: I do note from the Greene Community Energy website that Good Energy is the consultant that administers the present CCA program.

Supervisor Ruso: Correct. CCA is different than the CDG.

**James Eckl**: I realize that so I was wondering if they were both being put forward by the same consultant, by Good Energy, and if there was a connection with them?

**Supervisor Ruso**: There is a community solar project that looks to be installed right on 9W north of Route 51 here.

Javier Barrios: It's not us.

**Supervisor Ruso**: I actually asked a question of those people if they were going to connect up with Javier...

Javier Barrios: They could, but not...

**Supervisor Ruso**: They said there's no plans. They're looking to sell their electricity to the grid, not to you, but you could buy it, but they're planning on selling it to the grid, their energy. So there's not a connection with Good Energy, his company, and the CCA. There's no connection whatsoever.

**James Eckl**: Does that mean then that the CDG deal is a dead letter for the moment because there was a (unable to understand)?

**Supervisor Ruso**: The CDG was on the agenda at the last Planning Board meeting and that project is proceeding. They're looking on getting approvals and site approvals and that was the purpose of their meeting with the Planning Board on Thursday last. So that project is still proceeding.

James Eckl: That would be for another solar farm.

Aline Galgay, Esq.: Yes, that would be another one, Jeff.

Supervisor Ruso: Right. That's a solar farm.

James Eckl: (Unable to understand) the proposal that Mr. Barrios spoke of last December 9.

Javier Barrios: Community Solar you mean on December 9?

James Eckl: It was December 9 when I addressed this. You were here I believe November 25.

Aline Galgay, Esq.: Mr. Eckl, so there is the original community solar project that was approved that is a smaller variety that did not require a PILOT. It is a much smaller scale. The application that that same solar company has now before the Planning Board is for a larger project. So they are coming back for an additional project which is separate from, they had three parcels I believe, forgive me I can't remember if they have two projects that are before the Planning Board or one. I think it's two separate parcels, but that is in addition to the existing community solar project that has already been approved by the Planning Board. So I don't know if that might have been what was confusing.

**James Eckl**: But the existing project that has already been approved is not going to be a component of the CDG deal that Mr. Barrios is talking about?

Many Responded: No.

**James Eckl**: I will frankly tell you that what brought me here was that I wanted to reiterate the point that I made on December 9. Mr. Barrios wasn't here that evening, but I rose then and I rise again now simply to urge that this body should refrain from taking any action unless and until the residents of the community have had a full and fair opportunity to be given to understand it, and think and make their views known. Now, of course, the Town has the authority to regulate land use within the Town for a solar farm, but that's distinct isn't it from the...

Supervisor Ruso: From Mr. Barrios' program? Yes, that's separate. Altogether separate.

**James Eckl**: And does the Town as a government, does the Town have any regulatory authority over what Mr. Barrios is telling us about?

Supervisor Ruso: No, that's approved by the PSC as well as the Secretary of State's Office.

Javier Barrios: It's administered by the Public Service Commission.

**Supervisor Ruso**: Those are the regulating bodies over his companies, the companies similar to his.

**James Eckl**: So that I would understand from that then that Good Energy would not require any agreement with the Town, would not require any license or anything of that sort from the Town.

Aline Galgay, Esq.: That's incorrect. The Town has to agree to allow them to provide the services to it's residents and my understanding was that there was a Town meeting that was open to the residents before it was agreed upon initially.

Supervisor Ruso: Three if not four. It goes back to 2016. I'd say three if not four.

Javier Barrios: At least, yeah.

Aline Galgay, Esq.: So the answer to your question is no, the Town does in fact have a role in allowing Good Energy to service it's constituents and has oversight over what those specifications are which they did. They entered into an agreement with Good Energy to do this and, again, my understanding is that it was after substantial public comment and public involvement.

Supervisor Ruso: We had separate meetings here, two if not three.

Many speaking at once.

Supervisor Ruso: Separate, just about that project.

Aline Galgay, Esq.: And the Board had to vote on it to agree which is exactly what the inquiry is now to have the Board renew their agreement on a more modified basis only to include those people who are already in the program. So if you're not in the program, it's not even going to affect you because they're only going to address those people who have decided to be a part of it.

James Eckl: And that's part of the Community Choice Aggregation Agreement?

Supervisor Ruso: Yes, sir.

Aline Galgay, Esq.: Corrrect.

Councilmember VanEtten: Right.

**James Eckl**: With which we have the experience with two years. That isn't what I'm asking about and I'm asking about...

Aline Galgay, Esq.: That community solar project is not run by this gentleman. That community solar project I believe is run by Solar Generation which is a group that operates that community solar. I know you've asked before whether or not they're going to sell or allow people to buy into that solar project and I think...

Supervisor Ruso: The answer's yes.

Aline Galgay, Esq.: And I think they've said before 'yes' they're going to. I'm not sure that the Board, maybe the Board does have knowledge of that.

**Supervisor Ruso**: I have knowledge of that, but I don't know how many of yourselves have knowledge. I've attended some of the Planning Board meetings where it's been discussed.

Aline Galgay, Esq.: Right, but that company is going to go out and solicit their customers for the community solar part of it which is different from this. That's a production. Is that what you're talking about, the solar project that is already been put in and that I think is 750 kilowatts?

**James Eckl**: What I'm inquiring about is the Community Distributed Generation proposal that Mr. Barrios was here and described on November 25 last year.

Supervisor Ruso: Correct, okay.

**James Eckl**: Which is not the Community Choice Aggregation project or plan shall I say that he just addressed a few minutes ago.

**Javier Barrios**: That's right. I did speak here regarding CDG project, but that never moved forward. We never moved that forward.

James Eckl: So that has been abandoned if I am to understand.

Javier Barrios: We never really pursued that after that meeting.

Supervisor Ruso: That was with Mr., I can't remember his name, but I will.

Javier Barrios: David Wells.

Supervisor Ruso: David Wells. That's correct. We did not pursue that.

James Eckl: Forgive me for being tedious.

Aline Galgay, Esq.: It's okay. At least we understand now.

Many speaking at once.

**James Eckl**: So my understanding from what I've just heard is that the CCA agreement with which we are familiar over the last 24 months and which is what Mr. Barrios just urged the renewal of...

#### Supervisor Ruso: Correct.

**James Eckl**: Is still in place now and the renewal of it has been urged and the CDG deal that he spoke about in November is a dead letter.

Many Responded: Yes.

James Eckl: I understand that you for your patience.

**Supervisor Ruso**: It took us awhile. Thank you very much. I'm glad you asked, clarified that. Let's proceed accordingly. Okay, we have Mr. Barrios. Thank you very much, Javier, it's good to see you every so often.

## TOWN OF NEW BALTIMORE, COUNTY OF GREENE

### RESOLUTION 132-2020 OCTOBER 14, 2020

## RESOLUTION TO AUTHORIZE CONTINUATION OF THE COMMUNITY CHOICE AGGREGATION PROGRAM IN THE TOWN OF NEW BALTIMORE

*WHEREAS* the Town Board of the Town of New Baltimore authorized participation in a Community Choice Aggregation Program and adopted Local Law 1 of 2016 on July 25, 2016.

*WHEREAS* the Town Board of the Town of New Baltimore adopted Resolution 117-2016 on June 27, 2016 to appoint Good Energy, L.P. as administrator of the Community Choice Aggregation Program.

**RESOLVED** the Town Board of the Town of New Baltimore authorizes continuation of the Community Choice Aggregation Program for the residents of the Town for an additional two years.

Motion by Supervisor Ruso seconded by Councilmember Downes AYES: Ruso, Boehlke, Downes, Irving, VanEtten NAYS: ABSTAIN: ABSENT: **Motion Carried** 

Budget Workshop and Presentation of 2021 Tentative Budget and Fiscal Stress Report Supervisor Ruso: The next talk I'm going to have it's not so much a resolution, but I'm going to discuss the budget for 2021 and I have prepared a number of documents I'm gonna start with first because I think it really needs to go in that order with the Fiscal Stress Scores and I've provided everyone three different documents and I'll go over them as brief as possible and I left a number of them on the table. I don't know if you took one. The very first one is a lot of source documents and I just want to point out the main things that I look for, you can look for all these other things if you wish, but if you look at the fourth box down, it says Gross Expenditures and the one below it is Gross Revenues. If you look over to the right you'll see 2017, 2018, and 2019. You'll see that our expenditures outweighed our revenues by \$18,000. So we ran a deficit in 2017, that will come up later in the further documents. 2018 we had a good year for different reasons and we certainly had a surplus. In fact, it looks like a \$230,000 surplus. 2019 we also had a surplus of about \$108,000 give or take a little. Now you can look at some of these other areas and look at those. You can see our Cash and Investments and what we have in the bank at the end of each of these years. Cash on Hand in 2017 at the end there was \$631,000 and 2018 was \$866,000, and in 2019 was \$891,000. Coming along on the second page, every year it's a three-year lookback. Every year you have a deficit, you get a .33. So we had a .33. We got a .33 in 2017. That figure carries over for three years and we did not add to it because we did not have any operating deficits in '18 or '19. So there's, it's in one of the other document here and we'll see it, our stress level is at 3.33. The lower the number, the better the number. Just so you all know. The only number that's possible that's lower 3.33 is zero. We would love to be at a zero, but all you have to do is have one deficit in the last three years and say goodbye to your zero. So it's not a perfect score. I was just noticing a newspaper article about the City of Amsterdam and they're at 83.3. They're in trouble. So fiscal score designation of 3.33, we're in the top 15 percent of towns with that. So if I could go to the graphs, just gives us a comparative analysis. This is us, the first set with the line graphs not the bar graphs, the line graphs. Assigned and Unassigned Fund Balance as a Percentage of Gross Expenditures, we were at 28 percent. This is the leftover monies over the years. And now we're at 40 percent. The higher the number, the better. We were at 42 in 2018, now we're at 40. Fund Balance as a Percent of Gross Expenditures, Total Fund Balance is actually .5 and I'll tell you why that is because the first one is Assigned and Unassigned Fund Balance, just the leftover money in your checking account so to say. The Total Fund Balance will include your reserve accounts. And for those that were here last year and in the last previous years, we have been putting money into our reserve accounts. I think we put \$75,000 in last year if my memory's correct. That was towards the end of 2019 when we knew we were gonna have a surplus. So that's why that one is down up a little, but the other one's up a little. Operating Surplus for Gross Expenditures, we have a surplus of 6.7 percent in 2019. As you saw 2018 we did well, we had a 14% surplus and if you go back to 2017 we had a 1.2 percent deficit. I don't know what happened to the Indicator 4. We have almost no liabilities and I'll get to that. The current liability, that's current liability, that's short term loans, we don't have any. That's why we've got zeros all the way across. Cash as a Percent of Monthly Expenditures, Indicator 5, every hundred percentage points indicates how many months of cash we have on hand. In essence, if something major were to happen, no more monies coming in, how are we gonna pay the bills? Well in 2017, we had really 4.31 months' worth of cash on hand; 2018 we have 6.4 months of cash on hand and now you can see that we have 6.61. Now I need to remind everybody that these figures were just released by the Controller's Office and they are for 2019. 2020 I'm here to say, and I've said it otherwise, is a different animal altogether folks and I don't have any idea how to predict 2020 at least at this point. And if anyone comes up with a good predictor, let me know. Indicator No. 6-7, Short Term Debt; there we are again, we don't have any short-term debt. The last set of pages on this, Personal Services and Employee Benefits as a Percent of Revenue. You can see that the Town of New Baltimore spends 47.1% of its money on staff. It was 47.0 and then before that it was 49.6. I actually anticipate it's gonna go down in 2020 for one major reason. Unfortunately, it's not a planned thing but it ends up being true, we've had I think four losses in this last year retirees for whom we paid their health insurance. That's about \$4,500 a person times four. We're talking \$18,000. That's not the way to save money, but it ends up probably having a decrease on that 47 percent. Debt Service as a Percent of Revenues, our debt service is going down. What's that mean? The projections are silly because they put zeros in for everything in 2020. We're not gonna be at zero for 2020. I'm here to tell you that we have one outstanding loan, that's for that excavator. As of right now we have two payments left both for \$24,256.90. So we have a payment left in '21 and a payment left in '22 and that's why we are a declining scale, and it's not very much, we're at 4 percent or 3.9 and 3.1 and 2.5. I see this I didn't even notice this

before, at the end of our term if we paid all that money we're still going to owe three more cents and I'm not sure we gonna send them a check for three cents or we're gonna just add that to the other set. I'm proceeding through this I know fairly quickly, I wanted to give you a basis as to where I'm going. And now I'm gonna go to the charts that have the bar graphs, this is how we compare to other towns. You'll see the bars. The first one is for the Town in each of these set and the second one is for All Towns in New York State, the third bar over is Capital District Towns, and then the fourth bar over as it relates to Medium Upstate Towns. We're given a group. So we're in the medium group. So the very first one is that Assigned and Unassigned Fund Balance. We actually have less than most towns as you can see. We're running at 40%. I still think we're fairly comfortable here. I mean we're not running a fat pile of money there that we don't know what to do with. And the second one is similar and you can see we're running at 50 percent and that's because of our reserve funds. So if I can go to Indicator No. 3, Operating Surplus or Deficit, well we had a 6.7 surplus, but Capital Region towns were running at about 5.6 and the Medium Upstate Town are running at 4.4. 2019 was better for us than it was for most towns. Cash Investment to Current Liabilities, well, there we are again. We have no current liability. The lower down the line you are the better and I don't even know if we have to compare it much to the other bars because we have no short term debt. Good, we like that. Here we are at that 661 percent. Town of New Baltimore has less cash on hand as a relationship to monthly expenditures than most towns. We have 6.61 months. You can see Capital District Towns have 7.4 months basically and Upstate has 7.5. We're not that far behind, but like I said I don't want to have too much cash in our pocket because people like Town Boards are gonna sit around thinking about ways to spend it so we're not gonna do that. I looked back I said where's Indicator Nos. 6 and 7, did I screw up, did I not print it out. I went back to my sheets, it's not there. I went back to the State sheets, it's not there either because this is pretty much printed off of that. I had to format it to put it in a word document. It's not on the state website. They went from Indicator No. 5 to No. 8 and I knew someone was gonna ask so I preempted that question. Personal Services and Employee Benefits as a Percent of Revenue, remember I talked about it being at 47.1 percent. Capital District Towns, the median or the average is 42.5 and Upstate Towns, the average is 39.3. So we spend more on staff in the Town of New Baltimore as a percentage of your taxes then what you'll see elsewhere. Debt Service as a Percent of Revenue, there we are. We're at 2.5 and you can see the other groupings, Medium Upstate Towns – I like to compare ourselves most with that in almost all categories -- and that's at 6.2%. And our last one, our fiscal score. Remember as I said earlier 3.3, the lower figure is the better, you want to be as low like limbo, how low can you go. The Town of New Baltimore is at 3.3, All Towns are 5.6, Capital Districts are 5.2, and Medium Upstate Towns are 5.5. So you can see by that, if you look at that for one minute that last one, it's when you get over that 45% that you're susceptible to fiscal stress and then you've got from basically I think 55-65 percent if you look at that graph, you're at moderate and when your're above 65, you are very susceptible or significantly in trouble basically the word I have to say. I looked at the City of Amsterdam and their cash position is zero. In fact, they're at -\$7 million right now. They have to go out and borrow money to operate. I'd rather borrow money for a truck or for a new roof or whatever we might need, not just to get through the day. That would be the wrong thing to do. So I think we're doing well. We're hanging in there. We not grabbing all kinds of money and throwing it in the bank. We're trying to avoid that too. Especially in a year like this, these figures and our stress score kind of indicate how well prepared you are when the bottom falls out. And so I think we're alright, I mean I like the scores. I'm glad to have a 3.3.

**Councilmember Boehlke**: It would be interesting to see, Jeffry, if there wasn't a three-year carryover with all these places.

**Supervisor Ruso**: It seems like every three years see have a deficit. We had one in '17, we had one in '14 and I only go back that far. I can't go back to whatever year, but I can go back six years anyway. Anyway that is a very important starting point to discuss our budget for 2020. So before you, you have the New Baltimore Budget Summary, all these pages here. Now I invite you to ask me, call me, email me whatever the case is about line item x, y, or z. I'm not gonna go through every line item on every page here tonight. For the most part we are kinda hanging in there similar to where we were and have been over the course of the last year. Why? Because I don't know what's gonna happen at the end of '20. I know there's some state monies that don't look like they're coming so I'm very cautious. In all seriousness, I'm very trepidatious as it relates to 2020 and 2022. I just don't know what's going to happen. So we're trying to hold the line significantly. Nevertheless there are some places where there are

changes. The revenue is pretty flat. 2020 was \$725,000 if you look at the bottom line on the Revenue page. This year we're looking at \$729,000 so we're kind of similar. I've had some increases and some decreases. I am not sure what to do with a few things here. Our Employee Health Dental Reimbursement has gone up so I plugged that dollar in based upon current usage. Our Fines and Forfeited Bail, we brought it down \$7,000 because we aren't hitting the \$80,000 or the \$81,000 we had the year before or the \$91,000. We keep going lower every year. There's a few other places where we're going down. Franchise Fees going down every year because people are dropping cable tv. Clerk Fees are actually up thankfully. State Aid, I threw it in there, we're not seen 2020 State Aid yet. If you look at the actual figure, we actually receive it about now or by now, but we haven't received a penny and that's \$12,600. By the way if you look at the column there that says Actual, because that's when the process started, that's not a current date. That is figures put in on July 24. So in essence, we extrapolated those costs or those dollars in to that timeframe in the year and annualized them. That's for our Revenue page. Our Spending page as it relates to the General Fund, I have not built in, for the first time in a good number of years, any staff raises. I think it's been five years since we've had no raises roughly and I would like to but I don't know what's going to happen. The Association of Towns' magazine that they send out every month was recapitulating how many towns have had layoffs. I'm not interested in laying off anybody. On the other hand, in these days where layoff are discussed, it's hard to give raises too. It really is. As much as I think they could well use it and deserve it, I'm not sure we can do that this year. I just don't know. I hope people understand that, I mean it really affects the staff more than it does us.

**Ellie Alfeld**: I know you said no layoffs and I understand that completely, but aren't we down employees that we actually have to put back on?

Supervisor Ruso: I've got that figured in for employees that are being hired. These figures again in almost every column are very similar to 2020. You'll see one decrease and it's fairly significant. It's A1430.1 called Personnel and last year we hired a new Assessor and he came to me and he says 'I don't know why you have all of this clerk time. I don't need her.' She came to me and said with him, his name is Justin Maxwell, you don't need a, I'm talking about the the Assessor's clerk, said you don't really need anybody. He indicated he needed some help in February, March when the STAR stuff comes through and so we built a little bit back into it. So we calculated 50 hours a year which is not much at all. We used to do 35 hours a week and now the guy needs 50 hours a year. The exiting clerk has resigned. She is retired and they didn't have much of an overlap, but they found themselves tripping over each other because there was no work to be done. So they both voluntarily came forward so thankfully that's \$9,000. However, she did do some work on behalf of the Town Clerk and that work continues so that's built back into the Town Clerk's office so you can see a bit of a change there, Deputy Clerk from \$19,000 to \$16,000. So overall we have a \$3,000 almost \$4,000 difference which is good, we need the savings. You're gonna see another line item here on the second page called Other Government Support. I put \$12,000 in there. What is that all about? That's an increase of \$12,000, well, actually \$10,000 from last year. We haven't spent anything in that line item, but we will this year. You see it there? Second page, sixth line down, what that's all about is for those that don't know, we submit our budget every year. It goes to the County.

## Deputy Supervisor Dellisanti: And the State.

**Supervisor Ruso**: And the State. We come here and we tell you here's what we're doing. Here's our taxes and the County adds money to our budget and takes that money. I'm not a fan of that because it doesn't go to any public hearings because they call them chargebacks and the chargebacks don't go through a public hearing in the County offices. So that's kind of a hidden tax on the Town. Now the chargebacks are based upon real property, basically assessment in the County, and it's also the election costs. Now I know for a fact in Albany County what they do, they don't charge anyone for real property assessment. They don't charge anybody, the County, Albany County doesn't. They also do charge some election costs and in the Town of Coeymans, Coeymans gets a bill from the County. Coeymans builds it into their budget and that's what I'm going to do. Now this County doesn't want me to tell you that they're adding \$12,000 to the cost of the residents of the Town of New Baltimore and I don't care. I will thank Pat Linger because he did put this as a proposal, he put a Motion and no one would second it down there. We've always done it, what's New Baltimore complaining about? The last point of it is that they've also gotten state and federal grants for the election department.

That don't go to our credit, they're charging all of it anyway and they're keeping the grant money. So I'm not a fan of it at all. So I'm gonna put it in here, I'm gonna be honest with you guys. Here it is. Not a lot of changes throughout the rest of this document, on this page, subtle variations based upon actual outcomes.

Unable to Understand Question.

**Supervisor Ruso**: Police and Constable is the cost of telephones downstairs for the police department.

**Ellie Alfeld**: This Safety Inspections. Well, I've asked and asked before if this is the inspections that have to be done at motels, hotels, and public places like that, why isn't that charged back to the business?

Supervisor Ruso: It is. That's in the Revenue side though. It's on the Revenue side. So he goes out and there's a charge, a fee. That's on the Revenue side. So we got \$500 last year. In '19 we got \$15,000. That was a one-time shot. We do have some fees out there sometimes they are actually in Planning Fees and Zoning Fees. Sometimes they're all built in together. So I'm on the third page again not many changes here. You won't see much differences in most of the line items. On Page 4 it's pretty much going the same and at the bottom is Total Appropriations for the Town of New Baltimore is \$729,000 versus \$725,000 -- not a big change. I don't have everything in, well we have the Fire Districts are in here and that's something they give me. I pulled those in directly. I have nothing to do with their budget. They give it to me and I plug it into my budget. We have difference here and I know that Alan wants to talk about some of these things. The Serial Bond Interest is missing from that because it's got that word over the top of it. An Inter Fund Transfer, the total appropriations for this department goes from \$790,000 to \$776,000, a difference of \$14,000. Now Road Maintenance Personal Services, what I've done is I take the planned positions multiplied by their hourly rate, multiplied by 52 weeks and there you go. Now we do have a difference in Road Maintenance Contractual Expenses of \$5,000. CHIPS, we're walking a tightrope on CHIPS and Alan and I have discussed this because up above there's the CHIPS money \$174,799. That's what we expect to get next year. Well, based upon current formula. So, therefore, we spend \$174,000. Now if we don't get all of that, let's say we get 80%, it's gonna be a wash because if we receive on the Revenue side 80 percent, we're gonna be spending 80 percent. I mean that's pretty much what we discussed. Whatever we get, we're not gonna still spend \$174,000. Machinery Contractual Expense, I've pretty much gone by where we are thus far this year and kind of consideration of what we did last year under the Actuals. So that was an annualized figure. Snow Removal, that's the basically overtime costs for the staff; it's not their regular staff. This is Personal Services Snow Removal.

Ellie Alfeld: People we hire in excess of our regular...

**Supervisor Ruso**: It also would be the part-timers if we have a plow operator who comes in and/or the staff overtime. We've kept that the same. Snow Removal Contractual Expenses, we're kind of shaking it a little and I'm gonna Alan to shake a little and hold on to \$3,000. He did tell me that he's got a full barn of salt and stuff. Is that still true?

## Highway Superintendent VanWormer: Yes.

**Supervisor Ruso**: So that might carry us over a little bit. State Retirement, that's not my figure that comes from the State. Social Security, that's an automatic calculation. Workers Comp is up slightly. I did get the notification. Overall, our Workers Comp bill, we overestimated it by \$122, but that's split between three different groups – Highway, Town offices here, and Sewer. Where the people work. However, I did get an indication that more of the cost should be on the Highway because they got more risky jobs and they've got more staff. The Serial Bond Interest, I made mention of that earlier, we have two more payments left – '21 and '22. And that's where we are. Now I could get into the Sewer. We're keeping everything exactly the same if you look at the budget from last year to the budget of this year. Everything's the same. I know we have the sewer project going to be fully, well, it is fully operational, but there's going to be some add-ons to the construction and then we have to pay the bill because we have big pile of money sitting there waiting for the project to be done and we have that bond already established and so that money is waiting to be spent when we get the

bill for that. So the Sewer is exactly last year's. That was Sewer District 1. Sewer District 2, that's the Revenue side. Now the Expense side, once again it's the same and looking forward to having some savings on some of this with the new operation, but I'm not so sure. We'll see. We still have some experience on that. The Water Fund. The Water District is fully operational and I will get into another point before I'm done here, but the Water Fund is going to be severely affected with the cost of -- and I don't have bill yet -- but the water installation, the Thruway problems that we've discussed multiple times. Everybody's got water now. The bills are starting to float in. They go first to the Village of Coxsackie. Village of Coxsackie sends them to us and then we've got to get bond counsel correct?

## Aline Galgay, Esq.: Yes.

**Supervisor Ruso**: That one is up in the air also. Street Lighting Expenses through 7/24 we have spent \$12,279 -- a little more than half of our budget -- which comes in pretty close to being in line so we stuck with the same budget. And the same thing with District 2, that's the one over by the mattress factory. So we didn't change anything here. And the Ambulance fund, there are some very little changes with them. They do have some other things that they need to send me so that will be updated accordingly when they get them to me.

**Highway Superintendent VanWormer**: First of all I want to say you guys did a phenomenal job on the budget and I don't know how you did it, but you did a good job. My only concern is the \$5,000 removed from the Road Repair budget for next year. We have no idea what CHIPS's gonna do next year, whether we're gonna get it, whether we're gonna get partial, whether we're gonna get none. If CHIPS doesn't come through, that \$125,000 would be all we have to do road repairs next year. \$5,000 could make a difference. That's the only thing I see that I have a concern with. Other than that I think you did a great job.

**Supervisor Ruso**: What I want to tell you is that Kelly and I had a conversation about this very thing and we're thinking about doing the following. We were thinking about on the line item at the bottom of your page and you'll see that Inter Fund Transfer, Highways, we're thinking about putting \$5,000 in there in case you need it. It's there. So if you don't need it, if you do need it. If you don't need all of it, maybe you need half of it. So that's what we discussed, something along that line item.

# Highway Superintendent VanWormer: That's fair, that's fine.

**Supervisor Ruso**: We did discuss that. If you have a chance on Saturday we can finalize it before we get to the Final. Anything from the Board? Any commentary from the Board? I will be here on Saturday so if you take this, go home and chew it up, digest it, bring what you've got left over in. I'll be here Saturday as I said so if there's anything that you like a line item adjusted or something or you're thinking something, that's the time to do it.

**Ellie Alfeld**: I think you guys did really good with the thought on the Highway Department. That way the taxpayers feel like they've got coverage during a snowstorm and he doesn't feel like he's out in left field.

**Supervisor Ruso**: His Personnel is fine and the snow budget is fine. We didn't touch that, that stays the same. It's the Road Repair. Just to make sure you know \$5,000 is about 4 percent of what your budget was. You still have 96 percent. I don't want to make it sound like the end of the world, 96 percent is better than whatever.

## TOWN OF NEW BALTIMORE, COUNTY OF GREENE

## RESOLUTION 133-2020 OCTOBER 14, 2020

## **RESOLUTION TO ESTABLISH 2021 PRELIMINARY BUDGET**

**RESOLVED**, that the Town of New Baltimore hereby establishes the 2021 Preliminary Budget from the 2021 Tentative Budget.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Boehlke, Downes, Irving, VanEtten NAYS: ABSTAIN: ABSENT: **Motion Carried** 

#### TOWN OF NEW BALTIMORE, COUNTY OF GREENE

#### RESOLUTION 134-2020 OCTOBER 14, 2020

#### RESOLUTION TO SET PUBLIC HEARING FOR 2021 PRELIMINARY BUDGET

*WHEREAS* the Town Board has established the 2021 Preliminary Budget and the Town Law of the State of New York requires that a Public Hearing be held regarding the Preliminary Budget.

*NOW, THEREFORE, BE IT RESOLVED* that the Town Board of the Town of New Baltimore hold a Public Hearing on October 26, 2020 at 6:30 PM at the Town Hall, 3809 County Route 51, Hannacroix, NY 12087 to hear those members of the public who wish to be heard regarding the 2021 Preliminary Budget.

#### TOWN OF NEW BALTIMORE NOTICE OF PUBLIC HEARING

Notice is hereby given that the Town Board of the Town of New Baltimore will hold a Public Hearing on Monday, October 26, 2020 at 6:30 PM at Town Hall, 3809 County Route 51, Hannacroix, New York to hear those members of the public who wish to be heard regarding the 2021 Preliminary Budget. The Work Meeting will be held at 7 PM.

A copy of the proposed budget is available for public inspection in the Town Clerk's Office of the Town of New Baltimore, 3809 County Route 51, Hannacroix, NY 12087.

Proposed salary figures of elected officials are as follows:

Town Council (4)	\$ 4,200
Town Justices (2)	10,610
Town Supervisor	7,925
Tax Collector	6,630
Town Clerk	31,416
Superintendent of Highways	54,600

By Order of the Town Board

Barbara M. Finke Town Clerk

Motion by Supervisor Ruso seconded by Councilmember VanEtten and Boehlke AYES: Ruso, Boehlke, Downes, Irving, VanEtten NAYS: ABSTAIN: ABSENT: **Motion Carried** 

### TOWN OF NEW BALTIMORE, COUNTY OF GREENE

#### RESOLUTION 135-2020 OCTOBER 14, 2020

#### RESOLUTION TO APPROVE EMPLOYEE HEALTH INSURANCE PLAN, MEDICARE ADVANTAGE PLAN, DENTAL AND VISION PROGRAMS FOR 2020-2021

*WHEREAS* due to the continued changes in offerings of health insurance for the employees and affected town retirees and associated costs of these offerings;

*WHEREAS* the healthcare costs are more stable with that Gold-level plan with low deductibles, low co-pays and a much lower HRA potential cost;

**WHEREAS** the contract with MVP Liberty HDHP Gold 2 will be offered to full time town employees effective December 1, 2020 with a monthly premium based on current usage of \$11,042.38.

*WHEREAS* the contract with MVP Liberty HDHP Gold 2 will be offered to retirees and/or their spouses who are below age 65 without the associated HRA with a monthly premium of \$661.22 per person;

*WHEREAS* the Match-back option for the Medicare Advantage plan for retirees age 65 and above will be CDPHP PPO at a rate of \$326.10 effective January 1, 2021 for a total estimated monthly cost of \$3,227.80;

*WHEREAS* the Met Life dental is renewed as a monthly premium of \$523.40 for a total estimated annual cost of \$6,280.80 based on current enrollment;

*WHEREAS* Empire Vision is renewed as of December 1, 2020 at a monthly premium of \$13.60/\$19.38 at an estimated monthly charge of \$107.78 based on current enrollment;

Motion by Supervisor Ruso seconded by Councilmember Downes

**Supervisor Ruso**: I want to point out a few things. I've been on the phone with Marshall & Sterling twenty times, even had lunch once. The CDPHP for the Medicare, it's about the fifth one down for the retirees already 65, no increase. The cost is going to remain at \$326.10 a month. The Met Life no increase. Empire Vision no increase. However, with the MVP Liberty Gold, which is the same one we currently have and all the papers here are attached by the way, there's a 4 percent increase which I really appreciated because I had actually estimated roughly an 8 percent increase across the board. So this actually saves us a lot of money from where we thought we were going to have to go. So does anyone else want to say anything in discussion please?

**Councilmember Downes**: That \$11,000 is what we're paying for all our employees per month?

**Supervisor Ruso**: Now. We hire someone tomorrow or there's someone who's working for us who has a kid and now it can go up and they have those options.

Councilmember Downes: No but this is our payment for the Town?

**Supervisor Ruso**: Correct and this is what we are currently paying, but next month might be higher.

AYES: Ruso, Boehlke, Downes, Irving, VanEtten NAYS: ABSTAIN: ABSENT: **Motion Carried** 

#### TOWN OF NEW BALTIMORE, COUNTY OF GREENE

#### RESOLUTION 136-2020 OCTOBER 14, 2020

#### **RESOLUTION APPOINTING PART-TIME HIGHWAY DEPARTMENT EMPLOYEE**

*WHEREAS* due to vacancy, the Town has advertised for Highway Department positions in the *Daily Mail*.

**RESOLVED** that Harry Medert is appointed as a Part-Time Heavy Motor Equipment Operator at a salary of \$17.81 per hour for a probationary period of six months where the salary will increase to \$18.31 following successful evaluation.

Motion by Supervisor Ruso seconded by Councilmember Downes AYES: Ruso, Boehlke, Downes, Irving, VanEtten NAYS: ABSTAIN: ABSENT: **Motion Carried** 

#### TOWN OF NEW BALTIMORE, COUNTY OF GREENE

#### RESOLUTION 137-2020 OCTOBER 14, 2020

### **RESOLUTION APPOINTING FULL-TIME HIGHWAY DEPARTMENT EMPLOYEE**

*WHEREAS* due to vacancy, the Town has advertised for Highway Department positions in the *Daily Mail*.

**RESOLVED** that Mark Peterman is appointed as a Full-Time Heavy Motor Equipment Operator at a salary of \$17.81 per hour for a probationary period of six months where the salary will increase to \$18.31 following successful evaluation.

Motion by Supervisor Ruso seconded by Councilmember Downes AYES: Ruso, Boehlke, Downes, Irving, VanEtten NAYS: ABSTAIN: ABSENT: **Motion Carried** 

**Supervisor Ruso:** Kathy Sprague letter 'Dear Jeff and Town Board, Please consider this my letter of resignation. I am writing this letter to you to Thank you for giving me the opportunity to assist the Town of New Baltimore residents. I have devoted most of my professional life service the public and found much gratitude in doing so. This was an extremely hard decision for me to make with deep thought. In the past 2+ years being new to the area, I have enjoyed working for the Town and serving the residents, met new people, and made new friends. This year, circumstances occurred, COVID-19, losing my Mother to name a few. The changes endured has required me to take more time out for myself and family. I want to again Thank you for the Opportunity, along with working with the Town's Office Staff, whom I will **miss greatly!** Enclosed please find my office keys, and Thank you again and Be Safe!'

Motion by Supervisor Ruso seconded by Councilmember VanEtten to Accept the Resignation of Kathy Sprague AYES: Ruso, Boehlke, Downes, Irving, VanEtten NAYS: ABSTAIN: ABSENT: **Motion Carried** 

**Town Clerk Finke**: The Fire Department wants to provide volunteers, Cornell Hook & Ladder, to go over and...

Motion by Supervisor Ruso seconded by Councilmember VanEtten to allow the fire company to do work at Wyche Park District 1 in the near future on a volunteer basis. Motion by Supervisor Ruso seconded by Councilmember VanEtten AYES: Ruso, Boehlke, Downes, Irving, VanEtten NAYS: ABSTAIN: ABSENT: **Motion Carried** 

#### TOWN OF NEW BALTIMORE, COUNTY OF GREENE

#### RESOLUTION 138-2020 OCTOBER 14, 2020

## **RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS**

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2020-10-01 to 2020-10-38, it is

**RESOLVED** that the Supervisor is hereby authorized to pay claims 2020-10-01 to 2020-10-38,

**BE IT FURTHER RESOLVED** that the Town Clerk will prepare an abstract and hold it for public review until December 31, 2020.

Motion by Supervisor Ruso seconded by Councilmember Downes AYES: Ruso, Boehlke, Downes, Irving, VanEtten NAYS: ABSTAIN: ABSENT: **Motion Carried** 

General \$5,180.14, Highway \$51,528.59, Sewer 1 \$921.72, Sewer 2 \$36.11, Street Lighting 1 \$1,734.89, Street Lighting 2 \$161.02, Total \$59,562.47

#### **Upcoming Meetings**

- October 26, 2020 Town Board Work Meeting at 7 PM
- November 4, 2020 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- November 9, 2020 Town Board Regular Meeting at 7 PM
- November 12, 2020 Planning Board Meeting at 7 PM

**Supervisor Ruso**: I think at this particular point, I did hold this off until the end so that those that have no desire to stick around can do what they wish. But I'm going to ask the Town Board to approve a Motion to go to Executive Session for 'discussions regarding proposed, pending or current litigation.' I think that there's a lot of word around Town as to what it is, but the Town has to have private conversations about its position in this lawsuit.

Ellie Alfeld: Would you mention November 3<sup>rd</sup> being Election Day.

Supervisor Ruso: Yes, November 3<sup>rd</sup> is Election Day. Thank you for that.

Motion by Supervisor Ruso seconded by Councilmember Boehlke to enter Executive Session at 8:19 PM AYES: Ruso, Boehlke, Downes, Irving, VanEtten NAYS: ABSTAIN: ABSENT: **Motion Carried** 

Motion by Councilmember VanEtten seconded by Councilmember Downes to return to the Regular Town Board Meeting at 9:30 PM AYES: Ruso, Boehlke, Downes, Irving, VanEtten NAYS: ABSTAIN: ABSENT: **Motion Carried** 

**Supervisor Ruso**: Okay we're back in regular session. There's really one thing left to do and that is that I'm gonna make a Motion that the Town Board approve the Supervisor to hire one George McHugh of Ravena, New York to represent the Town of New Baltimore in a pending litigation.

Aline Galgay, Esq.: Just as part of the Motion, Jeff, of Counsel to George will be the law firm of Dreyer Boyajian.

Supervisor Ruso: Whatever she said.

Motion by Supervisor Ruso seconded by Councilmembers Downes and Irving AYES: Ruso, Boehlke, Downes, Irving, VanEtten NAYS: ABSTAIN: ABSENT: **Motion Carried** 

Motion by Councilmember Downes seconded by Councilmember VanEtten to adjourn the meeting at 9:31 PM AYES: Ruso, Boehlke, Downes, Irving, VanEtten NAYS: ABSTAIN: ABSENT: **Motion Carried** 

Respectfully Submitted,

Barbara M. Finke RMC Town Clerk